

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: September 13, 2013

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- City Manager: **Page 1**

### City Manager

Reviewed and prepared with staff as follows:

- One on one meetings with City Attorney, IT Manager, and Police Chief
- State of the City update meeting with City staff

Spoke to, attended and/or met with:

- Fishing tournament at Bailey Riverbridge Park, on Saturday
- Rotary meeting
- Held Meeting with the Manager
- City Attorney, Deputy City Attorney and I met with Attorney Larry Stout regarding airport lease rates
- Foreclosure Prevention workshop held by Mid-Florida Housing Partnership, Inc.
- Met with Jeff LeFever regarding airport issues
- Met with Jim Cameron, Daytona Chamber, as part of his bi-monthly meetings with the business community – we discussed the budget
- City staff and I met with CDM staff on contract issues
- Fire Chief and I met with Sheriff Johnson regarding dispatch

- Community Development: **Page 1**

- The Planning Board held a public hearing on Dimitri's Restaurant Special application for outside entertainment on the roof deck. Several emails and notices from property owners and residents were filed and included as part of the testimony. Concerns of the neighbors focused on noise and the commitment of Dimitri's management to self police the outdoor entertainment. Dimitri's requested outdoor entertainment to include Karaoke from 11:00 am to 10:00 seven days a week. Staff recommended that Karaoke be restricted to inside the building and that only two entertainers be permitted with no base on the upper deck. The Planning Board recommended approval subject to staff conditions and that the hours be consistent with other approved outdoor entertainment applications (S-Th 4-10; F-S 4-11). Other items requiring a public hearing that were approved included a LDC amendment; a small scale land use plan and zoning map amendment for 260 Williamson (US Post Office).

- Economic Development: **Page 2**

### Ormond Crossings

- The City Commission approved the second reading of the Ormond Crossings Master Development Plan on September 3. Staff met to discuss strategies for the construction of infrastructure to the Commerce Park portion of the project and a plan for opening up sites for business development. A meeting with Tomoka Holdings will be arranged to discuss the construction strategies.

- Airport: **Page 3**
  - Cadets from the Ormond Beach Composite Squadron of the Civil Air Patrol will participate in a Children's Expo on Saturday, September 14<sup>th</sup> at the News Journal Center in Daytona Beach. The Ormond Beach cadets have volunteered to monitor the "Kidz Zone Bounce Houses" and play area at the event.
  
- Finance: **Page 4**
  
- Fire: **Page 4**
  
- Human Resources **Page 5**
  
- Information Technology: **Page 7**
  
- Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Performing Arts Center. **Page 9**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
  
- Police: **Page 11**
  - Community Service/Animal Control. **Page 11**
  - Criminal Investigations. **Page 12**  
Comments:
    - Bank Robbery: **UPDATE**, Investigators have identified the subject responsible for the SunTrust Bank robbery located at 1470 West Granada Boulevard in Ormond Beach. The subject was also responsible for several other bank robberies in the area. He has been arrested.
  - Operations – Summary of specific crimes. **Page 13**
  - Neighborhood Improvement. **Page 14**
  
- Public Works **Page 15**
  - Engineering: **Page**
    - John Anderson Drive –Construction will be starting September 16<sup>th</sup> from Dormont Drive to Standish Drive with the installation of the forcemain. A road closure notice has been issued to that effect. Zev Cohen & Associates has scheduled a public meeting to provide detailed information on the upcoming work and inform the residents of their continued role as Public Information Coordinator throughout construction. The meeting was held on September 12<sup>th</sup> at 6:00 p.m. at The Casements.
    - 2-inch Water Main Replacement – Mainland – Prepared application to the VCHD for clearance of the newly constructed watermains on Parque Drive and Andalusia Avenue. Contractor is mobilizing to begin work on Oleander Place.
    - 2-Inch Waterline Replacement – North Peninsula - Clearance paperwork is being processed for the portion of the project installed on River Drive; preliminary as-builts have been received and reviewed for this section. Quotes have been received for the reconnection of the 27 residences that require meter relocation. Work continues to progress on streets in Ormond by the Sea.
    - 2-inch Water Main Replacement - South Peninsula – The contractor has started work on Riverside Drive and Ivanhoe Drive and has finished pressure tests and Bacteriological testing for Cardinal Drive, Jamestown Drive, Stanford Road, and Princeton Avenue in order to allow final service connections to be made to the new main. The next work area will be Marvin Drive. A proposed schedule has been posted on the City's website and will be updated monthly.

- Environmental Management Division: **Page 17**
  - Street Maintenance/Asphalt/Concrete. **Page 17**
  - Tree Crew. **Page 17**
  - Stormwater Maintenance. **Page 18**
  - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
  - Annual W & WW Chemical Bid & Procurement – Insurance changes by AirGas Specialty Corp. and Airgas Carbonic under review by Legal w/Utilities staff recommendation provided. An award recommendation is prepared for the October 1<sup>st</sup> City Commission meeting.
  - Reclaimed Water Educational Program: The Reclaimed Water Brochures are being mailed to all accounts within the City's reuse service area. The brochure will provide pertinent customer and contact information. **Page 22**
- Support Services/City Clerk **Page 23**