

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: November 2, 2012

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Weekly staff meeting
- Weekly meetings with City Clerk, HR Director
- Bi-weekly meetings with IT Manager, Planning Director and Fire Chief

Spoke to, attended and/or met with:

- Reverend Branch retirement celebration
- Rotary meetings
- Met with Assistant City Manager, Economic Development Director and G. G. Galloway on Julian's restaurant
- United Way meeting on allocation of funds to recipient organizations
- City/County Managers' meeting
- Weekly conference call with FCCMA staff
- Met with St. James' fifth grade class during their tour of City Hall

2. Community Development: **Page 1**

- The Director met with FDOT's consultant regarding Phase 2 of the US1 Corridor Improvement Plan. It is hoped that the City can include FDOT's portion of Ormond Beach in the Redevelopment Plan to be prepared for the US1 Corridor provided the City Commission approves Staff's Finding of Necessity for declaring the area as a CRA.
- The City will convert its local road impact fee into a mobility fee for the US1, A1A and SR40 corridor only. Everywhere else the City's road impact fee will apply. Volusia County is not willing to grant the City an exemption to the Countywide Road Impact Fee program. The City's mobility fee will be the same or less than the City's Road Impact fee for all land uses expected to (re) develop on these corridors.

3. Economic Development: **Page 2**

**Prospective Business Attraction/Retention/Expansion**

- Staff attended the National Business Aviation Association 65<sup>th</sup> annual convention held at the Orange County Convention Center, Team Volusia and Volusia County sponsored an exhibitor booth for the airports of Volusia County to display their material and for staff to work the show.

4. Airport: **Page 3**

5. Finance: **Page 3**

6. Fire: **Page 4**  
Significant Incidents
  - 10/24/12, 8:34 AM: Greenvale Dr. – Roof Rescue – Resident passed out on roof – due to patient's location, Quint 92 and Engine 94 positioned ladders to roof – patient taken down ladder to stretcher and transported to hospital.
  - 10/26/12, Storm related events: 2 fire alarm activations, 9 power lines down or arcing, 1 motor vehicle accident, 3 trees down (2 on houses, 1 in roadway), 1 false fire call.
  
7. Human Resources **Page 5**
  
8. Information Technology: **Page 6**
  
9. Leisure Services: **Page 7**
  - Athletics Maintenance. **Page 7**
  - Future Events at PAC. **Page 8**
  - Parks Maintenance. **Page 10**
  - Building Maintenance. **Page 10**
  
10. Police: **Page 11**
  - Criminal Investigations. **Page 11**  
Comments:
    - Burglary/Grand Theft: Three adult subjects have been identified in the recent burglaries of garages where lawn equipment was stolen. These subjects also have been involved in thefts outside of the Ormond Beach area. Investigators have located some of the stolen property and charges are being prepared. Investigation continues.
    - Tomoka Oaks Country Club has reported several thefts from the clubhouse. Investigators have identified an employee believed responsible for the thefts. Investigation continues.
    - Local 91 year-old reported missing located in Palatka, FL. A Silver Alert was put out and cancelled when he was located. The subject was confused and needed assistance getting home.
    - Art work was stolen off the wall at Caffeine's. Investigators believe the culprit used a credit card to pay his tab just prior to the theft. A subpoena will be obtained to get the subject's information for further investigation.
  - Community Service/Animal Service. **Page 12**
  - Operations – Summary of specific crimes. **Page 12**
  - Neighborhood Improvement. **Page 13**
  
11. Public Works **Page 14**
  - Engineering: **Page 14**
    - City Hall Parking Lot – Milling and paving are complete. Contractor will return to install thermo-plastic striping for the parking stalls within 2 weeks. Work will be done at night after City Hall and Library hours of operation.
    - Environmental Learning Center – Provided as-builts related to utility connections to the consultant. A workshop is planned for November 13<sup>th</sup> to discuss the Center, provide updated costs estimates, and discuss architectural styles for final submittal to ECHO. **Page 16**
  
  - Environmental Management Division: **Page 17**
    - Asphalt/Concrete. **Page 17**
    - Tree Crew. **Page 17**
    - Stormwater Maintenance. **Page 18**

- Street Sweeping. **Page 18**
- Fleet Operations: **Page 19**
- Utilities: **Page 19**
  - Airport Road Force Main/ Reuse Main Extension – A directional drill was performed underneath the railroad tracks on Airport Road. Permitting for wetlands utilization is underway for the jack and bore crossing at US1 and Nova Road. A meeting was held with the contractor and consultant to optimize schedule for cutting over existing connections to the new force main. Connections to the new force main have started.
  - Ormond Beach Wastewater Treatment Plant Expansion – Training for soft starts on the effluent transfer pumps was conducted. Training for the carousel aerators is scheduled tomorrow. The first of two carrousel is now drained, cleaned and was retrofitted with new air diffuser and mixer equipment. Work is progressing in the operations building. Operations staff making necessary adjustments for minimizing disruption to plant stability and corresponding effluent quality. Monthly project meeting held this week with substantial completion scheduled for late January. **Page 20**

12. Support Services/City Clerk **Page 23**