

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: June 5, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussions with Planning Director, Leisure Services Director, HR Director,
- Staff meeting with senior staff
- Airport discussion with senior staff
- Continued budget discussions with departments

Spoke to, attended and/or met with:

- As requested, agenda discussion with Commissioner Boehm Commissioner Stowers and Commissioner Partington
- FDOT representatives Frank O'Dea and Rick Morrow and City staff on Nova Road mid-block crossing and A1A
- Phone call with d Mrs. Kennedy regarding building permits
- City staff and citizens Matt Coleman, Jenny LeCates, and Pam Meyers on soccer programs
- Phone call with Reverend Branch on American Legion
- Phone call with Volusia County Schools Transportation Coordinator, Chip Kent
- CIP Workshop and Commission Meeting
- Neighborhood Improvement Advisory Board Meeting
- Preparation of Rotary bulletin
- Volusia League of Cities Annual Banquet
- Walk with the Manager
- Assistant City Manager and County staff members George Baker and Michelle Lee on EVAC ambulance plug-in project
- Community Garden Ribbon Cutting
- Phone call with Asst .County Manager Maryann Connors on North Peninsula force main, and Ormond By the Sea Annexation and other issues

2. Community Development: **Page 1**

- The Department was noticed by the Federal Environment Protection Agency that our Brownfield and Clean-up Assessment Grant request in the amount of \$400,000 was not approved. EPA received more than 500 proposals requesting over 730 grants or consideration and had funds to award approximately 253 grants from the highest ranking proposals. Staff intends to inquire from EPA a debriefing as to why the proposal was not funded and what needs to be done to make it more competitive. **Page 2**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 4**

Significant Incidents

- 5/25/15, 2:00 PM: W. Granada Blvd. / Cone Rd. – Motor Vehicle Accident – Provided assistance to Volusia County for a vehicle rollover with multiple ejections – vehicle tire blew causing accident – nine patients with multiple trauma alerts and one fatality – multiple air and ground units transported patients.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

- Notable Events:
  - Fire Department – The FireHouse application migration/upgrade to VCSO data services project completed. This major project requiring significant efforts and coordination between the City's IT and Fire staffs, VCSO IT services, and the vendor FireHouse.
  - Planning/Engineering – ProjectDox training classes held for staff and external engineers/developers that will be utilizing the system for electronic plans submittals and review.

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Parks Maintenance. **Page 9**
- Building Maintenance. **Page 9**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 14**

- Engineering: **Page 14**
  - Downtown Streetscape Planting (Orchard to A1A) – The contractor has completed all the proposed planting from US1 to Beach Street. The demo and irrigation is complete on the beachside. Fifty (50) date palms will be installed over the next (2) week period in Phase II (John Anderson Drive to A1A).
- Environmental Management Division: **Page 16**
  - Street Maintenance/Asphalt/Concrete. **Page 16**
  - Tree Crew. **Page 17**
  - Stormwater Maintenance. **Page 17**
  - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
  - Reuse Service Area Dual Check Valve Installation – The contractor continues installation of dual check valve backflow prevention devices in the City's North Peninsula Reuse Service Area. From May 18 – 29: 49 new devices & 187 rebuild kits were installed. Staff continues to field calls from the residents with project inquiries. **Page 21**
  - Consumer Confidence Report - Staff is constructing the 2014 CCR for electronic delivery to the potable water customers. Paper copies will also be provided to large commercial users, such as apartment complexes. **Page 21**

12. Support Services/City Clerk **Page 21**