

**City of Ormond Beach  
Memorandum**

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: September 26, 2014

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with IT Manager and Planning Director
- Discussion with senior staff on electronic plans software implementation
- Citywide tour on Wednesday morning with Assistant City Manager and PW Operations Manager regarding Tuesday night's storm event

Spoke to, attended and/or met with:

- Rotary board meeting
- United Way campaign kickoff meeting
- FPL power pole replacement at the waste water plant
- UCF School of Public Administration Advisory Board conference call
- Florida Ethics Conference and Attorney General's Sunshine Summit
- Investiture of David Hood as Circuit Judge

2. Community Development: **Page 1**

- Staff met with James Stansbury and Ashley Porter, representatives from the Department of Economic Opportunity (DOE), regarding the land use plan amendments for the US1 North Corridor and the amendments to the Office land use designation to permit commercial. While what is being done is okay, DOE expressed some concerns regarding procedure and legality of the City implementing our codes for land outside the City's jurisdiction until annexation occurs. It was indicated the agreement permits the City to implement City codes provided we act within 6 months to change the land use of the unincorporated lands. The City would implement their codes while the land is still in the county and upon annexation, there would be no need for a land use plan amendment since it was done as part of the ISBA agreement. DOE indicated that even if the City goes through with the land use plan amendments now, once annexation occurs the City would still need to do an Expedited Land Use Plan amendment. Staff requested DOE to discuss this with their attorneys and give our City Attorney a call. It is clear that the ISBA is an alternative provision provided by law under the State Constitution to provide services (including our implementation of codes). See 171.207. Finally, to do back-to-back land use plan amendments (up front) and on the back-side (annexation) too for lands annexed and given a land use designation at or below the density or intensity in the county, is process for process sake and adds no meaningful value. It is our intention to proceed on schedule with the land use plan amendments to the Planning Board in October. Notice will be going out the 25th. Staff will be meeting with FDOT District 5 to discuss the amendments on October 8th.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 9/16/14, 7:28 AM: Life Blvd. – Structure Fire – Provided assistance to Volusia County – upon arrival found structure 50% involved and resident injured in front of structure – flames were blowing out windows of single wide mobile home – patient was transported by Air One – cleared scene at 9:03 a.m.
- 9/21/14, 8:39 PM: S. Nova Rd. / Hand Ave. – Motor Vehicle Accident – Responded to a one vehicle rollover – upon arrival found a van on its side with one occupant – front windshield removed to extricate patient – EVAC handled patient care.

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 9**
- Parks Maintenance. **Page 10**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 11**  
Comments:
  - Det. Brugone filed fraud/grand theft charges on a local suspect for his part in a timeshare scam. The investigation started in June. There were nineteen (19) victims and a total loss of approximately \$20,000.
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 16**

- Engineering: **Page 16**
  - Granada Blvd. Resurfacing – Tymber Creek to Perrott – FDOT is continuing to pave the friction course throughout the project area.
  - Ormond Beach Sports Complex Roadway Improvements - Asphalt paving has been completed on the perimeter roadway, tower/playground parking section (limited to project scope, not entire parking lot), the entrance road to the Sports Complex from Hull Road and the Doug Thomas extension. Sod is being placed in the drainage ditch for the perimeter road. Minor grading and clean-up remain on parts of the drainage system.
  - Reforestation Street Tree Planting – Project notices were hand delivered to residents informing them of the upcoming work. Construction is scheduled to begin next week.
- Environmental Management Division: **Page 18**
  - Street Maintenance/Asphalt/Concrete. **Page 18**
  - Tree Crew. **Page 18**
  - Stormwater Maintenance. **Page 19**
  - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 20**
  - Dual Check Valve Assembly Installation Services – Correspondence was prepared for providing meeting notice to affected customers to be held at the Breakaway Trails

Clubhouse on October 8 at 6:00 pm. Notice to proceed will be issued after meeting is held.

- SR40 (Tymber Creek Road to SR Perrot) Resurfacing – Contractor foreman visited the site to observe site conditions prior to scheduling manhole lining repairs.
- Sewer Collection System Programs: Continued surveying of various discharge locations near facilities suspected of disposing prohibited items into the collection system, i.e. latex gloves. In general, the reports have been positive and the facilities are complying with existing regulations. **Page 22**

12. Support Services/City Clerk **Page 23**