

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 16, 2013

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One on one meetings with City Attorney and HR Director
- Weekly meeting with Directors, web-x presentation was given regarding an online mapping application

Spoke to, attended and/or met with:

- City staff and I met with Dennis Siegert and Justin Newbern, JCI Energy Solution, regarding energy savings
- Spoke at historical landmark memorial tribute at the Emmanuel Church of Living God
- Habitat for Humanity house dedication
- FCCMA board meeting in Orlando
- FLC Conference, Thursday through Saturday, in Orlando
- FLC board meeting on Saturday during FLC conference

- Community Development: **Page 1**

- A neighborhood meeting has been scheduled by Dimitri's Bar, Deck & Grill for the purpose of notifying residents about a proposed music sound test. Dimitri's is proposing to file a Special Exception for Outdoor Entertainment involving no more than 2 performers that would accommodate "simplistic sounds" between the times of 4pm-10 pm M-S Staff will be there to witness the meeting, listen to concerns of neighbors if any, and conduct the decibel reading test. This is the second time the Department has done a decibel test for Dimitri's that is related to outdoor music. Planning Board members have been notified.
- The Department has been informed by FEMA that the Letter of Final Determination for the new FIRM maps will be Monday, August 19, 2013. There will be a 6-month government compliance period before the maps become effective which should be around February 19, 2014.

- Economic Development: **Page 2**

- Airport: **Page 2**

- A ribbon-cutting event to celebrate completion of the Taxiway Alpha Relocation & General Airfield Improvements Project and officially inaugurate use of the new taxiway and heliport facilities has been scheduled to take place at the airport on August 19th at 6:00 p.m.

- Finance: **Page 4**

- Fire: **Page 5**

- Human Resources **Page 5**
 - Employee Appreciation Day will be held on October 23, 2013. **Page 7**

- Information Technology: **Page 7**
 - Notable Events:
 - IT Manager attended the Florida League of Cities Innovative Technologies Symposium in Orlando with the Permit Technician from the Engineering Division. Several presentations were given regarding innovative techniques that Philadelphia and Boston are using to predict and respond to events using streaming information sources such as twitter, facebook, and video feeds. FLGISA members from Altamonte Springs and Deltona talked about how they are innovative at a local level within the constrained local resources.

- Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**

- Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Comments:
 - Stolen Gun recovered: Daytona police found a stolen gun from a car burglary that occurred in our city approximately a month ago. The gun was found inside a residence with numerous occupants who all denied knowledge of the weapon. Investigation continues and the gun has been recovered.
 - Burglary Investigation: Approximately \$10,000.00 in jewelry was stolen during a residential burglary on Collins Street. Investigators tracked down some of the stolen jewelry that was sold for scrap. The subject that sold the jewelry has been identified and charges are pending. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 14**

- Public Works **Page 14**
 - Engineering: **Page 14**
 - Downtown Underground Utilities Conversion - A notice to proceed has been issued for this project with a commencement date of August 5, 2013. Carter Electric is currently finishing their project schedule and anticipates its completion, coordinated with all utilities, by August 14, 2013. Carter has submitted pre-construction video of the downtown as recorded Wednesday, July 31, 2013 and Thursday, August 1, 2013. The contractor has prepared the lot at 70 West Granada (corner of Granada and Lewis St.) for the storage of materials, a temporary office has been placed, and an initial delivery of conduit from FPL was received on Thursday, August 8, 2013. **Page 15**
 - Revised FEMA Flood Insurance Rate Maps (FIRM) - Revised, final draft copies of the Flood Insurance Rate Maps for Ormond Beach were received by the City the week of May 13. City review period is complete, and it is anticipated that revised maps will be issued with a letter of final determination during the month of August. **Page 16**
 - Fire Station 92- Assisted Fire Department in improving the signalization on Nova Road in front of the fire station, which currently has limited preemption time of 40 seconds. Discussion with Volusia County who maintains the traffic light, agreed to increase the preemption to 60 seconds. The effectiveness of this increase in

time will be observed for several weeks for evaluation of improving the fire truck turn out onto Nova Road under various traffic patterns. Other methods of improving the signal control was discussed with the Fire Department, which will be considered, should the preemption lengthening not yield desired results. **Page 17**

- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
 - Mainland, North & South Peninsula area 2-inch Water Main Replacement Projects are underway. Utilities Staff support is provided for scheduled shutdowns and meter installation activities. **Page 20**
 - SR40 from Tymber Creek Road to Perrot Resurfacing – Awaiting construction commencement by FDOT Contractor. **Page 20**
- Support Services/City Clerk **Page 23**