

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 27, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- General discussion with Planning Director

Spoke to, attended and/or met with:

- ICMA Annual Conference Saturday, September 21 through Wednesday, September 25
- Chamber of Commerce Board of Directors meeting
- FLC Board of Directors meetings Friday, September 27 and Saturday, September 28

2. Community Development: **Page 1**

- The Department drafted provisions to be included in the Interlocal Service Boundary Agreement (annexation) and Planning Interlocal Agreement (planning & regulatory) for the US 1 N. corridor regarding the treatment of Itinerate Merchants Licenses. Properties which have existing year around businesses will have an exemption from the proposed amortization schedule. Properties which are vacant and are used only during recognized event days will have an amortization of 5 years whereupon the IML will cease. The purposes of the provisions are to stay the former and reduce the latter. The amendments are under review by the City Manager, Assistant City Manager and City Attorney. **Page 2**

3. Economic Development: **Page 3**

4. Airport: **Page 3**

5. Finance: **Page 4**

6. Fire: **Page 5**

Significant Incidents

- 9/16/13, 9:32 PM: Andrews St., EMS – 84 year old fell down stairs – suffered life threatening injuries – transported as a trauma alert – firefighter paramedic assisted EVAC during transport.
- 9/22/13, 5:53 AM: Oak Brook Dr. – Building Fire – Fire involved porch furniture and siding of single family home – fire reached soffit area but was extinguished before fire extended into attic space.

7. Human Resources **Page 6**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 8**

- Performing Arts Center. **Page 9**
- Parks Maintenance. **Page 10**
- Building Maintenance. **Page 11**

10. Police: **Page 12**

- Community Service/Animal Control. **Page 12**
- Criminal Investigations. **Page 12**
Comments: Page 13
 - Carbreak: Lawn equipment stolen from vehicle at Nova Recreation Center. Investigator had a partial tag number and was able to identify a suspect utilizing the DAVID system. The suspect is a known burglar that resides in the area.
 - Carbreaks: Two car breaks occurred at Andy Romano Beachfront Park (Felony Lane Style). Florida Highway Patrol stopped a vehicle for unlawful speed and further identification produced evidence linking the occupants to the car breaks in question.
 - Grand Theft: A cell phone was stolen from Walmart when a customer walked away from the check-out line. The suspect was caught on video and the suspect was observed leaving in a white Impala. Investigators used information from the video and have identified a suspect who resides in the area.
 - Stolen Vehicle: A vehicle stolen off of Alcazar Avenue has been recovered in Daytona Beach and a subject has been arrested.
- Operations – Summary of specific crimes. **Page 13**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – The contractor has been issued final payment. As this was a unit price contract, meaning the contractor was paid based on what was actually installed in the field, there is usually some fluctuation in the final price versus the awarded contract price. In this case, the contract came in \$108,000 **UNDER** the contract awarded amount.
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 20**
 - Mainland, North & South Peninsula 2-inch Water Main Replacement – South Peninsula - Connections are being performed on Cardinal Drive, Jamestown Drive, Stanford Road, and Princeton Avenue. North Peninsula – Work is completed on Essex Drive and a punch list was prepared. Plumber quotations obtained for installation of the service lines from the house to modified meter location (27 residences) to install devices at appropriate point of service locations.

12. Support Services/City Clerk **Page 23**