

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: December 14, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Beachfront park grand opening planning with Assistant City Manager and Leisure Services staff
- Biweekly meeting with Police Chief

Spoke to, attended and/or met with:

- Mayor's Fitness Challenge Walk
- DARE graduation at Pine Trail Elementary School
- Rotary board meeting
- United Way fund allocations committee meeting
- Held Meeting with the Manager, 5 citizens attended
- Met with Mr. John Brinkley regarding a possible veterans display at City Hall
- Florida Hospital Memorial Medical Center annual breakfast
- Volusia County Legislative Delegation Meeting
- Met with Servello representatives and City staff on final payment for services rendered
- Weekly conference call with FCCMA staff
- Met with Fred Bloom regarding 394 Pine Road
- Team Volusia board meeting
- Tiger Bay of Volusia County Lunch meeting with guest speaker newly elected Volusia County Council Chair Jason Davis
- Conference call regarding FCCMA membership recruitment
- Walk with the Manager, newly appointed Fire Chief Bob Mandarino as the guest walker
- Monthly conference call with FCCMA Executive Committee

2. Community Development: **Page 1**

- Staff attended a meeting regarding the Local Mitigation Strategy and Flood Management Plan which is to be prepared on behalf of all the jurisdictions by the East Central Florida Planning Council. Volusia County Emergency Management is the contracting agency.
- The Planning Board met on 12/13/12 to conduct 8 public hearings on two land use plan amendments, two zoning amendments, and four code amendments related to mobility fees, doggie dining, site signage and residential rear yard setbacks.
- Staff attended the 12/13/12 public meeting sponsored by MainStreet for the businesses that will be affected by the resurfacing and construction of medians on SR40 which begins in early January 2013.
- Underground utility easement letters went out to private property owners and staff has been busy addressing issues and concerns about what the effects of construction and the resultant perpetual easement will be on property. There are 53

easements needed and staff has obtained 23 of them, mostly from city lands and Highlander properties. Staff is preparing a Memorandum of Understanding, to be reviewed by Legal, outlining the City's and property owners' responsibilities for property restoration after the utilities are buried to address property owner concerns.
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3. Economic Development: **Page 2**
Ormond Beach Chamber and Main Street
 - Staff attended the Daytona Regional Chamber Legislative Action Committee meeting to finalize the 2013 Legislative priorities list. Staff worked with Team Volusia and Volusia Manufacturing Association to identify priorities for 2013. **Page 3**
Prospective Business Attraction/Retention/Expansion
 - Staff is working with the Mefeedia Company, a high tech business recruited from California in 2010, to set up internship programs for high school and college students. The program includes partnerships with Daytona State College and Center for Business Excellence. **Page 3**
4. Airport: **Page 3**
5. Finance: **Page 4**
6. Fire: **Page 5**
Significant Incidents
 - 12/5/12, 7:04 AM: S. Atlantic Ave. / E. Granada Blvd. – Motor Vehicle Accident – Two vehicle head on collision – four patients transported to hospital – a firefighter paramedic assisted EVAC during transport of one trauma alert patient.
 - 12/7/12, 1:15 AM: N. I-95 / Mile Marker 270 – Motor Vehicle Accident – Sedan with two passengers rear ended stopped tractor trailer – top and right side of vehicle sheared away – two fatalities.
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
9. Leisure Services: **Page 7**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks Maintenance. **Page 10**
 - Building Maintenance. **Page 11**
10. Police: **Page 11**
 - Criminal Investigations. **Page 11**
Comments: **Page 12**
 - Grand Theft: Property stolen from a resident at the Coquina Nursing Center back in July has been located at a local pawn shop and a suspect has been developed. Investigation continues and an arrest is expected.
 - Missing elderly adult male has been located after investigators notified the media and his picture was on the news. The subject in question went to a nursing home and did not want out of state family members contacted.
 - Community Service/Animal Service. **Page 12**
 - Operations – Summary of specific crimes. **Page 12**
 - Traffic Unit: **Page 13**

- 12-12-00088 – Serious head-on crash on Ocean Shore Blvd. Two passengers not wearing seat belts critically injured. One was a high school student in the back seat with a serious head injury. The other was an adult with a serious leg and hip injury.
- The traffic unit is being highly visible in the shopping plazas through the end of the year trying to prevent car breaks and purse snatches. We are also working heavily on Fire Lane and Handicapped Parking violations. We have seized 10 Handicapped Permits so far which were being used by friends and family members who are not handicapped.
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 14**

- Engineering: **Page 14**
- Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – Contractor has initiated activity for dewatering, pit excavation, and jack-and-bore across U.S. Hwy 1 at Nova Road. **Page 14**
- Andy Romano Beachfront Park – The contractor is working on all aspects of the park. This includes the paver areas, concrete parking, restroom/concession facility, irrigation and landscaping, the playground and splashpark, and front towers. Dune restoration is on-going. **Page 14**
- Environmental Learning Center – City Council approved the submittal of the ECHO grant to Volusia County on December 4. Staff has submitted the grant application to ECHO. If funding is approved in February 2013, City staff will proceed with the final design. **Page 14**
- Downtown Medians – FDOT is working to finalize and issue the permit. The project should begin the second week of January and take about 105 days to complete. **Page 16**
- Environmental Management Division: **Page 18**
 - Asphalt/Concrete. **Page 18**
 - Tree Crew. **Page 18**
 - Stormwater Maintenance. **Page 19**
 - Street Sweeping. **Page 19**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
 - Division Avenue Well Field Raw Water Piping - A proposal was requested from the consultant to include additional design services needed to provide water and sewer service to the proposed Environmental Learning Center on Division Avenue. Proposal for design services from the consultant is pending.
 - North Peninsula 2-inch Water Main Replacement – Project design activities nearing completion. An inventory of meters is being performed to determine scope of meter/ service relocation - collaborative effort between operations and engineering departments. **Page 20**
 - South Peninsula 2-inch Water Main Replacement – Received revised plans from the consultant for review. A joint review of the plans is scheduled with engineering and the consultant on 12-17-12. **Page 20**

12. Support Services/City Clerk **Page 24**