

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 11, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One on one meetings with Utilities Manager, IT Manager, Risk Manager, City Engineer, and Police Chief
- Sports field RFP
- Solid Waste Collection and Disposal RFP
- Discussion with staff regarding property maintenance issues
- Fleet staffing discussion

Spoke to, attended and/or met with:

- PACE board meeting
- Presentation for Chamber Leadership
- Luncheon for Chamber Leadership
- Walk with the Manager
- GFOA project, reviewed budgets for City of Mansfield, TX and City of Richardson, TX

2. Community Development: **Page 1**

- The Planning Director met with Sam Merrill regarding the development of land in the Hunter's Ridge Ormond Beach DRI reserved for 50 multi-family units. The land use is Medium Density Residential but the zoning is Suburban Residential (SR). A zoning change to R4, R5 or a PRD will be required to develop an assisted living facility permitted by conditional use and is less intense than the approved multifamily development in the DRI. The DRI indicates the land use and conceptual plan shall be "generally adhered to" and indicates greater density or intensity would require an amendment to the DRI. The proposed use is an assisted living facility which is less intense regarding facilities and services than 55 multifamily units.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff met with Tomoka Holdings to discuss the installation of infrastructure into the Commerce Park portion of the project. Discussions on the sources of infrastructure funding are ongoing. Staff is working with Tomoka Holdings to develop a marketing package to recruit investors and businesses to the Commerce Park.

4. Airport: **Page 3**

- The Ormond Beach Civil Air Patrol (CAP) Cadet Color Guard Team represented Florida and competed successfully against teams from three other states and won seven trophies, including first place overall, at the 2014 CAP Southeast Region Cadet Competition held last weekend at Maxwell Air Force Base in Alabama. Please see this week's issue of the Weekly Review for more information.

5. Finance: **Page 3**

6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Building Maintenance. **Page 10**
 - Parks Maintenance. **Page 11**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 12**
 - Criminal Investigations. **Page 12**
 - Comments:
 - Car Break: Subject involved in the Felony Lane Style Burglary at Little Feet Academy has been identified and charged.
 - Grand Theft: Investigators identified an employee from Ormond in the Pines as responsible for several thefts. The subject was arrested.
 - Grand Theft /Fraud: Investigators identified the subject responsible for \$9,000 of fraudulent charges on his parents' credit card. The subject purchased gift cards at local stores and then sold the gift cards.
 - Auto Theft: Investigators identified the subject responsible for a motor vehicle theft from Interchange Blvd. (known car thief). Charges filed.
 - Crime Trends: Daytime residential burglaries in zone four. Subjects are entering residences from back yard area and stealing large screen televisions and jewelry.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 16**
11. Public Works **Page 17**
 - Engineering: **Page 17**
 - Hand Avenue – The **ribbon cutting ceremony** is scheduled for **April 24th at 5:30 p.m.** at the **parking area on Hammock Lane. Canoes will be available** for anyone wishing **to canoe the lakes** following the ribbon cutting ceremony. Staff approved the final pay request to close out the project. The project was \$108,740 under the approved contract cost due to adjustment of final quantities that included a reduction of stormwater piping due to field modifications that were able to be made during construction. Staff was able to eliminate a portion of large diameter pipe and redirect flows to another area that provided required treatment. **Page 17**
 - Traffic Signal Maintenance (Mast Arm Painting) - FDOT has relaxed their previous assertion that no permit would be issued unless a maintenance agreement with the City, including full replacement of the mast arms, was executed. The contractor is putting together amended maintenance of traffic plans to respond to the District. **Page 18**
 - FEMA HMGP Grant for Hand Avenue and the Central Park Lake Interconnects – As these projects have been completed and final accounting was completed, the total estimated cost that was provided to FEMA and which the grant was based on was determined to be exceeded by \$51,152.99. In discussion with FEMA, FEMA has indicated they have sufficient funds to include the additional amount in the approved HMGP grant, and thus pay for 75% of the cost or \$38,364.74. Once approved this will result in a total grant from FEMA in the amount of \$3,072,214.74. Staff will present the grant modification for CC approval once the documents from FEMA are received. **Page 18**

- Environmental Management Division: **Page 20**
 - Street Maintenance/Asphalt/Concrete. **Page 20**
 - Tree Crew. **Page 20**
 - Stormwater Maintenance. **Page 21**
 - Street Sweeping. **Page 21**
- Fleet Operations: **Page 21**
- Utilities: **Page 22**
 - 2-inch Water Main Replacement – Mainland: Construction is continuing in the Breakaway Trails area. North Peninsula: Project is completed. As-built drawings are being prepared. South Peninsula: Project completed.
 - SR 40 (Tymber Creek Road to SR Perrott) Resurfacing – Several manholes are badly deteriorated and require structural enhancement before the manhole lids can be adjusted. Specialty contractor contacted to investigate the manholes and provide a repair recommendation.
 - Earth Day: Staff is preparing activities for 170 students from Ormond Beach Elementary to attend the annual event at City Hall which is scheduled for April 24 from 11:00 a.m. to 2 p.m. **Page 25**

12. Support Services/City Clerk **Page 25**