

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: October 4, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One on one meetings with City Attorney, HR Director, Fire Chief, and Planning Director
- Weekly staff meeting with Directors
- Reviewed State of the City video presentation
- Worked on Volusia Legislative Delegation presentation for the October 16 Delegation meeting
- Monthly meeting with Public Works operations staff
- General budget discussion with Assistant City Manager and Finance Director
- Worked on speaking engagement for CFOB dinner on October 9

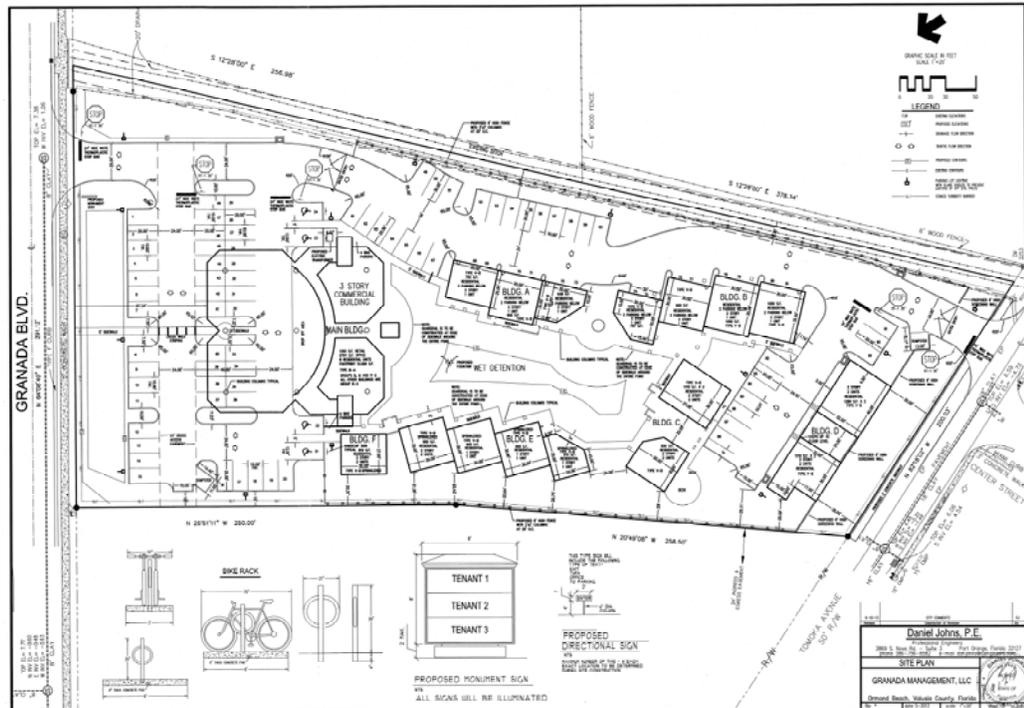
Spoke to, attended and/or met with:

- Volunteered at King of the Grill on Saturday, September 28
- Agenda review meetings with Commissioner Boehm and Commissioner Stowers
- City staff and I met with Janie Coleman and Dennis McGinnis, Waste Management representatives, regarding Waste Management agreement
- City Attorney, Planning Director and I met with Attorney Hood regarding the US1 interlocal service boundary agreement for annexation and interlocal agreement for planning
- Walk with the Manager, City Clerk Scott McKee was the guest walker

2. Community Development: **Page 1**

- A neighborhood meeting has been established for the development of a mix use development by Dr. Gonzales at 550 West Granada Boulevard. The meeting is to be held at 500 West Granada Boulevard, Unit #5 on Friday, October 11, 2013 at 7 pm.

The conceptual plan is depicted below:



3. Economic Development: **Page 2**
4. Airport: **Page 3**
 - Local air traffic control services continue unaffected by the current shutdown of parts of the federal government.
5. Finance: **Page 4**
6. Fire: **Page 5**
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 12**
 - Community Service/Animal Control. **Page 12**
 - Criminal Investigations. **Page 12**

Comments: Page 13

 - Fraud: Investigators have identified two subjects who have been cashing fraudulent checks at the Publix in The Trails.
 - Missing Juvenile: A missing juvenile that ran away back in June from the Calvary Church has been located in Orlando and returned to his foster care home. Three juveniles fled from the church while attending a church function. All three

juveniles are in foster care and frequently run away. Two have been located and the third is still at large. None of the juveniles reside in Ormond Beach.

- Grand Theft: Stolen jewelry from a residence was located at a local pawn shop and the suspect has been identified as a family member.
- Grand Theft: A subject attempted to steal a lap top computer from Walmart and fled when approached by store security. Investigators reviewed the security video and recognized the suspect. Charges have been filed.
- Operations – Summary of specific crimes. **Page 13**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 16**

- Engineering: **Page 16**
 - 2-inch Water Main Replacement – Mainland – Final restoration is being completed on Parque Drive. Met with resident along S. Beach St regarding concerns of impacts to landscaping along road. Staff is considering alternatives to minimize or eliminate impacts to the vegetation. The watermain installation on Oleander Place was completely installed and pressure tested. Line pressure did not hold, so the contractor is working at isolating the minor leak loss which will need to be completed before the restoration of the site. Due to existing utility conflicts along Oleander Place, the new watermain was needed to be placed under the roadway, so the full street was milled due to the deteriorated condition of the asphalt which would not have yielded good results with a utility trench patch, so the street will be resurfaced when the utility work is completed.
 - 2-inch Waterline Replacement – North Peninsula - The contractor is currently pressure testing, chlorinating, and taking bacteriological samples of the mains installed for the Aqua Vista cul-de-sacs. Work is progressing on River Drive. Quotes have been received for the reconnection of the 27 residences that require meter relocation. Work continues to progress on streets in Ormond by the Sea.
 - 2-inch Water Main Replacement - South Peninsula – The contractor is working on Riverside Drive, Marvin Drive, and Ivanhoe Drive. Permit clearance was received for Cardinal Drive, Jamestown Drive, Stanford Road, and Princeton Avenue in order to allow final service connections to be made to the new main. Connections were being performed this week. A proposed schedule has been posted on the City's website and will be updated monthly.
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 19**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 20**
- Fleet Operations: **Page 20**
- Utilities: **Page 20**
 - Airport Road Force Main/ Reuse Main Project – Contractor issued final payment. Final invoice and quarterly report to SJRWMD being prepared for request for final reimbursement and closeout.
 - Hazardous Materials Training: Staff is obtaining training material for the revised OSHA Hazard Communication Standard which is being phased in over the next two years. Once the new materials are received, a training session of the new standards will be scheduled with affected staff. **Page 23**

12. Support Services/City Clerk **Page 24**