

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 19, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Economic Development Director, HR Director and Risk Manager
- Strategic planning meeting on Ormond Crossings with senior staff
- Staff meeting with senior staff
- QLB agenda

Spoke to, attended and/or met with:

- Rafael Ramirez, Halifax Health, discussed various topics
- Rotary meetings
- County Manager's sales tax meeting with Volusia County City Managers

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

- Staff continued to work with Hoyle, Tanner and Associates on the ramp studies and runway analysis aspects of the ongoing Airport Master Plan Update project. The next public meeting for this project has been scheduled to take place on August 24th.

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents Page 4

- 6/10/15, 7:09 PM: N. Arbor Dr. – Structure Fire – Upon arrival found a single story residential home with heavy smoke and flames coming from garage, eaves and front door – fire accidental starting in garage and spread to attic and house – fire out at 9:55 PM – Red Cross arrived on scene to assist homeowner – crews cleared scene at 10:48 PM.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 12**

11. Public Works **Page 12**

- Engineering: **Page 12**
 - Downtown Streetscape Planting (Orchard to A1A) – The contractor completed approximately 90% of the demo work between Orchard and US1. Currently, they are installing (11) palms west of US1, and (9) along Lewis Street (110 of 140) new date palms.
 - OBSC ADA Parking and Sidewalks (CDBG) – The contractor is digging-out and forming the new sidewalk between the Wendelstedt baseball fields and Softball Quad. The courtyard area between the (3) Wendelstedt fields is 95% complete. The overall project is 55% complete.
- Environmental Management Division: **Page 14**
 - Street Maintenance/Asphalt/Concrete. **Page 14**
 - Tree Crew. **Page 14**
 - Stormwater Maintenance. **Page 15**
 - Street Sweeping. **Page 15**
- Fleet Operations: **Page 15**
- Utilities: **Page 16**
 - Reuse Service Area Dual Check Valve Installation – The contractor began installation of the backflow prevention devices in the City's Reuse Service Area. From June 8 -13, 69 valves & 9 rebuild kits were installed. **Page 19**

12. Support Services/City Clerk **Page 19**