

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 2, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney,
- Staff meeting with directors
- Discussion with City Attorney's office, Assistant City Manager, Planning Director and NID Manager on residential property maintenance issues

Spoke to, attended and/or met with:

- Rotary meeting
- United Way Board meeting
- General discussion meeting with Commissioner Kent
- Walk with the Manager, Fire Chief Mandarin was the guest walker
- Chamber Leadership graduation

2. Community Development: **Page 1**

- Recently, a Floodplain Assistance Report was done by the City Clerk's Office at the request of the Department. The report was generated from the form requests submitted online using the City's website. This report does not include requests received by phone or by walk-ins. Since September 2013, 98 residents and businesses were assisted with filing online Letter of Map Revisions or Changes, flood zone determinations, base flood elevations, and determining insurance costs.

3. Economic Development: **Page 2**

Ormond Crossings

- Tomoka Holdings is preparing marketing material to generate investment in the Ormond Crossings project. Staff continues to discuss the installation of infrastructure into the Commerce Park portion of the project.

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 3**

Significant Incidents **Page 5**

- 4/22/14, 2:18 AM: 15th St., Holly Hill – Structure Fire – Responded to single story apartment complex with smoke and flames showing – building was evacuated – apartment where fire originated was destroyed – one occupant transported to hospital – other fire departments that responded: Holly Hill, Volusia County and Daytona Beach – State Fire Marshal was contacted.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Building Maintenance. **Page 10**
 - Parks Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
Comments: Page 12
 - Fraud: Resident was victim to \$10,000 fraud. The victim's stepdaughter and boyfriend are suspects. Investigation continues and charges are expected.
 - Death Investigation: Elderly subject called a family member complaining of chest pain. A family member responded and found the victim unconscious. No foul play suspected.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 16**
11. Public Works **Page 16**
 - Engineering: **Page 16**
 - John Anderson Drive –The intersection of John Anderson Drive and Neptune Avenue remains closed but will be opened next week when the closure moves south to Royal Palm. Royal Palm will be closed from May 12-16 for stormwater improvements. The section of Roadway from Royal Palm Ave. to Granada Blvd. and from Amsden Drive to the north end of the project was resurfaced.
 - Audible Pedestrian Signals – A walkthrough with the contractor and Volusia County Traffic Engineering occurred on Monday, April 28, all buttons are functioning per specifications.
 - Environmental Learning Center – The County Council approved the ECHO Committee recommendations and the City will receive a \$400,000 grant. Staff is coordinating with its design consultant on a scope of work and cost proposal for the final engineering design of the facility. **Page 17**
 - Environmental Management Division: **Page 19**
 - Street Maintenance/Asphalt/Concrete. **Page 19**
 - Tree Crew. **Page 19**
 - Stormwater Maintenance. **Page 20**
 - Street Sweeping. **Page 20**
 - Fleet Operations: **Page 20**
 - Utilities: **Page 20**
 - Annual report for SJRWMD MFL Prevention & Recovery Cost Share Agreement is being prepared to illustrate reductions of groundwater withdrawals associated with completion of the Western Ormond Beach Reclaimed Water Project. **Page 23**
 - Consumer Confidence Report: Staff is collecting analytical data from the 2013 calendar year to construct the CCR for distribution. The CCR was successfully delivered electronically last year and will be provided in the same fashion this year. CCR data and information reviewed by staff and forwarded to FDOH for review prior to publication. **Page 23**
12. Support Services/City Clerk **Page 24**