

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 8, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Economic Development Director, HR Director, and Planning Director.
- Staff meeting with senior staff
- CIP meetings with Planning, Airport and Recreation/Facilities staff.
- CFOB speaking engagement prep work

Spoke to, attended and/or met with:

- Environmental Learning Center overview and agenda review with Commissioner Boehm
- Rotary meeting
- United Way allocation meeting
- Commission meeting
- Land Use discussion with senior staff, City Attorney's office and outside counsel Noah McKinnon
- Chamber and MainStreet joint meeting
- Itinerant merchant regulations meeting with senior staff, City Attorney's office, with US1 property owner Bill Kurras and attorney Bob Riggio. Meeting included a site visit to Mr. Kurras' property.
- Quality of Life Board meeting

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 2**

6. Fire: **Page 3**

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

- Notable Events:
 - Fire Station 92 (Nova Rd.) Wireless Point-2-Point link brought online. This effectively upgrades their connection to the City resources from a 3Mb/15Mb cable modem VPN service to a 100Mb/100Mb secured link to the water tower.

9. Leisure Services: **Page 5**

- Athletics Maintenance. **Page 6**

- Performing Arts Center. **Page 6**
- Parks Maintenance. **Page 7**
- Building Maintenance. **Page 8**

10. Police: **Page 8**

- Community Service/Animal Control. **Page 9**
- Criminal Investigations. **Page 9**
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 13**

- Engineering: **Page 13**
 - Traffic Signal Maintenance (Mast Arm Painting) – The Contractor has progressed to the signals on A1A; the mast arms at A1A/Fire Station 91, A1A/Granada Blvd., and A1A/Neptune Avenue have been cleaned and primed and are ready for final coats of paint.
 - Nova Community Park Paving Improvements - Project is substantially complete and is open to the public. Final sod restoration and site cleanup are underway. Ribbon cutting is scheduled for May 16th at 9:00 a.m.
- Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 15**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 16**
- Fleet Operations: **Page 16**
- Utilities: **Page 17**
 - FDOT Interchange Lighting Project – Sent utility information to FDOT for the US1 and I-95 Interchange.
 - Groundwater Monitoring - Staff submitted the groundwater monitoring report to the FDEP for the 1st quarter of 2015. The data is used to determine the impact of reuse water on the environment. **Page 20**

12. Support Services/City Clerk **Page 20**