

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 1, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Fire Chief, Finance Director, Leisure Services Director and HR Director
- Prepared QLB agenda
- Staff meeting with senior staff
- Discussion with Planning Director, Chamber Leadership project
- Agenda review
- Update of annual ICMA professional development plan

Spoke to, attended and/or met with:

- Phone conversation with citizen Paul Duncan, Central Park discussion
- Phone conversation with citizen Doug Thomas, Leisure Services discussion
- Phone conversation with Peggy Triantafellu, water bill discussion
- Rotary Club special golf event
- United Way board meeting
- Airport Master Plan public meeting
- As requested, toured Embry Riddle ICI gymnasium with Commissioner Boehm, Assistant City Manager, Leisure Services Director, City Engineer, Landscape Architect
- Public art discussion with Julia Truilo, MainStreet, Barbara Saunders, former Ormond Memorial Art Museum curator, and Assistant City Manager.
- Budget Advisory Board meeting
- Chamber of Commerce board meeting
- United Way allocation review meeting with United Way representatives

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

- The first public meeting held as part of the airport master plan update process was conducted in the Commission Chambers on April 28th from 6:00 p.m. until 8:00 p.m. In addition to City staff and consultants from Hoyle, Tanner and Associates, approximately 40 area residents attended the meeting. The next public meeting is expected to be held in July or August.

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 4/22/15, 7:05 AM: John Anderson Dr. – Motor Vehicle Accident – Upon arrival found one vehicle into power pole with pole snapped at bottom – one patient transported to hospital.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 10**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
 - Engineering: **Page 13**
 - Nova Community Park Paving Improvements - All project paving has been completed, wheel stops have been installed and pavement has been marked and striped. Site restoration is underway.
 - Downtown Streetscape Planting (Orchard to A1A) – The contractor completed the installation of 40 medjool palms and started installing shrubs and groundcover between US1 and Beach Street.
 - Environmental Management Division: **Page 15**
 - Street Maintenance/Asphalt/Concrete. **Page 15**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 16**
 - Street Sweeping. **Page 17**
 - Fleet Operations: **Page 17**
 - Utilities: **Page 17**
 - FDOT Interchange Lighting Project – Sent utility information to FDOT for the US 1 and I-95 Interchange.
 - Reuse Service Area Dual Check Valve Installation – The contractor began installation of the backflow prevention devices in the City’s Reuse Service Area. From April 14th to April 25th, 87 rebuild kits were installed. Staff continues to field calls from the residents with questions and concerns regarding this project. **Page 20**
12. Support Services/City Clerk **Page 20**