

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor Kelley and City Commissioners  
 From: Joyce Shanahan, City Manager  
 Subject: Weekly Report – EXECUTIVE SUMMARY  
 Date: July 10, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Risk Manager, and Police Chief
- Economic Development Director on airport issues

Spoke to, attended and/or met with:

- General discussion with Commissioner Boehm, as requested
- Phone call with Mike Sibley, James Moore & Co., LEAN Six Sigma efforts
- Barbara Sandberg and HR Director, discussed City hiring processes
- Conference call Florida Local Government Coalition
- Budget Advisory Board meeting
- Conference call with HR Director and Amy Mercer, Florida Police Chiefs Association regarding their STARS program for police chief recruitment.
- HR Director, Finance Director and Jessica Scott, Brown and Brown, discussed health insurance renewal options.

2. Community Development: **Page 1**

- It is estimated that the Planning Department will have annexed a total of 270.78 acres by September 30<sup>th</sup> of this year. General revenue is estimated to be \$145,746 per year, as noted in the table below.

<b>Annexation for Fiscal year 2015</b>		
Address of Property	Total Acreage	General Revenues
500 S. Nova Road	23.44	\$10,469
1800-1899 N US HWY 1 (Microflex)	35.73	\$9,697
1899 N US HWY 1 (Blue Coast Bakers)	24.13	\$22,568
1805 N US HWY 1 (Calvary Church)	14.8	N/A
1080 N US HWY 1 (Harris Village)	1.64	\$1,143
1090 N US HWY 1 (Wild Bills)	1.79	\$1,198
1105 N US HWY 1 (Beaver Bar)	1.84	\$1,085
1105 N US HWY 1 (Broken Spoke)	2.75	\$1,220
DD Phase I	51.9	\$80,339
DD Phase II	112.76	\$18,027
<b>Totals</b>	<b>270.78</b>	<b>\$145,746</b>

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**
6. Fire: **Page 4**  
Significant Incidents
  - 7/3/15, 6:20 PM: N. I-95, Mile Marker 272 – Motor Vehicle Accident – Responded to a one vehicle rollover – full size pickup truck found on its side in ditch – vehicle lying on driver's side in 3' to 4' of water – driver was extricated and carried across ditch – patient transported to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
  - Athletics Maintenance. **Page 7**
  - Performing Arts Center. **Page 7**
  - Parks Maintenance. **Page 8**
  - Building Maintenance. **Page 8**
10. Police: **Page 9**
  - Community Service/Animal Control. **Page 9**
  - Criminal Investigations. **Page 10**
  - Operations – Summary of specific crimes. **Page 10**
  - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
  - Engineering: **Page 13**
    - Downtown Streetscape Planting (Orchard to A1A) – The contractor has completed work on the bridge slopes where the remaining (30) palms were installed. The contractor now is focusing on completing the remainder of the under-plantings.
    - Environmental Learning Center – The Construction Management firm is preparing final construction costs for staff review. Our environmental contractor has begun removing the invasive plants along the pond banks and within the wetlands. **Page 14**
  - Environmental Management Division: **Page 15**
    - Street Maintenance/Asphalt/Concrete. **Page 15**
    - Tree Crew. **Page 15**
    - Stormwater Maintenance. **Page 16**
    - Street Sweeping. **Page 16**
  - Fleet Operations: **Page 16**
  - Utilities: **Page 17**
    - Backflow Prevention Device Testing, Certification and Repair Services – Project scheduled to begin this month. A draft letter is being reviewed for providing prior notification to non-compliant customers that services will be performed and billed to pertinent customer water accounts.
    - Waste Water Plant – FPL storm related power outage, main transformer stopped functioning 6/26/15 at 3:30 pm, FPL crews responded and replaced transformer, back in service at 12:30 am 6/27/15, main generator successfully ran plant during outage. **Page 19**
12. Support Services/City Clerk **Page 20**