

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: May 30, 2014

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting with directors

Spoke to, attended and/or met with:

- Memorial Day Service
- Al Jorczak, David Slick and City staff on airport development
- Pennington, P.A. representatives Doug Bell, Gene Adam and Jim DeBeaugrine and City staff on lobbying efforts
- YMCA representatives Teresa Rogers and Charlie Lydecker, was provided an update on the Y's aquatic project
- Finished preparations on speaking engagement for the FGFOA conference on June 2, topic is Fund Balance and Budgeting
- FCCMA Annual Conference:
  - As Past-President, attended the FCCMA board meeting and required meetings/sessions/receptions
  - Speaking engagement with Bernadette Britz-Parker of James Moore for the session "There's Always Room for Improvement," topic was the Sigma Lean 6 methodology
  - Florida Business Watch board meeting
  - ICMA Job Hunting Task Force conference call

2. Community Development: **Page 1**

- Staff has begun to compare and analyze land use designations related to the unincorporated lands contained in the Interlocal Boundary Service Agreement. The target date for completion of the land use plan amendments and zoning is October-November. Staff will need to meet with Volusia County Growth Management as well as with officials from the Florida Department of Economic Opportunity (formerly the Department of Community Affairs). Once the land use and zoning is established, the Department will begin to annex Destination Daytona Phase 1 and 2, and the other parcels which have annexation agreements but were considered enclaves if annexation occurred. Annexation is tentatively scheduled for early 2015.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

**Significant Incidents Page 5**

- 5/19/14, 5:15 PM: S. Nova Rd. – Commercial Structure Fire – Responded to heavy smoke and fire at All Aboard Storage – upon arrival found multiple storage units fully involved –

crews forced entry into each unit – fire called completely out at 6:02 PM – during overhaul several units were emptied due to smoldering materials – State Fire Marshal called to investigate – cleared scene at 9:24 PM.

- 5/21/14, 8:36 PM: Domicilio Ave. – Structure Fire – Dispatched to a single-story residential structure with smoke showing – upon arrival found bystanders on scene with two victims outside of home – no additional victims found inside during primary search – low velocity smoke and moderate heat inside – flames located near couch as possible point of origin – two patients transported to hospital, one as a trauma alert – State Fire Marshal called to investigate - cleared scene at 11:44 PM.
- 5/23/14, 12:45 AM: Ribbon Falls Dr. – Emergency Medical Call – Dispatched to a shooting – crews entered residence to confirm two deaths – Ormond Beach Police on scene to investigate.
- 5/25/14, 3:03 AM: N. Beach St. – Residential Structure Fire – Upon arrival found light smoke showing – all residents exited home safely – fire located in basement – crews had difficulty accessing fire due to low visibility and blocked basement door and stairway – a thermal imager camera was used to assist crews downstairs – crews eventually exited home due to fire venting through roof – homeowners' cat was able to be rescued – all Ormond Beach units responded along with units from Daytona Beach, Holly Hill and Volusia County – the home was a total loss – under investigation by State Fire Marshal – cleared scene at 1:34 PM.

7. Human Resources **Page 5**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 8**
- Performing Arts Center. **Page 9**
- Building Maintenance. **Page 10**
- Parks Maintenance. **Page 11**

10. Police: **Page 11**

- Community Service/Animal Control. **Page 11**
- Criminal Investigations. **Page 12**

Comments:

- Homicide /Suicide: Elderly Male shot his elderly wife. The elderly male then called 911 and reported that he shot his sick wife. The subject disconnected the call with the 911 operator and then took his own life.
- Investigators completed the investigation of a fraud organization operating out of a Georgia State Prison. Charges will be presented to the State Attorney's Office for review.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 17**

11. Public Works **Page 17**

- Engineering: **Page 17**
  - Wilmette Avenue Bypass Pump Station – The flow meter has been calibrated, remote monitoring is the final element to complete. Once complete a test run will be conducted by Stormwater to confirm operation of the bypass pumps works.
  - OBSC Multi-Purpose Building – The contractor is working to “dry in” the building by installing the windows, doors and roofing shingles.
- Environmental Management Division: **Page 19**
  - Street Maintenance/Asphalt/Concrete. **Page 19**
  - Tree Crew. **Page 20**
  - Stormwater Maintenance. **Page 20**

- Street Sweeping. **Page 21**
- Fleet Operations: **Page 21**
- Utilities: **Page 21**
  - Pretreatment Effluent Pumping System (PEP) Brochures: PEP System brochure is being modified to reflect updated policies/procedures. Contract printer prepared 2nd draft version for review by Utility staff. **Page 24**
  - Sewer Collection System Programs: Staff has begun the process to establish collection system programs including a Fats, Oils & Grease (FOG) reduction program along with another public education program to eliminate wipes and other items which disrupt the City's sewer system. The programs seek to eradicate sanitary sewer overflows caused by blockages in the system. Staff began documenting locations of assisted living facilities for educational program and best management practices outreach. **Page 24**

12. Support Services/City Clerk **Page 24**