
MINUTES
BROWNFIELD ADVISORY BOARD

January 8, 2013

6:00 p.m.

HR Training Room
22 South Beach Street
Ormond Beach, Florida

I. ROLL CALL

Members Present

Staff Present

Thomas MacDonald
Curtis Burkett
Ryck Hundredmark
Patrick Opalewski
William McMunn
Pat Behnke (Excused)
Michael Sznepstajler (Excused)

Richard Goss, Planning Director
Meggan Znorowski, Recording Technician

II. APPROVAL OF NOVEMBER, 2012 MINUTES

Chair McMunn called for a motion.

Mr. Hundredmark moved to approve the minutes. Mr. MacDonald seconded the motion. Vote was called and the motion approved unanimously.

III. ADMINISTRATIVE ITEMS

A. Election of Chair and Vice Chair

Chair McMunn called for nominations.

Mr. Hundredmark nominated Mr. McMunn for chair. Mr. Opalewski seconded the motion. Vote was called and the motion approved unanimously.

Mr. MacDonald nominated Mr. Opalewski for vice chair. Mr. Hundredmark seconded the motion. Vote was called and the motion approved unanimously.

B. Review and Adoption of 2013 Meeting Schedule

Mr. McMunn asked for clarification that the meetings would still be held at 6:00 and for the location of the regular meetings.

Mr. Goss responded that the meetings would be at 6:00 PM.

Ms. Znorowski added that the meetings would be held in the City Commission Chambers unless the Board was notified otherwise.

IV. OTHER BUSINESS

Mr. McMunn asked if the Board would meet only if there were items to discuss.

Mr. Goss responded, yes, if that is the Board's desire. However, if the Board wishes to discuss anything just send him an email and he will add it to the agenda a notice a meeting.

Mr. McMunn asked if there were any upcoming projects that might be coming before the Board.

Mr. Goss replied yes, the old hospital site as well as the redevelopment plan for the brownfield on US Highway 1, which are probably a couple of months away.

Mr. Hundredmark inquired about the beachside brownfield.

Mr. Goss answered that the delay was due to the City Attorney requesting that a property owner within the brownfield submit a letter to initiate it. Mr. Goss stated staff is currently waiting for that letter.

V. MEMBER COMMENTS.

Mr. Opalewski inquired if the Board remained the same.

Mr. Goss responded yes, it is made up of the same membership.

VI. ADJOURNMENT

As there was no other business, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

Richard Goss, Planning Director.

ATTEST:

William McMunn, Chair

Minutes prepared by Meggan Znorowski.