

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 25, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meeting with IT Manager and Risk Manager
- Webinex on code enforcement process with Tyler Technologies, NID and IT staff
- Dog park discussion meeting with Assistant City Manager and City Attorney's office
- Reviewed first draft of State of the City video

Spoke to, attended and/or met with:

- Agenda review discussion with Commissioner Boehm
- Rotary Board, United Way, PACE and Chamber of Commerce Board meetings
- Service provider discussion with senior staff and Waste Pro representatives
- City/County Managers meeting
- Vinny Sagrani regarding PACE Center new member induction
- City Commission meeting
- Claims Committee meeting

2. Community Development: **Page 1**

- The Department was notified that the property owner at 682 S. Yonge is applying for an electronic sign with Volusia County. Such signs are permitted in unincorporated Volusia County. US1 is not a greenbelt corridor so there is no City regulatory authority over unincorporated lands. The property is located across from 685 S. Yonge which is in the city.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - Facilitated an interactive demo of the Tyler Energov system code enforcement module capabilities for the Neighborhood Improvement Manager and the City Manager to gain a better understanding of what process and operational improvements will be possible with the new system.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 6**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 9**
- Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**

- Engineering: **Page 11-12**
 - Ph II 2-Inch Watermain Replacement Phase 2 - Mainland - Work has begun on Parkwood Drive and Candlewood Circle. Work continues on Oak Avenue, Magnolia Avenue, Eagle Court, Horseshoe Trail, and Creek Bend Way.
 - Ph II 2-Inch Water Main Replacement – North Peninsula – The contractor is boring on Linda Drive, LaPalma Drive and Tropical Drive, services are being installed on Anchor Drive, and are finished on Hibiscus and Alamanda.
 - Ph II 2-Inch Water Main Replacement – South Peninsula – The contractor has finished the tie in on Jill Alison Drive and is finishing flushing lines to prepare for pressure testing the line. Tie-ins on Druid Circle with pressure testing will occur later this week. It is anticipated that tie-ins and pressure testing of Tanglewood Circle will occur next week.
 - Environmental Discovery Center – The contractor is currently working on utility installations and building foundations.
- Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 13**
 - Stormwater Maintenance. **Page 14**
 - Street Sweeping. **Page 14**
- Fleet Operations: **Page 14**
- Utilities: **Page 14**
 - FDOT SR40 and I-95 Intersection – Met to review and discuss roadway planned improvements potential conflicts with existing City utilities within the project corridor. Field verification will be performed and as-built drawings obtained for review prior to the FDOT meeting scheduled in early October.

12. Support Services/City Clerk **Page 18**