

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: July 19, 2013

- City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with Public Works Operations staff
- Met with committee to select Employee of the Quarter
- One on one meetings with Police Chief, Economic Development Director, Fire Chief, HR Director, and Planning Director
- General discussion with staff on proposed City gateway sign

Spoke to, attended and/or met with:

- Rotary meeting
- Rotary Golf Committee meeting
- General discussion with David Neubauer on Ellinor Village Property for sale and public parking beachside
- Operating budget review with Commissioner Boehm
- Attended webinar on labor and employment topics

- Community Development: **Page 1**

- Staff attended the Hospice of Volusia/Flagler Community Meeting held with the residents of the Southern Trace subdivision. Approximately 25 residents attended the meeting. In general, the attendees of the meeting did not have objections to the intended purpose and use of the property for a Hospice facility. Some residents complained about flooding in the neighborhood, the proposed orientation and size of the building as well as the landscape buffer between the residential properties and the proposed southern visitor parking lot. The Department is not in favor of waiving the required wall in lieu of an “enhanced buffer” that includes more landscaping and larger buffer width.

- Economic Development: **Page 3**

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff meets with the Chamber’s Economic Prosperity Committee on a monthly basis to discuss economic development initiatives. Staff is participating on the new Tourism Committee recently established for greater promotion of area hotels, city and other events during the year. A meeting of the promotional subcommittee and Jeff Hentz, President and CEO of the Daytona Beach Area Convention and Visitors Bureau, was held to discuss the creation of an Ormond Beach visitor recruitment brochure. The Chamber Committee is planning to meet with Mr. Hentz and the HAAA Board on July 24 to discuss funding of the marketing brochure. Staff is participating in a Chamber membership outreach program and is developing strategies to survey the businesses in the City.

- Airport: **Page 3**

- Staff conducted the Volusia County Property Appraiser, Mr. Morgan B. Gilreath Jr., and two members of his staff on a tour of the airport this week. Mr. Gilreath and staff visited the airport to review aviation-related businesses and the City's process for granting Fixed Base Operator (FBO) status to qualified business entities. Mr. Gilreath indicated satisfaction with the City's FBO process, and stated that FBOs approved by the City Commission would also be approved by the County.
- Finance: **Page 4**
- Fire: **Page 5**
Significant Incidents
 - 7/9/13, 11:34 PM: South I-95, Mile Marker 268 – Motor Vehicle Accident – Three vehicle collision involving two semi trucks and passenger car – one truck turned over on bridge railing – I-95 shutdown for several hours due to heavy fuel leakage - two serious patients - a firefighter paramedic assisted EVAC with patient care during transport to hospital.
 - 7/11/13, 11:14 PM: South Atlantic Ave. – Rescue – Elevator rescue at Coral Beach Resort – seventeen people stuck in elevator between floors – three occupants unresponsive – fire crew manually held door open on 2nd floor while removing people from 1st floor – four people transported to hospital.
- Human Resources **Page 5**
- Information Technology: **Page 7**
 - Notable Events:
 - Large number of Spam email this week. Only 24.5% of email addressed to ormondbeach.org passed through the Spam/Virus filtering service.
- Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Performing Arts Center. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
- Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 12**
Comments:
 - Death Investigation: Elderly subject with medical issues was found deceased at his residence on Vining Court. No living family members could be located and neighbors say he was a loner with no known friends or family. Residence was secured and the medical examiner's office took control of the deceased.
 - Missing Persons: A mother and her two children were reported as missing and endangered. The grandmother (from New Jersey) reported that the mother was depressed and threatening to kill herself and her children. Patrol officers were unable to locate the family at their residence. Investigators found the family at the residence the following morning and determined that all were fine. After in-depth interviews with all family members it was determined that the grandmother overreacted to the situation and no death threats were made. DCF was notified of the situation.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**

- Public Works **Page 16**
 - Engineering: **Page 16**
 - Tymber Creek Phase I – FPL completed the majority of the power pole relocations, so now the contractor is able to increase roadway and stormdrain improvements north of the Little Tomoka River, while still actively working on completing the south section between SR40 and the culvert/ bridge crossing.
 - Central Park Lake Interconnects – The closure of Hammock Lane has occurred and the contractor has milled the road in the area of work and has installed the new raw water main. Once the line is pressure tested and cleared by the Health Department the connection to the existing line can occur and construction on the culvert can commence. Division Avenue will remain the detour for both this closure and the Hand Avenue project during this time.
 - Audible Pedestrian Signals - PSI has submitted a proposal for CEI services for this project; a work authorization is being issued. The bid opening for this project was held July 11, 2013 at 2:00 p.m. two bids were submitted with the lowest bid having been submitted by American Lighting and Signalization, coming in under budget estimate. **Page 17**
 - Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
 - Fleet Operations: **Page 19**
 - Utilities: **Page 20**
 - John Anderson Drive Roadway Improvements – Utilities Relocations – Awaiting notice of award to contractor scheduled for consideration by City Commission on July 30. **Page 21**
 - Tymber Creek Road Phase 1 Utility Relocation Project – FPL completed the power pole relocations. Contractor is performing roadway and stormwater improvements north of the Little Tomoka River. Utilities staff supporting contractor activities as necessary. **Page 21**
- Support Services/City Clerk **Page 24**