

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 3, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with directors
- Assistant City Manager and I toured the city to view stormwater from recent rains
- Discussion with staff on directional signage
- Reviewed State of the City video
- General discussion meetings with Planning Director, Fire Chief, PW Operations staff
- Reviewed ICMA Women in Government report

Spoke to, attended and/or met with:

- Informational meetings with individual commission members and staff on gateway signs.
- Visited Mrs. Fitzgerald regarding water on her property from recent rains
- Commission Brainstorming Workshop and Commission Meeting
- PACE board membership meeting
- FCCMA Member Committee conference call
- City of Daytona Beach Commission Meeting on homelessness report
- Held Walk with the Manager, Leisure Services Director Robert Carolin was the guest walker

2. Community Development: **Page 1**

- The Planning Director attended an FDOT workshop on the Multi-Modal Planning Guide that features Chapter 21 Complete Streets. It appears that FDOT, from the top down, means business in that they intend to implement design of roads given the context in which the road is located. This puts the City Multi-Modal Plan in good position to work with FDOT since context design and many of the elements that FDOT Central is directing to be made at the district level is consistent. The workshop was FDOT's Complete Streets Initiative. The Planning Guide was reviewed and there was a hands-on exercise in the afternoon using StreetMix software to design the roadway. It may be an ideal time now to discuss with FDOT the posted speed on Granada in the downtown. FDOT appears to be receptive.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 9/23/14, 3:47 PM: N. US Hwy-1 / Rosewood Ave. – Motor Vehicle Accident – Responded to a T-bone type collision – upon arrival found two vehicles in ditch – one patient extricated by removing passenger side door – two patients transported with one as a trauma alert.

- 9/25/14, 8:50 AM: Pine Rd. – Vehicle Fire – Heavy column of smoke visible while en route – upon arrival found a fully involved van on fire within feet of residential home – fire inside engine compartment difficult to access due to locking mechanism partially melted – hood was forced open with a halligan tool – small explosions occurred due to butane torch canisters inside vehicle – Florida Power and Light was contacted to assess damage to power lines directly over fire – no injuries.
- 9/27/14, 11:06 AM: S. Nova Rd. / Moreland Blvd. – Motor Vehicle Accident – Responded to a one vehicle crash – a motorcyclist was found sitting in roadway with heavy damage to motorcycle – a trauma alert was called and patient was transported to hospital.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 9**
- Parks Maintenance. **Page 10**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 11**
- Criminal Investigations. **Page 11**

Comments:

- Burglary Business: Detectives arrested two subjects responsible for the multiple burglaries in Tomoka Plaza.
- Sex Offense: 499 South Nova Road, allegation of inappropriate touching by a staff member on a child was unfounded.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Granada Medians (West of I-95) – The contractor has completed approximately 80% of the irrigation system installation and has begun installing trees towards the western project limits. **Page 16**
 - Beach Ramp Beautification – Cardinal Approach – Staff is preparing the Purchase Orders for the project. Construction is scheduled to begin in November. **Page 16**
 - Central Park Observation Platform Replacement - The contractor completed demo of both existing structures and is installing new wooden piers within the pond bottom. **Page 16**
 - Hand Avenue - During the heavy rainfall event last week, a large oak tree fell across the roadway at one of the bridge crossings, which damaged the bridge handrail, sidewalk, retaining wall, and guard rail. Staff removed the fallen tree and is getting quotes from contractors to perform the remaining repairs. **Page 17**
 - Franchise Utilities - FPL will be working for approximately two weeks on Melrose Avenue to replace power poles and transfer line. These activities are anticipated to result in minimal traffic delays. **Page 17**
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**

- Fleet Operations: **Page 19**
- Utilities: **Page 19**
 - Industrial Pretreatment Program: Staff is preparing for an audit of the IPP by the FDEP scheduled for October 8. Staff and the FDEP representative will be visiting two of the permitted facilities for an inspection. **Page 22**
 - PEP Tank Brochures: Staff received the final draft of the brochure from the printer. Upon approval, the brochure will be mailed to homeowners with the PEP system as well as supplied to homeowner associations which utilize the system for future residents. **Page 23**

12. Support Services/City Clerk **Page 23**