

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: January 9, 2015

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting with senior staff

Spoke to, attended and/or met with:

- As requested, agenda review discussions with Commissioner Boehm and Commissioner Stowers.
- Rotary meeting
- United Way volunteer kick off meeting with United Way board
- Commission workshop and Commission meeting

2. Community Development: **Page 1**

- Staff has met to discuss the zoning related to the ISBA Land Use Plan amendments. It is expected that the rezoning will occur in February before the Planning Board and come before the City Commission in March. Final drafting of the Itinerant Merchant License requirements has been made. It will be placed under the Overlay District Section of the Land Development Code entitled appropriately, "Municipal Services Area/Joint Planning Area – US1 North Corridor."

3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings has completed the design of marketing material for the Ormond Crossings website to generate investment in the Ormond Crossings project.

4. Airport: **Page 2**

- The airport page of the City's website has been updated to include traffic statistics for the past year. The airport served 110,905 operations in 2014, which represents a 12.26% reduction in traffic since 2013. **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

**Significant Incidents**

- 1/4/15, 3:00 AM: 2099 N. Beach St. – Motor Vehicle Accident – Assisted Volusia County – responded to vehicle vs. tree collision – crew assisted with extrication of one patient – roof and two doors were removed – patient transported as a trauma alert.
- 1/3/14, 4:29 PM: Bay Hill Dr. – Structure Fire – Responded to a one story residential structure fire – light smoke coming from roof vent and heavy smoke coming from front door – crews made entry and found fire burning on stove – minor damage contained to range top – kitchen ceiling and surrounding areas checked for fire extension with nothing found – residents exited home safely with no injuries – home was ventilated.

7. Human Resources **Page 4**
8. Information Technology: **Page 5**
9. Leisure Services: **Page 6**
  - Athletics Maintenance. **Page 7**
  - Performing Arts Center. **Page 7**
  - Parks Maintenance. **Page 8**
  - Building Maintenance. **Page 8**
10. Police: **Page 9**
  - Community Service/Animal Control. **Page 9**
  - Criminal Investigations. **Page 9**  
Comments Page 10
    - Charges have been filed against two subjects that were cashing stolen checks within the city. The checks were stolen out of mailboxes and cashed at the Florida Community Bank at 1120 West Granada Boulevard. This is an ongoing multi-agency investigation.
    - Detectives have filed charges in a burglary case that occurred in the San Marco Apartments. A television that was taken in the burglary has been recovered.
    - Detectives have filed charges in a burglary case that occurred on Cuadro Place. The suspect was apprehended in Washington State with stolen property from the Cuadro Place burglary.
    - Detectives continue to investigate a robbery that occurred at Sharpe's Liquor located in Ormond Town Square.
  - Operations – Summary of specific crimes. **Page 10**
  - Neighborhood Improvement. **Page 13**
11. Public Works **Page 13**
  - Engineering: **Page 13**
    - John Anderson Drive –The contractor has been directed to repave a 50 foot section of John Anderson Drive just north of Standish Drive where a dip exists and also to correct a driveway transition that was too steep. Once this work is complete, contract closeout will take place.
    - Granada Blvd. Resurfacing – Tymber Creek to Perrott – The current contract end date for this project is the second week of January; the contractor is working to finalize cleanup and FDOT punch-list items.
    - Fiber Optic Network Expansion – Work is substantially complete. A final walkthrough of the installed components is being scheduled with the contractor. **Page 14**
    - Nova Community Park Paving Improvements - Staff is preparing temporary construction signs for the entrances to the park to inform visitors of the location of access restrictions in various areas of the park during construction. The signs will be updated as the various parking areas and road paving is complete and becomes accessible to the public. At least one entrance will remain open to the park at all times. An electronic message board will also be posted along Main Trail when that entrance is closed for resurfacing. **Construction is scheduled to begin February 2, 2015.** Staff will coordinate with the contractor regarding events and activities at the park to minimize inconvenience due to the construction. **Page 14**
  - Environmental Management Division: **Page 16**
    - Street Maintenance/Asphalt/Concrete. **Page 16**
    - Tree Crew. **Page 16**
    - Stormwater Maintenance. **Page 17**
    - Street Sweeping. **Page 17**

- Fleet Operations: **Page 17**
- Utilities: **Page 17**
  - A-1-A Force Main – Staff developing main flushing protocol for low flow deposition effects to reduce frequency of poly-pig cleaning.
  - Breakaway Trails Lift Station Control Panel Replacement – Panel is in need of replacement and relocation is being considered for longevity purposes. Received design proposal from Quentin L. Hampton & Associates. A work authorization is being prepared.

12. Support Services/City Clerk **Page 21**