

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 20, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with directors
- General discussion meetings with City Attorney, Economic Development Director, Planning Director, Fire Chief and Police Chief
- Prepared update for City Commission Brainstorming Session Workshop
- General budget discussion with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- Met with Alan Rosen, Management Partners, regarding process improvement and HR solutions
- Rotary meeting
- Fire Department pinning ceremonies
- City Commission Brainstorming Session Workshop and City Commission Meeting
- ECN ribbon cutting/open house
- Habitat for Humanity dedication ceremony
- City Engineer John Noble, Engine Shawn Findley, Assistant City Manager Ted MacLeod and Larry Volenec of Florida Power and Light regarding recent utility pole work.

2. Community Development: **Page 1**

- The Planning Director attended the MainStreet Board meeting. Commissioner Boehm discussed the downtown projects and the proposed 2015-19 CIP and encouraged MainStreet to directly participate in the process.
- Local Mitigation Strategy 2014 Annual Progress Report - The City has been a participant in the Volusia County Local Mitigation Strategy (LMS) initiative since 1998. The LMS was created and adopted in order to more effectively plan disaster related responses and provide mitigation initiatives designed to reduce flooding problems and/or to protect people and property when flooding does occur. To continue participation in the National Flood Insurance Program (NFIP) and fulfill the Community Rating System (CRS) criteria, an annual progress report on the status of the project implementation is required. The LMS initiatives and status specific to the City of Ormond Beach are as follows: **Page 2**
 - VOL-0151 - Purchase hurricane shutters and generator power for the Performing Arts Center. **Completed 2008.**
 - VOL-0194 – Purchase 30 emergency radios for use during emergencies. **Completed 2004.**
 - VOL-0299 – Weather Station and generator for Fire Department Station 92. **Completed 2006.**
 - VOL-0352 – Fire Station #93 received a State EMPATF grant for hurricane shutters, however, funds were not able to be applied since station is in a floodplain. Transferred project and funding to Fire Station #94. **Completed 2006.**

- VOL-0375 – Install Public Notification Sign to be placed in front of the Performing Arts Center - **Completed 2009.**
- VOL-0325R – Hand Ave./Laurel Creek Pump Station Generator & Central Park Pond Interconnects - interconnection of the lakes of Central Park to provide large scale drainage relief to the basin area that is subject to flooding during large storm events. **Design was completed 2012. The project began construction in June 2012 and was completed in January 2014.**
- VOL-0328 – Hand Avenue roadway & drainage improvements - Elevate Hand Avenue and reconstruct roadway and install new drainage system from Laurel Creek to east of Thompson Creek to reduce the flooding frequency of Hand Avenue. **Design was completed 2012. The project began construction in June 2012 and was completed in January 2014.**
- VOL-0353 – Hand Avenue/Lake Park Circle Flood Control Improvements – Purchase additional property to construct a control structure and pipe which will interconnect existing stormwater ponds that will discharge into Laurel Creek. The discharge to Laurel Creek will occur through a control-structure connection, which has been authorized and funded under LMS Initiative VOL-0325R, Hand Ave/Laurel Creek Pump Station Generator and Central Park Pond Interconnects. **Design was completed 2012. The project began construction in June 2012 and was completed in January 2014.**
- VOL-0387 Thompson Creek Stormwater Improvement-Construct a seawall from existing seawall north of Cumberland Avenue and continue south to Putnam Avenue. **TBD**
- VOL-0400 – Elevate the residence Cumberland Avenue area- **Completed 2011.**
- VOL-0452 Central Park Flood Mitigation Project – Phase II (Fleming Avenue Pump Station) – **Approved for submittal December 2013 – City was notified that grant was not approved due to lack of available funding.**
- The City has accomplished or is continuously striving to achieve each of the City's mitigation initiatives. The City of Ormond Beach Floodplain Management Plan was incorporated into the Volusia County Integrated Management Plan by Resolution 2013-112. An electronic copy of the Volusia County Integrated Floodplain Management Plan 2013 which includes the City of Ormond Beach Floodplain Management Plan (Appendix A) and Action Plan (Appendix G) is available for review at the County of Volusia website: <http://www.volusia.org/core/fileparse.php/4357/urlt/Volusia-FMP-Version-13.pdf>

3. Economic Development: **Page 3**

4. Airport: **Page 4**

5. Finance: **Page 4**

6. Fire: **Page 5**

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

- Notable Events:
 - Installed new network storage devices (SANs) that were recently purchased and have begun the process of moving the virtual machines. New units are a huge improvement in performance, space, and management capabilities.

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 8**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 10**
- Parks Maintenance. **Page 10**

10. Police: **Page 11**

- Community Service/Animal Control. **Page 11**
- Criminal Investigations. **Page 11**
Comments: Page 12
 - Felony Lane: Warrant obtained form a “Felony Lane” style car burglary that occurred at Elite Fitness (Female was identified cashing the checks).
 - Grand Theft: A warrant was obtained for a transient that has been staying at the Alliance Church for stealing a wallet from the Ormond Steak House.
 - Sex Offender: Warrant obtained from a subject who is living on N. Beach St. for failure to register (Sex Offender).
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 16**

11. Public Works **Page 16**

- Engineering: **Page 16**
 - Tymber Creek Phase I – The northbound lane from SR40 to the Little Tomoka River was paved. Crews are completing construction of curb and gutter and stormwater pond grading and sodding. The northbound lane will require one additional lift of asphalt paving before being complete and ready for traffic.
 - John Anderson Drive –The final phase of drainage improvements is underway between Royal Palm and Riverwood Drive. Following completion of this work final paving can be completed.
 - N. Beach Street at Lincoln Ave Storm Drain Repairs- Volusia County completed performing repairs at the intersection in preparation to begin to resurface N. Beach Street, within an estimated three weeks. **Page 17**
- Environmental Management Division: **Page 19**
 - Street Maintenance/Asphalt/Concrete. **Page 19**
 - Tree Crew. **Page 19**
 - Stormwater Maintenance. **Page 20**
 - Street Sweeping. **Page 20**
- Fleet Operations: **Page 20**
- Utilities: **Page 20**
 - Ormond Beach Wastewater Treatment Plant Rehabilitation Project – Evaluation of pump #3 is being expanded to 24 hours per day. Settings were changed to minimize cycling frequency during the midnight shift. The pump continues to operate within evaluation criteria limits and remains free of debris during operation. **Page 21**
 - Prepared Power Point presentation for wastewater management section of the City’s presentation for upcoming Volusia County Water Quality Workshop to be held June 26, 2014 at the Ocean Center. **Page 21**
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12. Support Services/City Clerk **Page 23**