

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 17, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- Mentoring time with Chamber Leadership student (and Ormond Beach resident) Dr. Linda Bradley Thacker, VP of Student Affairs at UCF, Daytona Beach Campus.
- General discussion meetings with City Attorney, IT Manager, HR Director, Risk Manager, Finance Director and Economic Development Director
- Discussion with Leisure Services Director and Deputy City Attorney on the athletic fields maintenance contract
- Update on Environmental Learning Center

Spoke to, attended and/or met with:

- Rotary Board meeting
- Elected Officials Roundtable meeting
- Daytona Chamber Eggs and Issues
- The Casements Guild appreciation luncheon
- County Council meeting
- Employee of the Quarter committee
- Community Conversation, Saturday, April 18<sup>th</sup>, Performing Arts Center

2. Community Development: **Page 1**

- Neighborhood meeting for the proposed CVS Health proposal at the intersection of Granada Boulevard and North Nova Road: There is a Neighborhood Meeting to be held in the "Orange Room" at the Prince of Peace Church located at 600 S. Nova Road on April 17, 2015, between 6:00 and 7:00pm. The project proposes to construct a 1-story retail pharmacy of 13,013 square feet at the northwest corner of Granada Blvd. and Nova Rd. The site is currently occupied by a vacant gas station and an operating Burger King.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Staff discussed with Tomoka Holdings the extension of the Community Redevelopment Area agreement for the funding of Crossings Boulevard which will be terminated in July 2015 unless extended by Volusia County and City of Ormond Beach. The Tomoka Holdings representative has contacted the County officials regarding the support for the extension. The CRA resolution extension will be on the April 21 Commission meeting agenda as a staff action item. Upon approval of the Commission the resolution will be submitted for County Council approval in May.

4. Airport: **Page 3**

- The first public meeting held as part of the airport master plan update process has been scheduled for April 28<sup>th</sup> in the City Commission Chambers from 6:00 p.m. to 8:00 p.m.

5. Finance: **Page 3**
  - The first public meeting held as part of the airport master plan update process has been scheduled for April 28th in the City Commission Chambers from 6:00 p.m. to 8:00 p.m.
6. Fire: **Page 4**
7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
  - Athletics Maintenance. **Page 6**
  - Performing Arts Center. **Page 7**
  - Parks Maintenance. **Page 8**
  - Building Maintenance. **Page 8**
10. Police: **Page 9**
  - Community Service/Animal Control. **Page 10**
  - Criminal Investigations. **Page 10**
  - Operations – Summary of specific crimes. **Page 10**
  - Neighborhood Improvement. **Page 14**
11. Public Works **Page 14**
  - Engineering: **Page 14**
    - Nova Community Park Skate Park Expansion – As-builts have been submitted, final touches are being completed in anticipation of a grand opening April 25. Staff is working on the ribbon cutting event, which is scheduled for Saturday, May 16<sup>th</sup> at 9:00 a.m.
    - Downtown Streetscape Planting (Orchard to A1A) – The contractor completed the installation of 20 medjool palms and dug holes for the next 20 palm trees. **Page 15**
  - Environmental Management Division: **Page 17**
    - Street Maintenance/Asphalt/Concrete. **Page 17**
    - Tree Crew. **Page 17**
    - Stormwater Maintenance. **Page 17**
    - Street Sweeping. **Page 18**
  - Fleet Operations: **Page 18**
  - Utilities: **Page 18**
    - Consumer Confidence Report: Staff provided FDOH certification of delivery for the 2014 CCR analytical data provided to the Utility's consecutive potable water system, Tymber Creek Utility. **Page 21**
    - Earth Day Event: Staff is organizing for 170 students from Ormond Beach Elementary to attend the City's Earth Day event at City Hall on April 23<sup>rd</sup>. The children will have a variety of activities to participant in as well as visiting the booths. **Page 21**
12. Support Services/City Clerk **Page 21**