

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 23, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, Planning Director and Economic Development Director
- Staff meeting with directors
- CIP discussion with staff regarding fire trucks

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- Worked on City's LEAN Six Sigma process for a presentation at the FCCMA annual conference
- United Way Board meeting
- Town Hall Budget and Commission meetings
- Mr. Baumer and Assistant City Manager regarding traffic concerns in Winding Woods
- Claims Committee meeting
- Ribbon Cutting for Halifax Health Care Now facility
- Field day with PW operations staff, drove reach-out and slope mowers
- VLC Annual Banquet and Awards dinner
- Provided overview of United Way allocation process at the United Way Council of Agency Executives meeting
- Suzanne Heddy, Diana Simmons and Vonda Garrison of the Historical Society, and staff, regarding the MacDonald House

2. Community Development: **Page 1**

- Dr. Batniji has engaged Saboungi Construction to remove the **old Woody's Restaurant** on East Granada. The asbestos removal contractor submitted their permit to FDEP and when the 10 working day notice requirement expires, they will perform the asbestos removal on May 27 -28. Saboungi will also schedule a pre-demolition meeting with FPL at the site for May 29 or 30. **The building demolition will commence on Monday, June 2**, and should be fully completed and disposed of by the end of the week.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff has scheduled a meeting with Tomoka Holdings in June to discuss the design and distribution of marketing material to generate investment in the Ormond Crossings project.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents **Page 4**

- 5/15/14, 5:13 PM: University Cr. – Structure Fire – Prior to arrival, report of residential structure 25% involved and flames through roof – heavy fire located on first floor of two story home – homeowners not at home – smoke and fire damage throughout – cause of fire due to lightning strike – estimated property value and contents saved was \$288,000 with the estimated value loss of \$170,000 – cleared scene at 8:26 PM.

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 7**
- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 9**
- Parks Maintenance. **Page 10**

10. Police: **Page 10**

- Community Service/Animal Control. **Page 10**
- Criminal Investigations. **Page 11**

Comments:

- Auto Theft: Vehicle stolen from Arroyo Parkway was recovered unoccupied in Daytona Beach. The vehicle was processed for evidence.
- Auto Theft: Vehicle stolen from Wal-Mart. The victim lent her vehicle to her son and his girlfriend so he could report to the probation office. Her son later contacted her and reported that someone had stolen the vehicle while they were at Wal-Mart. The victim stated that her son is a drug addict and she suspected that he had something to do with the vehicle missing. The victim's son overdosed a few days later and did not survive. The vehicle in question has been recovered.
- Robbery: A juvenile was assaulted at the Nova Skate Park by known juveniles who also took the victim's skateboard. Further investigation revealed that the juvenile victim had taken one of the suspect's bicycles and they retaliated against him. The stolen bicycle and the stolen skateboard were both recovered. All subjects were identified and the parents have not decided if they are going to pursue criminal charges. The juveniles have been trespassed from the Skate Park.
- Operations – Summary of specific crimes. **Page 11**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - 2-Inch Water Main Replacement – South Peninsula - The project has been completed with a final completion cost that was \$80,687 below the approved contract amount. Savings were incurred by coordinating with the contractor on optimizing the use of directional bore vs. open cut method which reduced the overall pipe installation cost along with reduced driveway replacement requirements. **Page 16**
 - Fiber Optic Network Expansion – A revised work authorization is scheduled for approval at the June 2, City Commission Meeting providing for completion of the fiber optic loop to Fire Station 93, and expansion to PAL and South Ormond Neighborhood Center. **Page 17**
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**

- Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 20**
 - Anchor Drive Water Main Improvements – Main installation complete, bacteriological samples received for clearance activity.
 - WWTP Biosolids Treatment & Disposal – Preparing a commission agenda item for June 2 CC Meeting for award consideration for piggyback of Daytona Beach recent contract award.

12. Support Services/City Clerk **Page 23**