

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 12, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with Acting HR Director, Utilities Manager, Risk Manager, Police Chief, and IT Manager.
- Staff meeting with directors
- Reviewed agenda packet
- General agenda preparation and review

Spoke to, attended and/or met with:

- Rotary board meeting
- Phone discussions with citizens regarding their concerns
- Project work on ICMA Job Hunting handbook
- PACE board member recruitment and board meetings
- Introductory discussion with the auditors regarding the annual financial audit
- General discussion with Wayne Grant, Ormond Observer
- Discussion with GG Galloway on the County's beachfront property purchase program.

2. Community Development: **Page 1**

- Volusia County is of the opinion that the City has been delegated responsibility to enforce County's land development, zoning and building code rules since the ISBA has been approved. While the Department has been successful in not doing this, it is important that we not agree to do this. There is nothing in the ISBA, FS 171 Part II that provides for an ISBA or FS 163 that explicitly or implicitly states the extra-jurisdictional governing entity must enforce the county rules and regulations until the extra-jurisdictional government entity amends its Comprehensive Land Use Plan Map. We expect this to be in December 2014. Follow-up email from the County's Planning Dept. appears to concur with our interpretation.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff met with Tomoka Holdings to strategize on options that would facilitate the extension of utilities and roads to open up the Commerce Park for industrial development. In addition, the Community Redevelopment Area agreement for the funding of Crossings Boulevard will be terminated in July 2015 unless extended by Volusia County and City of Ormond Beach. Further discussion is expected over the next several weeks.

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 4**

Significant Incidents

- 9/2/14, 6:47 PM: Pine Cone Trail – Structure Fire – Upon arrival found light smoke showing with occupants out of house – black smoke in front bedroom, burnt wall and smoldering

mattress found – a burnt glue gun was plugged into wall – crews utilized a thermal imaging camera to check for fire extension in walls and ceiling – home was ventilated – no injuries.

- 9/5/14, 10:46 PM: Nova Rd. – Motor Vehicle Accident – Eight car accident in parking lot of Rockin Ranch – three patients with one trauma alert – a firefighter paramedic assisted EVAC with patient care during transport.

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 9**
- Parks Maintenance. **Page 10**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 10**

Comments: Page 11

- Death Investigation: Two elderly subjects attempted to commit suicide by overdose. The elderly female was successful and the elderly male survived. Both subjects had medical issues and left suicide notes. The elderly male was transported to the hospital for treatment and held under the Baker Act.
- Carbreaks: Several car burglaries in zone three with no suspects at this time.
- Residential Burglary: Investigators identified the identity of the subject responsible for a residential burglary on Brookwood Drive.
- Grand Theft: Investigators identified a possible suspect in a recent grand theft at Wal-Mart from video surveillance.
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Traffic Signal Maintenance (Mast Arm Painting) – Revised signed and sealed MOT plan was submitted to FDOT. Work will commence when FDOT permit is issued.
 - 2014 Roadway Resurfacing - Contracts have been prepared and are being executed. Residential notices have been prepared and will be distributed after the pre-construction meeting is held. : **Page 16**
 - Nova Recreation Park - Project design plans and bidding package was finalized. Project is intended to be advertised for bidding in October, with construction overlapping the skate park expansion, to minimize schedule of overall construction activities at the park. : **Page 16**
- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**

- Utilities: **Page 19**
 - Concentrate Piping Connection to Reuse Storage Tank – The SCADA programmer is scheduled to visit September 22. Proposed HDMI screens were reviewed and a selection was made.
 - 2-inch Water Main Replacement Project (Priority 2 Areas) – A meeting to discuss review comments was held with the Engineering Division and the consultant.

12. Support Services/City Clerk **Page 22**