

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 28, 2014

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Met with Public Works Operations staff
- One on one meetings with City Attorney, Police Chief and HR Director
- Worked on federal lobbying document
- Discussion with staff on farmers/flea markets
- General airport discussion with staff
- Agenda preparation for commission meeting
- Reviewed Financial Trends Workshop presentation with staff

Spoke to, attended and/or met with:

- Phone discussion with Arthur Kowitz regarding his trash concerns at the mobile home park on South Nova Road
- Rotary meeting
- United Way board meeting
- FCCMA conference call
- General discussion with Lori Richards, Executive Director, PACE Center for Girls
- Swearing in of new police officers
- General discussion with Commissioner Kent
- City/County Managers monthly meeting

- Community Development: **Page 1**

- Staff has prepared a Scope of Work to hire a qualified environmental consultant through the Request for Proposals (RFP) process to:
 1. Prepare on behalf of the City a Brownfield Assessment Grant in the amount of \$400,000 to identify and assess potential petroleum and hazardous substance brownfield properties in the US 1 North Brownfield area which includes the City's airport (phase 1); and,
 2. Provide environmental services to support the implementation of the USEPA Cooperative Grant Agreement and approved Work Plan (phase 2) pursuant to the grant approval. The cost of preparing the proposal will be folded into the cost of the fee charged by the consultant.
 3. Phase 1 and Phase 2 will be one RFP.

- Economic Development: **Page 2**

Ormond Crossings

- Staff met with Tomoka Holdings to discuss the next steps to the installation of infrastructure into the Commerce Park portion of the project. Discussions on the sources of infrastructure funding are expected over the next several weeks.

- Airport: **Page 3**

- Staff has been notified that the U. S. Department of Transportation Office of the Inspector General plans to initiate an audit of the productivity of air traffic control towers. The DOT

states that they are conducting this audit in response to a request from the Chairmen of the House Committee on Transportation and Infrastructure and its Subcommittee on Aviation. Knowledge of which air traffic control towers operate relatively more efficiently will aid determination of which factors affect air traffic control tower productivity. The objective of this audit is to assess the relative efficiency of FAA air traffic control towers, and therefore may not include Federal Contact Towers such as the tower in Ormond Beach.

- Finance: **Page 3**
- Fire: **Page 4**
 - Significant Incidents **Page 5**
 - 2/22/14, 12:04 PM: Brookwood Ct. – Vehicle vs House – Upon arrival found motorcycle/trike half driven through cinder block wall of garage – moderate damage to structure – wrecker arrived to extricate vehicle from garage – patient treated on scene.
 - 2/22/14, 2:58 PM: Nova Rd. – Structure Fire – Responded to Camelot Mobile Home Park – upon arrival found structure 25% involved with flames and smoke venting out windows – fire attacked defensively through the windows – homeowner not home at time of fire – State Fire Marshal arrived on scene to investigate – burning candles found at fire's point of origin.
- Human Resources **Page 5**
- Information Technology: **Page 6**
- Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 8**
 - Building Maintenance. **Page 10**
 - Parks Maintenance. **Page 10**
- Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Comments: **Page 12**
 - Felony Criminal Mischief: Investigators obtained video surveillance of subject in the parking lot of Walmart vandalizing a vehicle in a handicapped parking space. Investigators utilized video from the store to follow the perpetrator as he picked up a prescription. Investigators were able to obtain enough information to identify the subject responsible for damaging the vehicle in question. The suspect was located, interviewed and charges are being filed for felony criminal mischief.
 - Fraud: Investigators are looking into a fraud ring possibly operating out of a jail in Georgia. Ongoing investigation.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 15**
- Public Works **Page 15**
 - Engineering: **Page 15**
 - Tymer Creek Phase I – Construction continues on the south bound lane, compacted subgrade and road base installation and construction of the medians. The old bridge system has been demolished and the new replacement box culvert/ bridge is approximately 60% complete. Sod is being placed on the embankments of the stormwater ponds.
 - Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**

- Stormwater Maintenance. **Page 19**
- Street Sweeping. **Page 19**

- Fleet Operations: **Page 19**

- Utilities: **Page 20**
 - Mainland, North & South Peninsula 2-inch Water Main Replacement – Mainland: Clearance is being prepared for the new watermain on Greenwood Ave and Cumberland Ave. The new watermain pipe was installed on Carrington Lane by directional drilling. North Peninsula: Oak Drive and Sundance Drive were bacteriological tested. Request for clearance for Fairway Drive was submitted to the health department. South Peninsula: Work continues on water main and reuse main installation on Magnolia Drive, Seton Trail and Carib Drive.

- Support Services/City Clerk **Page 23**