

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: May 24, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with Public Works Operations staff
- Weekly staff meeting with Directors

Spoke to, attended and/or met with:

- Agenda review with Commissioner Boehm
- Mentored Chamber Leadership student, Maureen Walsh, Office Manager The Observer
- United Way Board of Directors meeting
- Visited Central Park playground on Fleming to inspect playground mulch; pursuant to a complaint
- Town Hall Budget meeting
- City Commission meeting
- Developed speeches for FCCMA conference
- Attended FCCMA annual conference, as President, presided over several events at the conference

2. Community Development: **Page 1**

- Staff attended the TCC Meeting of the MPO:
 - The SR40 PDE study from Williamson to Breakaway was discussed. FDOT is looking to Ormond Beach to take over maintenance of the 12 foot trail to be built as part of the project. The City currently maintains the 8 foot trail from Tymber Creek Road to Airport Extension.
 - FDOT has indicated they are prepared to move up the Alternative Analysis for the Mass Transit Connection between SunRail and Daytona Beach International Airport from FY 14/15 to FY 13/14. The Scope of Work has been revised by FDOT so that the estimated \$3 million is now at \$2,052,000. The TCC had a vote on moving it up to FY 13/14 and it was denied based upon a 9-9 tie. Most of those who voted against it do not want to pay for it as participating members in the MPO, do not want money diverted from local projects to pay for it, or believe the timing is wrong since SunRail won't even be operating fully in 13/14. The match is estimated to be 25% or about \$500K. Several believe since VC is the driver behind this study, they should be paying for it. The Planning Director voted for it since it seems it would be good to have the conversation now as to how this match will be paid for. If the match cannot be obtained, FDOT can either abandon the project or keep it at 14/15 while the elected leaders work out the funding.

3. Economic Development: **Page 2**

Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County

- Staff meets with the Chamber's Economic Prosperity Committee on a monthly basis to discuss economic development initiatives. Staff is participating on the new Tourism

Committee recently established for greater promotion of area hotels, city and other events during the year. A meeting of the promotional subcommittee and Jeff Hentz, President and CEO of the Daytona Beach Area Convention and Visitor Bureau, was held to discuss the creation of an Ormond Beach visitor recruitment brochure.

4. Airport: **Page 3**
 - A special meeting of the Aviation Advisory Board will be held on Tuesday, May 28th at 7:00 pm to review the Airport CIP. The meeting will be held in the HR Training Room at City Hall.
5. Finance: **Page 3**
6. Fire: **Page 4**
Significant Incidents Page 5
 - 5/15/13, 12:59 AM: S. Yonge St. – Hazardous Call – Provided stand-by for Volusia Bureau of Investigation Task Force Team throughout removal and dismantling of mobile meth lab.
 - 5/21/13, 4:51 AM: Byron Ellinor Dr. – Mobile Vehicle Fire – Responded to fully involved open utility trailer on fire with structural endangerment – fireworks in trailer exploded – fire under control at 4:58 AM without extension to structure – fire out at 5:16 AM – total loss to sides, bottom and contents of trailer.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
 - Notable Events: Wireless link to Fire station 91 went down Saturday evening. One of the pairs of surge suppressors did its job and took the surge and protected the expensive radio and switching gear. A loaner unit was provided from our local supplier. A replacement unit and a spare will be ordered shortly. **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 8**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Community Service/Animal Control. **Page 11**
 - Criminal Investigations. **Page 11**
 - Comments:
 - Three car breaks occurred at Cheaters over the weekend. Two subjects were apprehended and arrested on Armed Burglary and Petit Theft charges. One subject was in possession of a knife during the burglary.
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 14**
 - Engineering: **Page 14**
 - Downtown Granada Median Improvements - A final walkthrough occurred on Wednesday May 15, 2013; the majority of the striping had seen been completed with some remaining. The contractor has commenced final cleanup work and will likely finish with the final (second) stripe coat the last week of May. The scheduled completion date for this project continues to be May 23, 2013. This

includes the original 105 day contract plus seven event days associated with Race Week, seven event days associated with Bike Week, and weather days.

- 2-Inch Waterline Replacement – North Peninsula - The project commenced May 13, 2013; the contractor has begun work in the FDOT right of way (A1A) at Lynnhurst and per their provided schedule will continue through early June at this area. FDOT anticipates commencement of construction July 15 or thereabouts. THADCON will move next to work within Essex Drive on or about June 10 per their provided schedule. **Page 14**
- 2-inch Water Main Replacement - South Peninsula – The CC awarded the bid on 4/16 and a preconstruction meeting will be held May 3rd. Construction is expected to begin the week of May 27th. **Page 15**
- Environmental Management Division: **Page 16**
 - Street Maintenance/Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 17**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
 - Laboratory Testing Services Contract – Bids were received on May 10, 2013. The apparent low bidder was ALS Group USA from Jacksonville, FL in the amount of \$74,475. Supporting documents and the lab need to be evaluated before an award recommendation is made.
 - Ormond Beach Wastewater Treatment Plant Expansion - Plant improvements are substantially complete and awaiting FDEP acceptance of final certification for new rated capacity of 8 MGD. Chain drive actuators are being evaluated for installation by the contractor. **Page 19**

12. Support Services/City Clerk **Page 20**