

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 9, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meetings with NID Manager, Economic Development Director, Planning Director, Finance Director and Police Chief.
- Continued preparation for State of the City
- Information to be presented at the Volusia Legislative Delegation

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm
- Spoke with Mr. Larry Shuman regarding code enforcement concerns
- Commission Workshop on the Draft Airport Master Plan Update and Commission Meeting
- LEAN 6 process with NID Manager, Legal Department, IT Manager and Mike Sibley of James Moore & Company.
- PACE Board meeting
- Peggy Farmer regarding US1 north corridor beautification project
- Employee of the Quarter/Year selection committee meeting
- Held Walk with the Manager

2. Community Development: **Page 1**

3. Economic Development: **Page 3**

4. Airport: **Page 4**

5. Finance: **Page 5**

6. Fire: **Page 5**

Significant Incidents **Page 6**

- 9/28/15, 9:47 PM: Sandpiper Ridge Dr. – Structure Fire – Provided assistance to Volusia County – upon arrival found single family home with visible flames showing – resident was out of home – area of ignition found in garage by air conditioning unit with fire extension into attic – crews cleared scene at 11:02 PM.
- 9/30/15, 2:45 PM: N. Nova Rd. / N. US-1 – Motor Vehicle Accident – Upon arrival found single vehicle in ditch – vehicle was submerged in water up to bottom of door – firefighters broke back window to gain access – one occupant removed – a firefighter paramedic assisted EVAC during transport.
- 9/30/15, 3:19 PM: 250 N. US-1 – Motor Vehicle Accident – Responded to a two vehicle T-bone accident with rollover – one patient extricated and transported as a trauma alert – two firefighters assisted EVAC during transport.

7. Human Resources **Page 6**

8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 15**
 - Engineering: **Page 15**
 - Ph II 2-Inch Watermain Replacement - Mainland - The new main and previously existing dry line along Granada Blvd. from 1200 Granada Blvd to Mirror Lake Drive was flushed and chlorinated. Replacement service connections are being installed on the new mains for: Eagle Court, Creek Bend Way, Parkwood Drive, and Candlewood Circle. The Contractor is reinstalling a new watermain on Horseshoe Trail after several unsuccessful attempts were made to hold water pressure on the recently installed pipe and was unable to isolate the leak points. As-Builts are being prepared for clearance on Oak Avenue and Magnolia Avenue.
 - Ph II 2-Inch Water Main Replacement – North Peninsula – The contractor has taken samples for bacteriological testing on Ocean Aire Terrace, and is completing as-builts for this work. Work continues with the installation of services on Alamanda, Hibiscus, and Anchor Drive.
 - Ph II 2-Inch Water Main Replacement – South Peninsula – The contractor is working on the tie-in and pressure test of the new line on Tanglewood Circle as well as services on Wye Drive and Ormond Parkway. Next week work will continue on Wye Drive and begin on Lucky Drive.
 - Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
 - Fleet Operations: **Page 18**
 - Utilities: **Page 18**
 - Annual Reuse Report - Staff began compiling data necessary to complete the Annual Reuse Report to be submitted to the FDEP for the 2014-15 fiscal year. The report provides the State with the operation of the City's Reuse system including capacity and quantity distributed. **Page 20**
12. Support Services/City Clerk **Page 21**