

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 11, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Planning Director, and Utilities Manager
- Staff meeting with Department Directors and Division Managers

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm
- Florida Local Government Coalition meeting
- City Commission meeting
- PACE Center board meeting
- Discussion with Maryam Ghyabi on north US1 corridor
- United Way meeting

2. Community Development: **Page 1**

- The Planning Board conducted public hearings on a Land Development Code amendment to permit electronic message signs with criteria limiting the usage of such signs to Destination Daytona; and amendments to the Planned Business Development zoning to permit an electronic sign, different wall sign than permitted by LDC, and additional permitted uses.

3. Economic Development: **Page 1**

4. Airport: **Page 2**

5. Finance: **Page 2**

6. Fire: **Page 3**

Significant Incidents

- 8/31/15, 7:44 PM: Seville St. / S. Yonge St. – Motor Vehicle Accident – Provided assistance to Volusia County – responded to a two vehicle head-on collision – Engine 93 crew extricated entrapped driver – an Ormond Beach firefighter paramedic assisted EVAC during transport of one trauma alert patient.
- 9/5/15, 3:23 AM: Southbound I-95 / US-1 Overpass – Motor Vehicle Accident – Provided assistance to Volusia County for a roll-over accident – one person extricated by removing roof – patient was transported as a trauma alert with an Ormond Beach firefighter paramedic assisting EVAC during transport.
- 9/5/15, 9:18 AM: 89 S. The Beach – Emergency Medical Call – Responded to a patient found on beach with gunshot wound – CPR was performed – an Ormond Beach firefighter EMT assisted EVAC during transport.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 5**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 6**
 - Parks Maintenance. **Page 7**
 - Building Maintenance. **Page 7**

10. Police: **Page 8**
 - Community Service/Animal Control. **Page 8**
 - Criminal Investigations. **Page 8**
 - Operations – Summary of specific crimes. **Page 9**
 - Neighborhood Improvement. **Page 11**

11. Public Works **Page 11**
 - Engineering: **Page 11**
 - Environmental Discovery Center – The contractor installed the silt fence and is currently working on utility installations. **Page 12**
 - **Nova Community Park Paving Project – The final payment was made and based on final unit quantities the contract was finished \$24,632.88 under the contract amount. **Page 12****

 - Environmental Management Division: **Page 13**
 - Street Maintenance/Asphalt/Concrete. **Page 13**
 - Tree Crew. **Page 13**
 - Stormwater Maintenance. **Page 13**
 - Street Sweeping. **Page 14**

 - Fleet Operations: **Page 14**

 - Utilities: **Page 14**
 - Annual Reuse Report: Staff began compiling data necessary to complete the Annual Reuse Report to be submitted to the FDEP for the 2014-15 fiscal year. The report provides the State with the operation of the City's reuse system including capacity and quantity distributed. **Page 17**
 - PEP Tank Brochure: Staff is mailing Pretreatment Effluent Pumping (PEP) tank educational brochures to customers with the system to enhance their understanding of the procedures and responsibilities of operating the system. The brochure will allow the customer to make informed decisions on when to call the City for service and how to optimize its performance. **Page 17**

12. Support Services/City Clerk **Page 18**