

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: March 8, 2013

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- One on one discussions with City Attorney, City Clerk, Planning Director and HR Director
- Weekly staff meeting with directors
- Debrief on recent wildfire with Assistant City Manager, Police Chief and Fire Chief

Spoke to, attended and/or met with:

- Chamber of Commerce fundraiser
- Three Chimneys Sugar Mill Plantation open house
- Rotary meeting
- Met with Rich Pernell, Director of Facilitation Management at ERAU, discussed various HR issues
- As requested, agenda review with Commissioner Boehm
- Financial Trends Workshop and City Commission meeting
- HUM ribbon cutting
- Weekly conference call with FCCMA staff
- Teresa Rogers, CEO of YMCA, update on renovations at their Ormond Beach facility
- ICMA Southeast Regional Summit in Asheville, NC

2. Community Development: **Page 1**

- Planning Director met with Dwight Selby. Mr. Selby also agreed besides the meeting content, to send a letter requesting the Brownfield expansion from mainland to beachside. He was of the opinion that due to the number of vacant buildings, the incentives could be of benefit in decision making for businesses to locate or not beachside.

3. Economic Development: **Page 2**

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**

Significant Incidents Page 5

- 2/25/13, 9:26 PM – US Highway 1 – Cardiac Arrest – Engine 93 responded to a call reported as a cardiac arrest with CPR in progress – retired Port Orange firefighter was a bystander and advised dispatch of initiating CPR and “working a code” – bystander continued compressions until pulse returned – patient was eventually able to talk to crew and was transported to hospital.
- 2/28/13, 6:01 PM – S. Atlantic Ave. – Vehicle Fire – Responded to fire alarm activation and water flow at Tide Falls Condominiums – fire located in garage with

flames showing from hood of passenger vehicle – fire started when vehicle would not turn off – fire extinguished with 500 gallons of water.

- 3/2/13, 9:49 AM - Durrance Ln./Shedd Ln. – Brush Fire – Responded to Mutual Aid request from Flagler County to assist with small brush fire approximately 1.5 acres – due to extremely high winds fire moved rapidly and embers floated downwind igniting additional fires in Ormond Beach – resources were requested from all municipalities in Volusia County – evacuation orders and interstate I-95 was closed to protect life and property – fire grew to over 1,100 acres – fire was 85% contained within 24 hours – no homes were damaged – currently crews continue to patrol and apply water to smoldering areas – under investigation by Florida Forest Service.

7. Human Resources **Page 5**

8. Information Technology: **Page 7**

- Notable Events: High percentage of email being blocked as Spam.
- Geographical Information Systems (GIS)
- Notable Events: Assisted OBFD and VCFS with Durrance Fire perimeter maps (Sunday-Tuesday).

9. Leisure Services: **Page 8**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Parks Maintenance. **Page 11**
- Building Maintenance. **Page 11**

10. Police: **Page 12**

- Community Service/Animal Service. **Page 12**
 - Criminal Investigations. **Page 12**
- Comments: Page 13
- Grand larceny reported from a residence where a male posed as a pest control worker. Suspect made entry into the residence and stole jewelry. Several other cases in Volusia County with the same suspect. Charges pending.
 - Operations – Summary of specific crimes. **Page 13**
 - Neighborhood Improvement. **Page 15**

11. Public Works **Page 15**

- Engineering: **Page 15**
 - Downtown Granada Median Improvements - The contractor is continuing work on the median; their current schedule anticipates a change in their maintenance of traffic resulting in a lane shift as construction moves from the center lanes of the project to the outer lanes and construction activities related to the on-street parking bulbouts, sidewalk, decorative paver, and pedestrian poles. This phase of work is anticipated to continue through the end of March. FDOT is prohibiting construction activities for this project throughout Bike Week (March 8-17).
 - Tymer Creek Phase I – Clearing has begun around the Little Tomoka River for preparation of the box culvert installation and road widening. Staff met with County and Contractor to discuss additional utility field locates and to coordinate construction activities.
- Environmental Management Division: **Page 18**
 - Street Maintenance/Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**

- Fleet Operations: **Page 19**
- Utilities: **Page 20**
 - North Peninsula 2-inch Water Main Replacement – Bids were received on February 20, 2013. Purchasing Department and consultant reviewing bids. Engineering verified the schedule with FDOT for the Additive Alternate Lynnhurst Drive. The Lynnhurst Drive – A1A portion of the project will need to be started immediately after funding is secured.
 - John Anderson Drive Roadway Improvements – Utilities Relocations - Consultant modifying plans to reduce utility relocation costs associated with project.

12. Support Services/City Clerk **Page 24**