

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: August 1, 2014

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney,
- Staff meeting with directors
- Wastewater treatment plant discussion with staff
- Former HUM building discussion with staff
- Athletic Fields Maintenance bid discussion with staff
- Gateway/welcome sign discussion with staff

Spoke to, attended and/or met with:

- As requested, agenda review with Commissioner Boehm
- Rotary board meeting
- United Way Annual Board meeting
- Councilman Doug Daniels and Deputy County Attorney Jamie Seaman regarding beachfront property for future parking
- Operating Budget Workshop and City Commission meeting
- Tim O'Shaughnessy, CLQ Communications, and City staff discussion regarding a communications antennae
- Walk with the Manager, guest walker was Kelly McGuire
- Bob Elkins regarding Rotary
- Wayne Grant, Ormond Observer, participated in Walking with the Manager.

2. Community Development: **Page 1**

- The Planning Director, City Engineer, City Attorney, Assistant City Manager and City Manager met to discuss a possible trade of the HUM building for a residential lot on Lincoln to be used for drainage.
- The Planning Director participated on the interview team for the HR Director. Five candidates were interviewed.

3. Economic Development: **Page 2**

**Ormond Crossings**

- Tomoka Holdings is in the process of designing marketing material and a website to generate investment in the Ormond Crossings project. A copy of the material will be provided to the Commission when the project is completed.

4. Airport: **Page 3**

- Staff was notified that FAA has awarded the Ormond Beach Municipal Airport \$199,574.00 for the update of the Airport Master Plan Study. Once staff receives the grant agreement, it will be presented to the Commission along with the work authorization resolution for Hoyle Tanner and Associates.

5. Finance: **Page 3**
6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 6**
  - Athletics Maintenance. **Page 7**
  - Performing Arts Center. **Page 8**
  - Building Maintenance. **Page 9**
  - Parks Maintenance. **Page 10**
10. Police: **Page 10**
  - Community Service/Animal Control. **Page 10**
  - Criminal Investigations. **Page 10**  
Comments: Page 11
    - Death Investigation: Investigators have identified the subject that was struck by the train. Investigators found information indicating that the subject was planning on taking his own life. Family notified
    - Sex Offense: Investigators are looking into a report where an adult male had inappropriate contact with a female juvenile. The female juvenile has made similar complaints in the past regarding others.
    - Death Investigation: Investigators responded to the Royal Floridian Resort where a subject jumped from the seventh floor to his death. The subject in question had a suicide note in his wallet and was possibly involved in several crimes in Brevard County prior to his death.
    - Death Investigation: Investigators found no signs of foul play at an apparent suicide at a Harbour Lights residence. The 65 year-old subject was suffering from several medical issues.
  - Operations – Summary of specific crimes. **Page 11**
  - Neighborhood Improvement. **Page 15**
11. Public Works **Page 15**
  - Engineering: **Page 15**
    - Tymler Creek Phase I –Work continues to finish the box culvert crossing and sidewalk. Project curb & gutter has been installed and first layer of asphalt has been paved in the south bound lanes and 90% of the north bound lanes. Restoration around the pond areas continues to be worked on. All utility adjustment work has been completed. All project stormdrain has been installed.
    - Nova Recreation Center Roof Repairs- The new roof has been fully installed. The inside of the Gymnastics Center is scheduled to receive new insulation and wall board during the first week of August. **Page 16**
  - Environmental Management Division: **Page 18**
    - Street Maintenance/Asphalt/Concrete. **Page 18**
    - Tree Crew. **Page 18**
    - Stormwater Maintenance. **Page 18**
    - Street Sweeping. **Page 19**
  - Fleet Operations: **Page 19**
  - Utilities: **Page 19**

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- 2-inch Water Main Replacement Project (Priority 2 Areas) – Proposed plans reviewed with the Engineering Division.
- Consumer Confidence or Annual Water Quality Report: The confirmation of delivery of the CCR to the City's customers is being prepared by staff. A notice was published in the News-Journal concerning the availability of the report. The web ready version will remain posted in the Public Works section of the City's website. **Page 22**

12. Support Services/City Clerk **Page 22**