

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 11, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with directors
- General discussion meetings with Utilities Manager, Planning Director, Risk Manager, and Police Chief.
- General budget discussion with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Rotary meeting
- Held Walk with the Manager, Joanne Naumann NID Manager was the guest walker
- General discussion with Wayne Grant, Ormond Beach Observer

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents

- 7/1/14, 5:04 PM: N. I-95, Mile Marker 272 – Motor Vehicle Accident – Semi-truck hit guardrail – both fuel tanks damaged – approximately 30 to 50 gallons of diesel fuel on shoulder of road and grass – firefighters were able to stop one tank from leaking – 250 feet of guardrail demolished and had to be cut away and removed – Incident Management Solutions arrived to handle environmental cleanup – no injuries and scene turned over to Florida Highway Patrol.

7. Human Resources **Page 4**

8. Information Technology: **Page 5**

9. Leisure Services: **Page 6**

- Athletics Maintenance. **Page 6**
- Performing Arts Center. **Page 7**
- Building Maintenance. **Page 8**
- Parks Maintenance. **Page 9**

10. Police: **Page 9**

- Community Service/Animal Control. **Page 9**

- Criminal Investigations. **Page 10**
Comments:
 - Death Investigation: Investigators are looking into an apparent suicide that occurred at 484 North Ridgewood. The victim had an extensive medical history and was depressed.
 - Death Investigation: Investigators are looking into a possible accidental overdose that occurred at the Best Western Motel.
 - Grand Theft: Investigators are looking into an incident where two subjects grabbed an air compressor from a construction site and fled the area in a vehicle. The subjects have been identified and have been arrested for the same type of criminal activity in the past.
- Operations – Summary of specific crimes. **Page 10**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 14**

- Engineering: **Page 14**
 - Tymber Creek Phase I – The northbound lane from SR40 to the Little Tomoka River was paved. Crews are completing construction of curb and gutter and stormwater pond grading and sodding. The northbound lane will require one additional lift of asphalt paving before being complete and ready for traffic.
 - Downtown Underground Utilities Conversion – AT&T has completed removal of overhead lines. A substantial completion walkthrough was held, the contractor will complete restoration activities. Final easements and right-of-way agreements have been completed and will be submitted for execution at the July 29 City Commission meeting. **Page 15**
- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 19**
 - Division Avenue Well Field Raw Water Piping – 90% plans and specifications were received. A meeting with the consultant is scheduled to review plans and specifications. FDEP permit application fees were sent to the consultant for processing.
 - Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Evaluation of pump #3 is being performed on 24 hours per day operation. The pump continues to operate within evaluation criteria limits.

12. Support Services/City Clerk **Page 22**