

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: June 12, 2015

---

1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, HR Director, Fire Chief and Police Chief
- Staff meeting with senior staff
- Property maintenance discussion with NID staff
- Continued budget meeting with departments

Spoke to, attended and/or met with:

- Rotary meetings
- Roundtable of Volusia County Elected Officials
- State of the Hospital Florida Hospital Memorial Medical Center
- Commissioner Partington, City Attorney and Jeff Lefever of Sunrise Aviation discussion about airport issues
- County Council meeting on Ormond Crossings CRA agenda item
- Chamber of Commerce Executive Director Rick Fraser and Economic Development Director, discussed various topics
- City insurance program committee

2. Community Development: **Page 1**

- Staff and the Department's intern attended the Public Implementation Plan for the CRS communities. This effort is spearheaded by Ormond Beach and Volusia County to coordinate public outreach for all Community Rating System (CRS) communities. The end result is to improve our CRS rating from a 6, which the City received in 2012, to a CRS rating of 5, which would increase flood premium savings from 20% to 25%.

3. Economic Development: **Page 2**

**Ormond Crossings**

- The Community Redevelopment Area (CRA) agreement for the funding of Crossings Boulevard was to terminate next month. The County Council, at their June 11 meeting, voted unanimously to extend the CRA agreement for five years.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

**Significant Incidents**

- 6/1/15, 2:50 PM: Timberline Tr. – **Structure Fire** – Responded to a fire of a wood frame duplex structure with detached two car garages – Upon arrival found fire through roof of one garage – fire extinguished before extending into adjoining garage – cleared scene at 5:52 PM. **Page 4**

- 6/7/15, 1:46 AM: Flomich St. – Structure Fire – Provided assistance to Holly Hill for a fully involved fire of a single story home – Ormond Beach Battalion provided command and Q92 established water supply – fire under control at 2:16 AM – cleared scene at 3:49 AM.
- 6/7/15, 6:45 PM: Muddy Creek Ln. – Structure Fire – Upon arrival found a single story home with visible fire through roof – gas grill blew up and caught roof on fire – all occupants out of home with no injuries – cleared scene at 9:16 PM.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
  - Traffic Signal Maintenance (Mast Arm Painting) – The work is complete. Final contract closeout will be completed.
  - Nova Community Park Paving Improvements – Speed tables were installed, the project is complete.
  - Downtown Streetscape Planting (Orchard to A1A) – The contractor has completed all the proposed tree planting from US1 to Beach Street, and Halifax to A1A, 90 of 140 medjool date palms are complete.
  - Riverside Drive Drainage Improvements – Construction is complete, project to be finalized with FEMA.
- Environmental Management Division: **Page 15**
  - Street Maintenance/Asphalt/Concrete. **Page 15**
  - Tree Crew. **Page 15**
  - Stormwater Maintenance. **Page 15**
  - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 16**
  - Reuse Service Area Dual Check Valve Installation – The contractor began installations of the backflow prevention devices in the City's Reuse Service Area. From June 1<sup>st</sup> to the 5<sup>th</sup>, 48 valves and 27 rebuild kits were installed. Staff continues to field calls from residents with questions and concerns regarding this project. Prepared the contract status inquiry for the bonding company. **Page 19**
  - Cross Connection Control Program – Staff is fielding calls from business customers with questions concerning their need to have the backflow device tested for compliance. The new backflow data management company is increasing compliance of the utility along with correcting misinformation within the database. **Page 19**
- Support Services/City Clerk **Page 19**