

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: August 30, 2013

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Met with Public Works Operations staff
- One on one meetings with City Attorney, Economic Development Director, IT Manager, HR Director, and Police Chief
- Quarterly meeting with Directors and Division Managers
- General budget discussion with Assistant City Manager and Accounting Manager
- Meeting with PD Admin Staff and Union Rep to discuss operational issues.

Spoke to, attended and/or met with:

- Mural unveiling at South Ormond Neighborhood on Sunday, Aug. 25
- Rotary meeting
- United Way Board of Directors meeting
- City/County Managers meeting at County EOC
- General discussion with Glen Storch of Storch Law firm and Chris Jones of Republic Services to discuss solid waste services.
- Chamber of Commerce Board of Directors meeting
- FLOC Webinar on new pension reporting requirements
- FCCMA Executive Committee conference call
- State of the City meeting with City and Chamber of Commerce staffs

2. Community Development: **Page 1**

- Staff attended a neighborhood meeting at Dimitri's. A sound test was conducted based upon a desire by Dimitri's to have outdoor music on the top floor. The outdoor activity will require a Special Exception involving the Planning Board and City Commission. Several residents were in attendance and 1 Planning Board member was also there.
- The Department received the official notification from FEMA regarding the Flood Insurance Rate Map (FIRM). The FIRM map will become official and effective on February 19, 2014. The City is expected to receive the Flood Insurance Study (FIS) report and the FIRM map before the effective date. All new property owners finding themselves in the Specialized Flood Hazard Areas (SFHA) of the city for the first time will be assessed the full risk. The rates will increase by 20% annually until the full risk rate is reached. Staff is preparing a streamline and systematic approach to the onslaught of calls from effected property owners who will find themselves in the SFHA for the first time.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 4**
6. Fire: **Page 4**
7. Significant Incidents **Page 5**
  - 8/24/13, 8:29 PM: 200 Block, Ocean Shore Blvd. – Motorcycle Accident – found two motorcycles down and one person in roadway – one fatality – Ocean Shore shut down from Granada to Neptune for several hours.
8. Human Resources **Page 5**
9. Information Technology: **Page 7**
10. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 8**
  - Performing Arts Center. **Page 8**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
11. Police: **Page 10**
  - Community Service/Animal Control. **Page 11**
  - Criminal Investigations. **Page 11**
  - Comments:
    - Burglary: Investigators continue to work on a North Halifax daytime burglary where the door was kicked in and the home ransacked.
    - Sexual Assault: Investigators have obtained arrest warrants for a 22 year-old Ormond by the Sea man for having an inappropriate sexual encounter with a 14 year-old female. The subject was arrested for two counts of Lewd and Lascivious Acts on a minor child under the age of 16.
    - Residential Burglary Arrest: Tomoka Oaks burglar (Mr. Velez) investigation was reopened after he was linked to another residential burglary. Additional charges may be filed.
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 14**
12. Public Works **Page 15**
  - Engineering: **Page**
    - John Anderson Drive – A preconstruction meeting was held on August 27<sup>th</sup>, the contractor intends to start work on September 9<sup>th</sup>. A variable message board along with the notice through CodeRed will be used to inform the residents of the upcoming construction. Zev Cohen & Associates will also send out a notice to the residents and schedule a public meeting to provide detailed information on the upcoming work and inform the residents of their continued role as Public Information Coordinator throughout construction.
    - Central Park Lake Interconnects – The contractor has relocated the raw water main and has installed the elliptical culvert and will begin work on the retaining walls and boardwalk across the canal.
    - FDOT A1A Left Turn Lane at Lynnhurst Drive - Masci began construction of the A1A left turn lane on July 19 with the construction scheduled for completion on September 30. **Page 16**
    - Downtown Median Landscaping – The contracts are currently being executed and construction is tentatively scheduled to start mid September. **Page 16**
  - Environmental Management Division: **Page 17**
    - Street Maintenance/Asphalt/Concrete. **Page 17**
    - Tree Crew. **Page 18**

- Stormwater Maintenance. **Page 18**
- Street Sweeping. **Page 19**
  
- Fleet Operations: **Page 19**
  
- Utilities: **Page 19**
  - John Anderson Drive Roadway Improvements – A preconstruction meeting was held on August 27<sup>th</sup>. Volusia County Health Department permit for water mains and FDEP permit for force mains were issued. **Page 20**
  - Root Control Services – Sanitary Sewer Collection System – Contractor requested to start work on September 9<sup>th</sup>. Notices will be distributed on September 3<sup>rd</sup>. Project notice and maps are currently being prepared to notify affected customers and for placement on City's web site. **Page 20**

13. Support Services/City Clerk **Page**