

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 21, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with PW Operations
- One on one meetings with City Attorney and HR Director
- Weekly staff meeting with directors
- Letter to County on Gas Tax
- Started operational budget review with city departments

Spoke to, attended and/or met with:

- Agenda reviews with:
 - Commissioner Boehm
 - Commissioner Stowers
- Spoke to Port Orange and South Daytona regarding VOTRAN
- Rotary meeting
- City Commission meeting
- FCCMA Executive Committee conference call

2. Community Development: **Page 1**

3. Economic Development: **Page 2**

Airport Business Park

- Staff arranged a meeting between an out of state manufacturing business and an existing Ormond Beach manufacturer to discuss manufacturing their product in Ormond Beach.

4. Airport: **Page 3**

- A ribbon-cutting event to celebrate completion of the Taxiway Alpha Relocation & General Airfield Improvements Project and officially inaugurate use of the new taxiway and heliport facilities has been scheduled to take place at the airport on August 19th at 6:00 p.m.
- According to a press release from the American Association of Airport Executives, the House Appropriations [Subcommittee on Transportation met this week and approved legislation to fund the DOT and the FAA for fiscal year 2014, which begins on October 1st. The House draft proposes **\\$140 million in dedicated funding for the Federal Contract Tower Program**](#). This funding is intended to ensure that 251 contract towers across the country, including the tower in Ormond Beach, remain open and operational beyond September 30th and throughout the upcoming fiscal year.

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents **Page 5**

- 6/15/13, 9:19 AM: W. Granada Blvd. and N. Beach St. – Bicycle Accident – Responded emergency for bicyclist who hit curb after crossing through intersection – patient transported to hospital as a trauma alert.

7. Human Resources **Page 5**

8. Information Technology: **Page 6**

- Notable Events: **Page 7**
 - Site visit to the City of Deltona to see their new IT backup solution as a possible alternative for our pending upgrade.
 - Fire station 91 link went down due to equipment failure. We are working with vendor to secure and install replacement equipment. Failure not storm related, just a defective hardware item that failed. Implemented a temporary connectivity solution to keep them working with basic resources. Should have them back up and fully functioning by the weekend.

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Parks Maintenance. **Page 10**
- Building Maintenance. **Page 10**

10. Police: **Page 11**

- Community Service/Animal Control. **Page 11**
- Criminal Investigations. **Page 11**
Comments: **Page 12**
 - Missing Adult: Subject was reported missing by his parents. Subject was located unharmed and returned home.
 - Death Investigation: A 72 year-old female was found deceased in her bathroom. Investigation is ongoing but appears to be of natural causes. No foul play suspected.
 - Residential Burglaries/Car Burglaries: Two black males were observed breaking into a vehicle on Orchard Ave. A witness chased one of the subjects prior to officers arriving on scene. Officers located one subject in the area and the other was not located. Investigators continued the investigation and identified the other subject involved. The subjects were responsible for several car burglaries and a residential burglary in the area.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 14**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Tymber Creek Phase I – The existing 16-inch watermain was offset to accommodate the installation of new roadway stormdrain. FPL is completing the relocation of power poles, after which the progress of the road widening north of the Little Tomoka River Bridge is expected to increase.
 - Central Park Lake Interconnects – A pre-bid meeting was held and construction of the interconnects at Division Avenue and Hammock Lane are expected to begin once the culvert arrives from the manufacturer for the crossing at Hammock Lane. The contractor anticipates starting construction of the interconnect on Hammock Lane on June 24th which will involve closing the road. Division Avenue will remain the detour for both this closure and the Hand Avenue project during this time.

- Environmental Management Division: **Page 17**
 - Street Maintenance/Asphalt/Concrete. **Page 17**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 18**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
 - Airport Road Force Main/Reuse Main Project – Project is nearing completion and punch list items are being performed. Flow meter, motor operated valve and automation controls remain for completion. **Page 20**
 - Ormond Beach Wastewater Treatment Plant Expansion – Awaiting receipt of FDEP acceptance of final certification for new rated capacity of 8 MGD. Warranty Assistance Requests are being administered by staff and contractor per contract conditions. **Page 20**

12. Support Services/City Clerk **Page 23**