

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: April 25, 2014

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1. City Manager: **Page 1**

Reviewed and prepared with staff as follows:

- General discussion meetings with City Attorney, IT Manager, Planning Director, Police Chief, and Finance Director
- Worked on agenda items

Spoke to, attended and/or met with:

- Rotary meeting
- City and County staffs regarding the interlocal service boundary agreement
- Peterson-Ramos, citizen, regarding his drainage issue
- Joann Voss, citizen, regarding code enforcement issue
- Accreditation exercise at the Nova Community Center
- County/City Managers meeting
- City staff and Rich Cooper, Main Street, regarding bridge lighting project
- As requested, general discussion with Commissioner Stowers
- Chamber of Commerce Board of Directors meeting
- Historical Society Executive Director Suzanne Heddy, President Diana Simmons and First Vice President Vonda Garrison, discussed the MacDonald House. Spoke in general terms of The Society's desire to see the building maintained because of its historical significance and their desire to make that an Ormond Beach History Museum. Discussed ideas for future funding including grant opportunities and future programming. We agreed to a follow-up meeting at the end of May.
- Ribbon cutting for the Hand Avenue/Central Park Lake Interconnect Project
- NIAB public hearing on Community Development Block Grant Funding
- Lena Smith and Julie Rademacher, Community Legal Services of Mid-Florida, conducted walk through of conference room for upcoming legal aid clinic

2. Community Development: **Page 1**

- The City of Ormond Beach has been selected to host the four day EMI equivalent Field Deployed L278 NFIP Community Rating System (CRS) Course. The City is honored to be one of four host sites selected nationwide for the calendar year. The training is scheduled for the week of December 8-11, 2014, at the Anderson Price Building. The course is primarily for CFMs, or persons who have completed the "Managing Floodplain Development through the NFIP" course or are full-time Floodplain Managers with more than 2 years of experience as demonstrated through work in the fields of floodplain management, code enforcement, or building codes. Exceptions can be made to the prerequisites based on work experience and expertise. Becky Weedo, Senior Planner, has been the champion and organizer of this effort.

3. Economic Development: **Page 2**

4. Airport: **Page 2**

5. Finance: **Page 3**

6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Performing Arts Center. **Page 9**
  - Building Maintenance. **Page 10**
  - Parks Maintenance. **Page 11**
10. Police: **Page 11**
  - Community Service/Animal Control. **Page 12**
  - Criminal Investigations. **Page 12**
    - Comments:
      - Stolen Vehicle: A stolen motorcycle from our city was recovered in Daytona Beach. Subject was arrested and charged.
      - Burglary Arrest: Investigators identified the suspect responsible for a residential burglary on Lindenwood Circle. Property recovered and suspect was arrested for burglary.
      - Fraud: Investigators identified the subject responsible for exploiting an 87 year old female out of \$8,000. Suspect is from Alabama and charges have been filed.
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 16**
11. Public Works **Page 16**
  - Engineering: **Page 16**
    - Downtown Underground Utilities Conversion - The contractor and FPL began the removal of aerial facilities on Granada Blvd. on April 14; installation of Granada Blvd. street lighting is complete on the south side of Granada Blvd.; all aerial power lines have been removed as of April 22. The contractor installed the first seven lights along westbound Granada Blvd. on April 21, and on Beach Street on April 22, with the final Granada Blvd. lights installed on April 23. **Page 17**
    - Environmental Learning Center – Staff attended the ECHO ranking and review meeting on February 19<sup>th</sup>. The City received a score of 92% for the Environmental Learning Center application, a minimum score of 80% is required to be recommended for funding. On April 17<sup>th</sup>, the County Council reviewed and recommended funding for all projects recommended by the ECHO Advisory Committee. The City's Environmental Learning Center was approved for grant funding of \$400,000. Staff expects agreements to be received during the summer. Staff is coordinating with its design consultant on a scope of work and cost proposal for the final engineering design of the facility. **Page 18**
  - Environmental Management Division: **Page 19**
    - Street Maintenance/Asphalt/Concrete. **Page 19**
    - Tree Crew. **Page 19**
    - Stormwater Maintenance. **Page 20**
    - Street Sweeping. **Page 20**
  - Fleet Operations: **Page 20**
  - Utilities: **Page 21**
    - SR 40 (Tymer Creek Road to SR Perrot) Resurfacing – Several manholes have recently been identified as deteriorated and require structural enhancement. Engineering and

Utilities staff is receiving quotations from contractors for various methods of structural and lining improvements for consideration.

- Consumer Confidence Report: Staff is collecting analytical data from the 2013 calendar year to construct the CCR for distribution. The CCR was successfully delivered electronically last year and will be provided in the same fashion this year. Full CCR data and information is being reviewed by staff prior to forward to FDOH for eventual approval prior to publication. **Page 24**
- Earth Day: Staff hosted 170 students from Ormond Beach Elementary to attend the annual event at City Hall on Thursday April 24<sup>th</sup>. The students were spoken to by Mayor Kelley, and Chief Water Plant Operator Bob Barclay, as well as presentations by Tomoka State Park Rangers and the Ormond Beach Library. **Page 24**

12. Support Services/City Clerk **Page 25**