

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: May 29, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Reviewed agenda for commission meeting

Spoke to, attended and/or met with:

- Memorial Day Remembrance event
- FCCMA Annual Conference

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

**Significant Incidents**

- 5/21/15, 10:08 PM: I-95, Mile Marker 275 – Motor Vehicle Accident – Responded to a car vs. semi tractor trailer accident – upon arrival found one vehicle trapped under trailer – single patient extricated from car and transported by Air One as a trauma alert. **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
  - Windows 7 Upgrade Project Completed. All production machines have been upgraded. Only a few application specific machines remain and will be phased out as the applications are replaced.
  - iSeries Operations Console and LaserVault iSeries backup server replaced.

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 8**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**

- Neighborhood Improvement. **Page 14**

11. Public Works **Page 14**

- Engineering: **Page 14**
  - Downtown Streetscape Planting (Orchard to A1A) – The contractor has completed all the proposed planting from US1 to Beach Street. The demo and irrigation is complete on the beachside. Fifty (50) date palms will be installed over the next (2) week period in Phase II (John Anderson Drive to A1A).
  - Sports Complex Restrooms Utilities Extension - Water and sewer service have been constructed to the site. Electrical power service is in progress. Reviewed building plans for sanitary sewer pep tank control system connection. Building construction is anticipated to begin in approximately three weeks. **Page 15**
- Environmental Management Division: **Page 16**
  - Street Maintenance/Asphalt/Concrete. **Page 16**
  - Tree Crew. **Page 17**
  - Stormwater Maintenance. **Page 17**
  - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
  - Breakaway Trails Lift Station Control Panel Replacement – This work to be incorporated with additional electrical site modifications.
  - Fire Hydrant Replacement Program – A pre-bid meeting was held on May 28.
  - Saddler's Run Lift Station Rehabilitation – A work authorization for consultant construction services is being processed to oversee recently awarded project. Conformed contracts are being processed by the contractor. **Page 19**

12. Support Services/City Clerk **Page 21**