

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 26, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Quality of Life Board agenda prep
- General discussions with City Attorney, HR Director and Planning Director

Spoke to, attended and/or met with:

- City Commission meeting
- Phone call with Mr. Nabin, discussed 19 Iroquois Trail property maintenance
- City staff and Waste Pro representatives discussed service concerns
- Senior staff and Sunrise Aviation representative discussed airplane tie downs
- Chamber Board meeting
- Volusia Safe Harbor Work Group meeting
- Claims Committee meeting
- Phone discussion with Commissioner Partington on various topics

2. Community Development: **Page 1**

- Tom Griffith, Plans Examiner, will be promoted to Chief Building Official effective June 29th. Tom started out in Code Enforcement, became a Building Inspector in 2006, and continued training to get his Plans Examination promotion in 2007. Tom recently received word from the Building Code Administrators and Inspectors Board of Florida that he will receive his Provisional CBO License at the next meeting of the Board. Tom has a Standard Review License for Mechanical/Building/ Plumbing. He holds a Building Inspector License and is a Certified Fire Inspector. He has nine years of supervisory experience on the private side. He is well respected by the engineers, architects and surveyors whose plans are reviewed by him. Tom has been President and Treasurer in the Local Chapter of Building Official Association of Florida. Tom is also an Ohio State University graduate.

3. Economic Development: **Page 2**

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff attended the Team Volusia Board meeting and Florida Secretary of Commerce/President of Enterprise Florida addressed the Board. Team Volusia also announced 2 completed projects. Project Traveler is an Ormond Beach educational company that is planning an expansion project.

4. Airport: **Page 2**

- Staff has been advised that the Senate Transportation and Housing and Urban Development Appropriations Subcommittee has approved an appropriations bill for FY 2016 that includes \$154.4 million in statutory bill language for the Federal Contract Tower Program. This is the full amount requested, and is expected to fund all 252 contract towers currently operating in the United States.

5. Finance: **Page 3**

6. Fire: **Page 4**
Significant Incidents
 - 6/18/15, 9:36 AM: 601 W. Granada Blvd. – Motor Vehicle Accident – Responded to a two vehicle accident – pick-up truck struck an SUV and collided head-on into concrete utility pole – one fatality on scene – cleared call at 12:19 PM.
7. Human Resources **Page 4**
8. Information Technology: **Page 6**
 - Notable Events:
 - Major upgrade of the two servers that handle the Utility Billing website and payment engines. The upgrade was tasked remotely by the vendor with major involvement of the City IT staff. The upgrades enhance the security of both servers and place them on the most current Microsoft server version, Windows Server 2012. This was accomplished without purchasing new hardware as the servers were constructed in the VMware virtual environment.
 - Fire Department – Completed the implementation of the APN connections to Volusia County Sheriff's Office (VCSO). This special cellular configuration allows the Fire Mobile Data Terminals (MDTs) to connect directly to the VCSO's data servers without the additional Virtual Private Network (VPN) software. The VPN connection required additional steps to connect or reconnect as the cellular connection dropped.
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 12**
11. Public Works **Page 12**
 - Engineering: **Page 12**
 - Downtown Streetscape Planting (Orchard to A1A) – The contractor is working on the bridge slopes where the remaining (30) palms will be installed. Once all the trees are installed, the contractor will focus on completing the remainder of the under-plantings.
 - OBSC ADA Parking and Sidewalks (CDBG) – The contractor is forming and pouring the sidewalk between the soccer and T-ball fields. The courtyard area between the (3) Wendelstedt fields is 95% complete. The overall project is 65% complete. **Page 13**
 - Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 16**
 - Fleet Operations: **Page 15**
 - Utilities: **Page 15**

- Division Avenue Well Field Raw Water Piping – Contractor is laying out the clearing limits. Shop drawings are being reviewed. Preparing letter for Park Place residents notifying them of future short duration water service interruption and fence replacement project activities. Order replacement meter for Well 10 D as required.

12. Support Services/City Clerk **Page 19**