

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: April 5, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meeting with Public Works Operations staff
- Quarterly staff meeting with Directors and Division Managers
- One-on-one meetings with IT Manager, Economic Development Director, Planning Director, Fire Chief and HR Director
- Field Day with Sign Shop
- General budget discussion with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Rotary meeting
- Reception for Lt. Jesse Godfrey for graduating from the FBI Academy
- Weekly conference call with FCCMA staff
- DARE graduation at St. James School
- Tony Capozzi, Executive Director, Ormond Beach Chamber update
- Conference call with FCCMA Board of Directors
- City staff, Mayor and Dorian Burt, appraisal of 164 W. Granada Blvd.
- Matt Mencarini, OB Observer, various topics
- CRA meeting with City Managers

2. Community Development: **Page 1**

- The Volusia County Department of Emergency Management and its municipalities in coordination with the East Central Florida Regional Planning Council are soliciting public input and comment for the final draft Floodplain Management Plan. The public comment period will occur from April 3, 2013 through April 12, 2013. An open public meeting will be held as follows:

DATE AND TIME: April 8, 2013, 1:00 p.m.
PLACE: Daytona Beach City Island Library Auditorium
105 East Magnolia Avenue, Daytona Beach.

The draft Floodplain Management Plan will be available on April 3, 2013 at www.ecfrpc.org. To submit written comments by email, please send to Tara McCue at tara@ecfrpc.org. A copy of the agenda may be obtained by contacting: Tara McCue at (407)262-7772 or tara@ecfrpc.org.

- Staff has learned the 2012 National Flood Insurance Program Reform Act will have significant impacts on property owners who are in the Special Flood Hazard Area (SFHA). The law has eliminated “grandfathering” of properties in the floodplain effective 2014. The act also eliminates subsidies and discount programs.

- Owners of non-primary/secondary residents and business owners in a SHFA will experience an annual 25% increase effective January 1, 2013 and October 1, 2013 respectively until rates reflect true risk.
 - Owners of property which has experienced severe or repeated flooding will also see 25% rate increases annually effective October 1, 2013 until rates reflect true risk.
 - Owners of primary residences in SFHAs will be able to keep their subsidized rates unless or until the property is sold; the policy lapses; a severe or repeated flood loss occurs; or a new policy is purchased. The following is a link to the FEMA website to download the fact sheet: <http://www.fema.gov/library/viewRecord.do?id=7187>.
 - This may explain why the projected effective date of the National Flood Insurance Program maps is now 2014.
3. Economic Development: **Page 2**
Ormond Beach Chamber, Main Street, Team Volusia, and Volusia County
- Staff is working with economic development practitioners throughout Volusia County regarding proposed changes to the Community Redevelopment Area resolution for proposed new CRA plans. Amendments to the 2010 CRA Resolution, agreed upon by the County of Volusia and the respective cities, were made by the practitioners and recommended to their City Managers, who met Friday to discuss the amendments. **Page 3**
4. Airport: **Page 3**
5. Finance: **Page 4**
6. Fire: **Page 5**
Significant Incidents
- 3/26/13, 4:20 PM: Arroyo Pkwy. – Structure Fire – Assisted Volusia County with a single family structure fire – provided water supply – cleared scene at 6:55 PM.
 - 3/26/13, 5:03 PM: Orange Ave. – Structure Fire – Assisted Daytona Beach with report of smoke in a multi floor structure – performed search and located fire in floor of 3rd story apartment – cleared scene at 5:51 PM.
 - 3/28/13, 4:45 PM: 1478 W. Granada Blvd. – Brush Fire – Responded to brush fire behind Publix shopping center – small area burning – extinguished with 1,000 gallons of water.
 - 3/29/13, 9:45 PM: Center St. – Structure Fire – Assisted Holly Hill with a fire involving a single family structure – upon arrival found fire venting through roof – Quint 92 assigned to water supply – cleared scene at 11:17 AM.
7. Human Resources **Page 6**
8. Information Technology: **Page 8**
9. Leisure Services: **Page 8**
- Athletics Maintenance. **Page 9**
 - Performing Arts Center. **Page 10**
 - Parks Maintenance. **Page 11**
 - Building Maintenance. **Page 11**
10. Police: **Page 12**
- Community Service/Animal Control. **Page 12**
 - Criminal Investigations. **Page 13**
Comments:

- Sexual Assault: Investigation into a possible sexual assault from a known subject (two adults).
- Craig's List Scam: Subject obtained the victim's checking account information and withdrew funds from her account.
- Grand Theft: Subject charged for stealing approx \$1,500 worth of scrap metal from a closed business.
- Operations – Summary of specific crimes. **Page 13**
- Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Downtown Granada Median Improvements - Work resumed on 3/18 after the Bike Week shut down. The contractor's current schedule anticipates a change in maintenance of traffic resulting in a lane shift as construction moves from the center lanes of the project to the outer lanes and construction activities related to on-street parking bulbouts, sidewalk, decorative paver, and pedestrian poles. This phase of work is anticipated to continue through the end of March. FDOT confirmed that the project is on-schedule to be complete by the middle of May. Staff's appeal of the permit denial decision by FDOT regarding the planting material in the medians was successful. Received word from FDOT to allow planting of Medjool palms as designed. An agreement is being finalized for execution.
 - Central Park Lake Interconnects – A pre-bid meeting was held and construction of the interconnects at Division Avenue and Hammock Lane is expected to begin in May. The contractor anticipates starting construction of the interconnect on Hammock Lane which will involve closing the road. Division Avenue will remain the detour for both this closure and the Hand Avenue project during this time. **Page 17**
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 19**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 20**
- Fleet Operations: **Page 20**
- Utilities: **Page 20**
 - Concentrate Monitoring and Disinfection Upgrades – Contractor obtaining schematics from CEC for the SCADA work. Plans were submitted to the Building Division and construction permits were issued. Electrical conduit for the conductivity meter and chlorine piping was installed. The chlorine pump skid was placed into the building.
 - Tymber Creek Road Phase 1 Utility Relocation Project – A meeting was held with the County to discuss the directional drilling of the river crossing. The County will meet with the contractor to determine costs for protecting the existing pipe due to the shallow cover and extra risks of exposure when the culvert is being installed. Lowering of the 6-inch fire service line and installation of a new 2-inch water service line to Walgreen's will be required. **Page 21**

12. Support Services/City Clerk **Page 24**