

**MINUTES  
CITY OF ORMOND BEACH  
QUALITY OF LIFE ADVISORY BOARD  
REGULAR MEETING**

**May 9, 2013**

**6:00 PM**

**City of Ormond Beach  
Training Room  
22 South Beach Street  
Ormond Beach, Florida**

**1) Call to Order**

Dr. Shapiro called the meeting to order at 6:02 p.m.

Members present were: Debbie Berner, Dr. Daniel Drake, William Masters, Brian Nave, Kathy Page, Troy Railsback, Dr. Philip Shapiro and Dr. Gerald Woodard. Excused were Julianne Blanford and Betty Smith.

Neighborhood Improvement Advisory Board members: Rev. Willie Branch and Josh Pringle.

Others present were: Grants Coordinator Loretta Moisio, Recreation Manager Stefan Sibley and Recording Secretary Shá Moss.

**2) Approval of Minutes – April 4, 2013**

Corrections: Mr. Nave stated on page 4, it should read; “the City should approach some private centers and offer a block of kids for a negotiated cost”.

Mr. Masters stated his name was spelled incorrectly; it was Masters instead of Master, also on page 4.

**Ms. Berner moved seconded by Ms. DiFiore to accept the minutes of the April 4, 2013, meeting, as amended. The motion passed unanimously.**

**3) Community Development Block Grant Annual Plan**

Dr. Shapiro introduced Loretta Moisio and noted the Board reviews the recommendations of the Neighborhood Improvement Advisory Board for the use of Community Development Block Grant (CDBG) funds on an annual basis.

Ms. Moisio provided a Power Point presentation regarding the Community Development Block Grant and stated that the Neighborhood Improvement Advisory Board was seeking an endorsement of their recommendations to go forward to the City Commission.

*What is CDBG*

- A federal entitlement program administered through the U.S. Department of Housing and Urban Development (HUD)
- Authorizing statute is 24 CFR 570
- Primary objective is to develop viable communities by providing decent housing, a suitable living environment and expanded economic opportunities for persons of low and moderate income

*CDBG National Objectives*

- Befitting low/moderate income persons
- Preventing or eliminating slum or blight
- Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet such needs

*Annual Plan Formulation*

- Each year the City is required to submit an annual plan.
- Notification of estimated allocation was received on April 8<sup>th</sup> with annual plans due May 17<sup>th</sup>.
- NIAB held the mandatory public hearing on April 25<sup>th</sup>.
- At its meeting of February 21<sup>st</sup>, NIAB again decided to hold an application cycle for public service agencies which were due on April 8<sup>th</sup> for the review on April 25<sup>th</sup>.
- On June 4<sup>th</sup>, the City Commission will review recommendations of the NIAB based on the estimated amount of \$85,121.
- Notification of final allocation may be received until June.
- An annual plan revision maybe required once the final allocation is known.

*Annual Plan Submission*

- Sanchez Park ADA Parking Improvements - \$2,796
- Nova Community Park ADA Parking Improvements - \$23,374
- Birthplace of Speed Park ADA Ramp Improvements - \$20,000
- Volusia/Flagler Coalition for the Homeless - \$10,000 (Public Services)
- Great Kids Explorer Program - \$12,951 (Public Services)
- Halifax Urban Ministries - \$16,000 (Public Services)
- Total: \$85,121

*Annual Plan Implementation*

- CDBG fiscal year begins October 1 and ends September 30
- Activities can begin when:

- Subrecipient Agreement between City and County has been approved
- CDBG funds have been released by HUD
- Notice to Proceed has been received

Ms. Moision noted that the CDBG Priority map areas were very small and the City had been providing CDBG activities in those areas since 2003. It was hoped that the new maps would have been available before the recommendations were made, but they have not yet been received. The areas for the new maps are determined by the 2010 Census. She noted it was becoming difficult to find CDBG projects to provide within those areas and noted the many projects which have been done on the peninsula and on the mainland over the past several years.

With regard to the FY 2013-2014 CDBG recommendations, Ms. Moision stated Sanchez Park ADA Parking Improvements will cost more than the \$2,796 listed in the packet as there was \$21,204 in excess funds from previous years' projects and the total allocation for this activity would be \$24,000. She stated that a request for amendment to the County was necessary to allocate the funds to this project and that this amendment was also a part of the recommendation to the City Commission. She noted \$10,000 of the amount for Halifax Urban Ministries would be for salaries and \$6,000 was for rent.

Mr. Nave asked how the public service projects were selected.

Ms. Moision stated the NIAB had an application process and all of the applicants were all non-profit organizations providing public services in Ormond Beach.

Dr. Shapiro asked whether the map would be larger or smaller; wherein Ms. Moision stated the map is developed for the Census results and Ormond Beach had good participation in 2010, so she hoped the CDBG area(s) would accurately reflect the areas of the City in need.

**Ms. Berner moved, seconded by Mr. Masters that the Quality of Life Advisory Board endorses the recommendations made by the Neighborhood Improvement Advisory Board for the Community Development Block Grant for FY 2013-2014 as outlined:**

- **\$ 2,796 – Sanchez Park ADA Parking Improvements (remainder of total estimate of \$24,000)**
- **\$23,374 – Nova Community Park ADA Parking improvements to access restrooms from the Tennis, Gymnastics and Outdoor Courts area**
- **\$20,000 – Birthplace of Speed Park ADA Improvements to the Accessible Ramp**
- **\$10,000 – Volusia/Flagler Coalition for the Homeless**
- **\$12,951 – Great Kids Explorer Club, Inc**
- **\$16,000 – Halifax Urban Ministries**

**The motion passed unanimously.**

Mr. Railsback stated at the NIAB meeting it was discussed that if the map changes, there was an amendment process with the County and the projects could be amended.

Mr. Pringle stated also at the NIAB meeting Mr. Railsback asked the public service recipient groups to return to the Board and demonstrate the effectiveness of their programs. It would insure that the funds were being used for residents of Ormond Beach and there would some sort of benchmark for the effectiveness of the program for future considerations.

Mr. Railsback stated the reporting process was rigorous, which was why only three organizations applied for funds.

Ms. Moisio stated the organizations were accustomed to the funding process and they were required to do monthly reporting. Previous applicants were approved for funding but decided not to use the funds because of the rigorous reporting and HUD requirements. She noted the organizations did not receive the funds up front, but were reimbursed for expenses. They submit monthly reports and once approved, the City pays them and then the City is reimbursed by the County.

Dr. Shapiro thanked Ms. Moisio and the Neighborhood Improvement Advisory Board for their contributions.

**4) Member Comments**

Capital Improvement Plan Meeting Date

Dr. Shapiro stated the Board usually concentrated on a three areas of the CIP, but they could discuss any portion of the packet. The CIP is about 400 pages this year.

The Board decided to have the CIP meeting on Wednesday, May 22, 2013, at 6:00 p.m.

**5) Adjournment – Next Meeting – Date**

The meeting adjourned at 6:35 p.m.

Respectfully submitted,

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Shá Moss, Recording Secretary

ATTEST:

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Dr. Philip J. Shapiro, Chairman