

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 27, 2015

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff
- Chamber Leadership presentation for Government Day
- Quality of Life Board agenda packet
- General discussions with Police Chief, Finance Director, and IT Manager.

Spoke to, attended and/or met with:

- Special Magistrate hearing
- United Way Board meeting
- Project Ray meeting
- County/City Managers Meeting
- UCF School of Public Administration Advisory Board meeting
- Chamber of Commerce Board meeting
- Quarterly update with Chamber of Commerce and Ormond MainStreet
- Claims Committee meeting

2. Community Development: **Page 1**

- The Planning Director met with the 2014-15 Host License Holders at Destination Daytona to discuss the Itinerant Merchant Criteria that will be proceeding through public hearings beginning in April with the Planning Board and ending with the City Commission in late April and early May. A few changes will be made to clarify concerns made at the meeting and two property owners (Broken Spoke and Boot Hill/Wild Bill's) believe their properties should not be amortized.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff discussed with Tomoka Holdings the extension of the Community Redevelopment Area agreement for the funding of Crossings Boulevard which will be terminated in July 2015 unless extended by Volusia County and City of Ormond Beach. The Tomoka Holdings representative has contacted the County officials regarding the support for the extension. Staff is expected to present a CRA resolution at the April 21 Commission meeting and in May to the County Council.

4. Airport: **Page 2**

- The final drafts of the Senate and House bi-partisan letters organized by Senators Inhofe and Manchin and Congressman Goodlatte and Congresswoman Wilson (signed by 26 Senators and 72 House members) were sent to the leaders of the Senate and House appropriations committees this week, requesting full and dedicated funding for the federal contract tower program in FY 2016. **Page 3**

- Staff completed work last week with HTA to prepare the draft forecast chapter of the airport master plan update document. The draft forecast has been submitted to the FAA for review and comment. The forecast and other aspects of the master plan update process will be presented at a public meeting scheduled for April 28 from 6-8pm. The location will be determined next week and will be advertised in the local newspapers. **Page 3**
5. Finance: **Page 3**
 6. Fire: **Page 4**
Significant Incidents
 - 3/16/15, 6:08 PM: W. Granada Blvd. / Breakaway Tr. – Motor Vehicle Accident – Responded to a two vehicle collision with one vehicle on its roof – two patients extricated and transported to hospital.
 - 3/17/15, 6:55 AM: 300 S. Nova Rd. – Car vs. Pedestrian Accident – Pedestrian fatality called on scene.
 - 3/18/15, 11:30 PM: Old Wiggins Rd. – Structure Fire – Upon arrival found single story residence with smoke showing from garage and flames coming from side window – fire located in laundry room and originated from clothes dryer – flames contained to laundry room and adjoining kitchen – significant heat and smoke damage to home – all occupants exited safely – property value saved estimated at \$300,000 with loss estimated at \$50,000.
 7. Human Resources **Page 4**
 8. Information Technology: **Page 5**
 9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 6**
 - Performing Arts Center. **Page 7**
 - Parks Maintenance. **Page 8**
 - Building Maintenance. **Page 8**
 10. Police: **Page 9**
 - Community Service/Animal Control. **Page 9**
 - Criminal Investigations. **Page 9**
 - Operations – Summary of specific crimes. **Page 10**
 - Neighborhood Improvement. **Page 13**
 11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Nova Community Park Skate Park Expansion – The permanent fence is being installed, final punchlist items are being addressed. As-builts are expected to be complete this week, with all remaining inspections anticipated next week.
 - Nova Community Park Paving Improvements - The Phase 2 area of the project has been excavated and crushed concrete road base is being installed and graded for asphalt pavement.
 - Downtown Streetscape Planting (Orchard to A1A) – The contractor is working to remove existing plant material in conflict with the proposed plantings between US1 and Beach Street.
 - Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**

- Fleet Operations: **Page 17**
- Utilities: **Page 18**
 - Local Limits Evaluation: As part of the WWTP permit renewal, the Utility is required to evaluate the Local Limits. Staff is collecting the data necessary to calculate the limits and is establishing a sampling regiment to obtain background levels of analytes prescribed by the FDEP in the sewer collections system. **Page 20**
 - Reuse Service Area Dual Check Valve Installation - Staff is preparing a letter for delivery to the North Peninsula Reuse Service Area informing the residents of the project beginning on their properties within the next month. The letter will also invite the residents to attend a meeting at Grace Lutheran Church on Ocean Shore Blvd on April 8, 2015 held by the Utility to field questions concerning the project. **Page 21**
 - Earth Day Event: Staff is organizing for 170 students from Tomoka Elementary to attend the City's Earth Day event at City Hall on April 23, 2015. The children will have a variety of activities to participant in as well as visiting the booths. **Page 21**

12. Support Services/City Clerk **Page 21**