

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: March 7, 2014

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Staff meeting with directors
- One on one meetings with HR Director, Planning Director, and Economic Development Director
- Prepared federal lobbying efforts talking points for Commissioner Partington and Commissioner Kent for their meetings with legislators in Washington, D.C.
- Discussion on US1 corridor standards with Assistant City Manager, City Attorney and Planning Director

Spoke to, attended and/or met with:

- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- Financial Trends workshop and Commission meeting
- Discussion with Julia Truilo, MainStreet Executive Director, regarding signage for the Farmers' Market
- Held Walking with the Manager, guest walker was Siobhan Daly, Casements Coordinator
- D.A.R.E. graduation at St. Brendan's
- Attended Chelsea Place community meeting with Commissioner Partington
- P.A.C.E. Fundraiser breakfast
- Brownfield Assessment Grant Application discussion with Planning Director and attorney Mike Sznajstajler

2. Community Development: **Page 1**

- Tentatively scheduled is a sound test by Riptides for Tuesday, March 25<sup>th</sup>. Riptides has been conducting outside music without an approved Outdoor Activity Special Exception. This matter came to the Department as a result of a violation issued by the Neighborhood Improvement Division.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

7. Human Resources **Page 4**

8. Information Technology: **Page 6**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 7**

- Performing Arts Center. **Page 8**
- Building Maintenance. **Page 10**
- Parks Maintenance. **Page 10**

10. Police: **Page 11**

- Community Service/Animal Control. **Page 11**
- Criminal Investigations. **Page 11**  
Comments: Page 12
  - Sex Offense (two separate investigations): Investigators arrested two adult males for capital felony sexual abuse charges.
  - Residential Burglary: Investigators identified a suspect in a recent burglary on Willow Run from latent prints. The suspect in question also pawned the property stolen in the burglary.
  - Grand Theft: Investigators identified the subject responsible for the theft of jewelry from a Wilmette Ave. residence.
  - Grand Theft: A washer and dryer were stolen from a storage unit at All Aboard Storage on S. Nova Road. Investigators identified the subject responsible and located the stolen property.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 15**

- Engineering: **Page 15**
  - Tymber Creek Phase I – Construction continues on the south bound lane which is approximately 50% complete. Work continues on completion of the box culvert installation beneath the north bound lane. The overall project is approximately 80% complete.
  - John Anderson Drive –The intersection of John Anderson Drive and Neptune Avenue remains closed while stormwater improvements in this intersection occur. It is anticipated that the closure will remain through March. Work continues on installation of stormwater piping and structures at the south end of the project towards Royal Palm Avenue and also within the easement on Orchard Lane. The new upsized outfall at Fortunato Park was installed. Zev Cohen & Associates conducted a public meeting to provide detailed information on the upcoming work and inform the residents of their continued role as Public Information Coordinator throughout construction. The meeting was held on September 12<sup>th</sup> at The Casements.
- Environmental Management Division: **Page 17**
  - Street Maintenance/Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 18**
  - Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
  - 2-inch Water Main Replacement – Mainland: Clearance packages were prepared for Cumberland and Greenwood Avenue. Pipe installation completed on Lake Isle Way. North Peninsula: Fairway Drive cleared for service by Health Department. South Peninsula: Work continues on main installation on Magnolia Drive, Seton Trail and Carib Drive. SR 40 right lane scheduled to be closed at Seton Trail for wet tap upcoming weeks. **Page 20**

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- Consumer Confidence Report: Staff is collecting analytical data from the 2013 calendar year to construct the CCR for distribution. The CCR was successfully delivered electronically last year and will be provide in the same fashion this year. **Page 22**

12. Support Services/City Clerk **Page 23**