

**City of Ormond Beach
Memorandum**

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: February 21, 2014

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One on one meetings with IT Manager, Planning Director and Economic Development Director
- Staff meeting with Directors
- Discussion with Economic Development Director and Planning Director regarding the former Woody's property on East Granada Blvd.

Spoke to, attended and/or met with:

- Participated on a sustainability panel with local government managers and sustainability experts at the UCF campus in Orlando
- Agenda review discussions with Commissioner Stowers and Commissioner Boehm
- ECHO grant review meeting, the environmental learning center was presented by staff and received a score of 92 out of 100 – next steps: ECHO grants are presented to the County Council for Funding in April. These are 50/50 grant matches. Because there was no funding last year, there is approximately \$8 million available and I believe \$3million in requests this year.
- Tiger Bay Club, Congressman DeSantis was the guest speaker
- Preparation and presentation on the Florida Government Coalition for the Space Coast Chapter of the FGFOA (Florida Government Finance Officers Association) in Titusville

2. Community Development: **Page 1**

- The Planning Director attended the Technical Coordinating Committee of the TPO. The Director voted as part of the Unified Planning Work Program (UPWP) to include a designation of funds for Phase 2 of the 17/92 Corridor Improvement Program. Funding has been provided for the US 1 Phase 1 and 2 Corridor Improvement Program. The vote was a 9-9 tie with members from the western portion of the county voting "yes" and the members from the eastern portion of the county voting "nay." The TPO Board will be voting on this issue without a recommendation from the TCC.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents

- 2/14/14, 9:53 AM: Dana Cir. – Structure Fire – Provided aid to Volusia County – upon arrival found light smoke showing from mobile home – outside air conditioning unit caught fire and spread to house – fire damage approximately \$9,000 – cleared scene at 11:03 AM.

7. Human Resources **Page 4**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 7**
 - Performing Arts Center. **Page 8**
 - Building Maintenance. **Page 9**
 - Parks Maintenance. **Page 10**
10. Police: **Page 10**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**

Comments:

 - Strong Arm Robbery: Investigators obtained an arrest warrant for the subject responsible for the strong armed robbery at the Pizza Hut back in December. The subject was arrested at the Branch Jail and held on an additional \$50,000 bond (already in jail from a previous robbery charge).
 - Home Invasion Burglary: Investigators obtained an arrest warrant for the subject responsible for the home invasion burglary that occurred on Northside Dr. Subject was located and arrested.
 - Undetermined Death: A 35 year-old male was found deceased in his bedroom. Cause of death is pending toxicology results. There are no suspicious circumstances or foul play suspected at this time.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Hand Avenue – Staff is reviewing the final pay request to close out the project. **The project is anticipated to be approximately \$100,000 under the approved contract cost** due to adjustment of final quantities that included a reduction of stormwater piping due to field modifications that were able to be made during construction. Staff was able to eliminate a portion of large diameter pipe and redirect flows to another area that provided required treatment. **Page 15**
 - Downtown Underground Utilities Conversion - FPL began energizing the final of the four quadrants with primary power on February 15, 2014; transferring service to the transformer at Green Bank. Disconnect and Reconnect (D&R) of properties has progressed to the second quadrant, Carter Electric has submitted a schedule for the next ten properties scheduled for disconnect and reconnection service. Carter is preparing to begin installation of the decorative lighting on SR 40 and the sidestreets, layout of this is anticipated to occur the week of February 24. AT&T and Brighthouse are in the final stages of installation of their primary services; the fiber optic providers (Level3 and Sunesys) have completed their work. **Page 15**
 - Environmental Learning Center – Staff attended the ECHO ranking meeting on February 19th. The City received a score of 92% for the Environmental Learning Center application, a minimum score of 80% is required to receive funding. The County Council will review the recommended funding list from the ECHO Advisory Committee at a meeting in March or April. **Page 16**
 - Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 18**

- Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 19**
 - Anchor Drive Water Main Improvements - Prepared plans for 2 inch water main upgrade on Anchor Drive in response to water quality and flow rate concerns indicated by customers in the area. Requested a permit determination from the Florida Department of Health. The Volusia County Use permit application is being prepared.

12. Support Services/City Clerk **Page 22**