

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 15, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- General discussion meetings with City Attorney and HR Director
- Continued CIP meetings with staff
- Finalized prep work for CFOB speaking engagement
- Agenda overview

Spoke to, attended and/or met with:

- On-going Environmental Learning Center overview and discussed various topics individually with city commission members
- Phone conversation with Commissioner Partington and Commissioner Stowers on various topics.
- Rotary meeting & budget meeting
- United Way Executive Committee meeting
- City Commission Strategic Planning Session
- CFOB speaking engagement
- PACE Center board meeting
- QLB Board meeting – Annual CIP Budget Review
- Tour and overview of City's recreational facilities with David Yates and staff.

2. Community Development: **Page 1**

- One measure of an improving economy is the rate of building permits to date and a comparison to last year at the same time. Building permits are up 7.75% year to date, while for the 2014 calendar year permits have increased 11.2%. See below statistics.

Building permits issued 2015 YTD = 1,671

Building permits issued 2014 YTD = 1,551

% change = +7.75%

Building permits issued calendar year 2014 = 4,421

Building permits issued calendar year 2013 = 3,976

% change = +11.2%

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 5/10/15, 7:51 PM: Fluhart Dr. – Motor Vehicle Accident – Responded to a motorcycle vs. house accident – single motorcycle crashed through garage attached to residential home – two firefighters assisted EVAC during transport of one trauma alert patient.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 7**
- Parks Maintenance. **Page 8**
- Building Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 14**

- Engineering: **Page 14**
 - Traffic Signal Maintenance (Mast Arm Painting) – Mast arm painting at all intersections has been completed, a final punch list is being prepared based on a walkthrough of the intersections on Friday, May 8.
 - Nova Community Park Skate Park Expansion – The ECHO bronze sign was installed on May 5, a final inspection/walkthrough is being scheduled with Volusia County/ECHO in anticipation of a Ribbon Cutting Ceremony scheduled for Saturday, May 16.
 - Environmental Learning Center – Staff and the Construction Management firm have been working together to prepare final costs for construction. Received SJRWMD permit for site construction. Plans were submitted to SPRC to address comments. **An update of the project's design status has been placed on the May 19th City Commission agenda. Page 15**
- Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**
- Fleet Operations: **Page 17**
- Utilities: **Page 17**
 - Reuse Service Area Dual Check Valve Installation – The contractor began installation of the backflow prevention devices in the City's Reuse Service Area. From May 4th to May 9th, 145 rebuild kits were installed. Staff continues to field calls from the residents with questions and concerns regarding this project. **Page 20**

12. Support Services/City Clerk **Page**