

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 28, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Staff meeting with directors
- One on one meetings with IT Manager, and Police Chief
- Reviewed Shade Meeting presentation with staff
- Worked on ICMA credentialed manager report

Spoke to, attended and/or met with:

- Taste of Ormond, Sunday, March 23
- Rotary meeting
- Peggy Farmer and Maryam Ghyabi, discussed US1 corridor standards
- General discussion with Chamber Executive Director Rick Fraser
- In follow up to the March 18 commission meeting, City staff and I met with representatives of Tomoka Oakwood regarding a land use plan map amendment
- City/County Managers meeting
- In follow up to the March 18 commission meeting, City staff and I met with representatives of four Ocean Shore condos regarding land use plan and zoning amendment
- Budget Advisory Board
- Chamber of Commerce Board meeting
- Jessica Scott of Brown & Brown, discussion of City's health insurance
- Volusia League of Cities dinner hosted by Port Orange

2. Community Development: **Page 1**

- Staff attended a noise assessment test performed by NID at Riptides. Results indicate that the music based upon the existing wind pattern which was south to northwest did not exceed the decibels. The highway traffic masked much of the decibels. One Planning Board member was in attendance to witness the test.
- The Planning Director, City Attorney, and City Manager met with representatives from Tomoka Oakwood. A Land Use Plan Map amendment from Medium Density Residential (MDR) to High Density Residential will be required. In addition, a zoning map amendment from R-5 to R-6 will be needed for consistency with the HDR land use designation. LDC amendments to R-6 include increasing the density from 12 u/a to 32 u/a and the height from 30 feet to 75 feet.
- The Planning Director, City Attorney, and City Manager met with representatives from the four Ocean Shore Blvd. condos regarding a land use plan map amendment from High Density Residential to Tourist Commercial and a zoning map amendment from R-6 to B-6 to permit transient lodging.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**
6. Fire: **Page 4**
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
 - Notable Events:
 - ALL MDTs and ALL DESKTOPS within the Police Department that touch Criminal Justice Information (CJI) have been upgraded to Windows7 ahead of the FDLE mandated deadline of April 8, 2014.
9. Leisure Services: **Page 7**
 - Athletics **Page 8**
 - The City's Youth Volleyball League is off this week due to spring break. Currently almost 80 participants are signed up, which is the most we have had signed up in the 20 years of the program!
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Building Maintenance. **Page 10**
 - Parks Maintenance. **Page 11**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 12**
 - Comments:
 - Sex Offense: Investigators are looking into a possible sex offense that occurred at the San Marco Apartments. Victim was out partying with a group of people and was driven home intoxicated and incoherent. Victim believes she may have been sexually assaulted.
 - Grand Theft: Investigators recovered approximately \$2,000.00 worth of stolen property at the Daytona Flea Market from a local business. Investigators believe that an employee from the business is involved in the theft.
 - Grand Theft: Investigators identified the subject who grabbed a TV and ran out of the Trails Radio Shack.
 - Grand Theft: Investigators identified a suspect adult responsible for multiple retail thefts from Lowes.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 15**
 - Engineering: **Page 15**
 - John Anderson Drive –The intersection of John Anderson Drive and Neptune Avenue remains closed while stormwater improvements in this intersection occur. **It is anticipated that the closure will remain through the end of April.** Work continues on installation of stormwater piping and structures at the south end of the project toward Royal Palm Avenue and also within the easement on Orchard Lane. The new upsized outfall at Fortunato Park was installed.
 - Downtown Banner – Both test holes have been completed to make sure there are no underground encumbrances. The FDOT approved a permit modification for the proposed location on the east side of Washington Street. Both poles are scheduled to be installed on April 4, 2014. **Page 16**
 - Granada Blvd. Resurfacing – Tymber Creek to Perrott – The FDOT began work on this project on March 17 involving utility adjustment and storm drainage work, all work in

travel lanes is scheduled for 7:00 p.m. to 7:00 a.m. It is anticipated that the FDOT will begin installation of mast arms at Williamson, Clyde Morris, and Main Trail during the month of April. Milling and resurfacing, commencing with the east bound outside lane is scheduled to commence April 12. **Page 16**

- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 20**
 - 2-inch Water Main Replacement – Mainland: Construction is continuing in the Breakaway Trails subdivision. North Peninsula: Clearance was received for Oak and Sundance. South Peninsula: Attended design kick-off meeting for 2014 water main replacement projects.
 - SR 40 (Tymber Creek Road to SR Perrott) Resurfacing – Milling and resurfacing, commencing with the east bound outside lane is scheduled to commence April 12.

12. Support Services/City Clerk **Page 23**