

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: November 7, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Economic Development Director, Planning Director, Finance Director, and Fire Chief
- Staff meeting with directors

Spoke to, attended and/or met with:

- As requested, agenda review meetings with Commissioner Boehm and Commissioner Stowers
- Rotary meeting
- Skate park groundbreaking
- Citizen regarding licensing/permitting issue
- ICMA webinar on strategic planning – Patrick Ibarra

2. Community Development: **Page 1**

- Staff is taking only the land use plan amendments related to the ISBA agreement back to the Planning Board for a second hearing on November 13th. Certified notice was delivered to over 300 property owners and much of the week was devoted to answering questions from property owners on US1. Many of these were new people that staff spoke with. Based on a change in direction by the State, the land use plan amendments must be processed through the State's Small Scale Amendment Process. The Comprehensive Plan amendments related to the ISBA will be going to the City Commission for their December 2nd meeting. These amendments are being processed through the Expedited Amendment Process as originally directed by the State. Consequently, the amendments will be split between two state review processes. **Page 2**

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents Page 5

- 10/29/14, 5:18 PM: Forest View Way – Extrication – Responded to a child's head stuck under table – head got stuck between bottom of table and cross bar support while playing – wooden cross bar was cut with hand saw to free child – no injuries.
- 10/30/14, 6:05 AM: Deer Lake Cir. – Medical – Responded to a suicide attempt – patient transported as a trauma alert.
- 11/01/14, 6:56 PM: Tymber Creek Rd. – Outside Fire – Responded to a business with mulch on fire – flames approximately 30 feet high – Tanker 94 dispatched for water supply – 17,000 gallons utilized to extinguish fire.

7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
Comments Page 12
 - Missing Person: Detectives continue to follow-up on leads received in regards to a person who has been missing since early August of 2014.
 - Assault: A suspect has been identified in the assault of a resident at the Riviera Park recently. Detectives are in the process of getting an arrest warrant for the suspect. The victim was punched several times by the suspect after a brief verbal dispute.
 - Residential Burglaries: Detectives have arrested three individuals in connection to the ongoing burglaries in the South Ormond area. More arrests are forthcoming and detectives recovered a large amount of jewelry from the suspect's residence at 690 South Center Street. Much of the jewelry has not been identified. We are trying to locate the owners of the property to determine if we have unreported burglaries.
 - Criminal Mischief: Detectives have charged two juveniles with felony criminal mischief. The power was turned off and the owner of Pagano's Pizza states over \$1,000 worth of product was destroyed.
 - Death Undetermined: Infant with medical issues passed away in her sleep. Investigation was turned over to Medical Examiner.
 - Auto Theft: Vehicle stolen from Spring Meadows on October 30, 2014 was recovered in Daytona Beach off Clyde Morris Boulevard. Detectives are following up leads obtained from the stolen car.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 15**
 - Engineering: **Page**
 - Beach Ramp Beautification – Cardinal Approach – Staff is preparing the Purchase Orders for the project. Construction is scheduled to begin mid-November.
 - Fiber Optic Network Expansion – The contractor has completed conduit work on Wilmette Avenue and has begun work along North Beach Street, including the lift station at Melrose Avenue. They are working their way towards Granada Blvd. and the return path from Fire Station 93 to City Hall.
 - Environmental Learning Center – Staff presented the project to the Quality of Life Board on November 6th and will have a **public meeting on November 12th, 6 p.m. at The Casements, 25 Riverside Drive**. The City website has a site for the public to view the presentation and it includes a questionnaire that can be filled out and submitted with regards to recommendations for activities and programs that the public would like to see incorporated into the operation of the center. *For more information, please see page 8 of this week's issue of the Weekly Review.* **Page 16**
 - Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**

- Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**

 - Fleet Operations: **Page 18**

 - Utilities: **Page 19**
 - Industrial Pretreatment Program: Staff responded to IPP survey questions and scheduled inspections of all three of the Utility's permitted facilities. The annual inspections are a requirement of the program to constantly update any changes to the processes. Staff also obtained the Fats Oils and Grease Management certification through the Florida Industrial Pretreatment Association. **Page 21**
12. Support Services/City Clerk **Page 22**
- Preparation of Advisory Board Nominations Worksheet to be distributed to the City Commission by November 18, 2014.