

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: September 21, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Weekly meetings with City Attorney, City Clerk, HR Director
- Bi-weekly meetings with Economic Development Director, Fire Chief
- Weekly staff meeting with Directors
- General budget discussion with Finance Director and Assistant City Manager
- Met with Planning Director, discussed staff's meeting with Volusia County staff regarding Ormond Crossings Master Development Plan and US1 Interlocal Agreement.

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Attended United Way Executive Committee meeting
- Weekly conference call with FCCMA staff
- Meeting with Lori Partington and Dr. Walter Willis, BCU, on the African American Heritage Trail project
- Attended Daytona Beach Eggs & Issues
- Attended Team Volusia Board of Directors meeting

2. Community Development: **Page 1**

- The Planning Director attended with the City Attorney a meeting with Volusia County to discuss the 2010 CRA Resolution on North Mainland and the draft Master Development Plan agreement provided to staff as part of the PMUD rezoning for Ormond Crossings. Also, it appears that positive movements favoring the City regarding the Interlocal Boundary Agreement on the US1 North corridor is to occur. A letter from the County Manager to the City Manager is forthcoming.

3. Economic Development: **Page 2**

Prospective Business Attraction/Retention/Expansion

- Staff continues to be in contact with the property owners and their real estate broker of the Food Lion along East Granada Boulevard to discuss possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. The broker is in discussion with other food grocers to reuse the property. Staff has been responding to multiple emails from the community regarding their recommendations for the reuse of the Food Lion property.

4. Airport: **Page 3**

- Embry-Riddle Aeronautical University has made available a professional video presentation for pilots and others interested in learning about local aircraft noise abatement procedures. This video has been posted in the Airport section of the City website.

- Staff has completed work to feature the airport on the Whispertrack aviation noise abatement web service, which is a centralized, web-based location for airports to upload, edit, and maintain advisory procedures. Whispertrack handles the distribution to pilots through the web, mobile devices, on-demand brochure printing, and in pilot's flight plans through partnerships with flight planning service providers. The Whispertrack service is provided free of charge to the airport.
 - Staff has been advised that Embry-Riddle Aeronautical University has completed a 5 year effort to retrofit its fleet of Cessna 172 training aircraft with new mufflers and propellers to reduce sound output by 5 decibels, which represents a 50% effective reduction in perceived noise.
5. Finance: **Page 3**
6. Fire: **Page 4**
Significant Incidents
- 9/14/12, 10:17 PM: Nova Rd. / Granada Blvd. – Motor Vehicle Accident – Motorcycle vs. SUV – accident occurred in front of Fire Station 92 – motorcycle t-boned side of vehicle – rider had no helmet – patient declared a trauma alert – firefighter paramedic assisted EVAC with patient care during transport to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 6**
9. Leisure Services: **Page 7**
- Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 8**
 - Parks and Irrigation. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
- Criminal Investigations. **Page 11**
Comments:
 - Residential Burglary: Two subjects have been identified in a residential burglary on Laurel Oaks Circle (arrest warrants expected).
 - Grand Theft: Approximately \$6,500.00 worth of scrap metal was stolen by an employee of Rex Dills Used Parts. Charges filed.
 - Community Service/Animal Service. **Page 11**
 - Operations – Summary of specific crimes. **Page 12**
 - Neighborhood Improvement. **Page 13**
11. Public Works **Page 14**
- Engineering: **Page 14**
 - Roadway Resurfacing - The contractor is preparing a schedule for resurfacing the City Hall parking lot.
 - Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – Directional Drilling has started beneath the Tomoka River on the east side of the North US1 bridge to install the new reclaimed watermain. This operation is expected to take approximately 10 days, with completion the fourth week of September. Utility location excavation and dewatering is in progress for the jack & bore crossing North US1 at Nova Rd. Project completion walkthrough with the Breakaway Trails HOA was performed along the utility route. Minor cleanup and punch list items are being addressed. The utility work along the roads within Breakaway

Trails is completed, but the work continues at the storage tank site for the reclaimed water plumbing and booster pump controls.

- Andy Romano Beachfront Park – The contractor has completed masonry work on the restroom/concession facility and will be forming tie-beams. Construction of two pavilions has been completed. Other site work is on-going as well.
- Hand Avenue – Roadwork is occurring on the first phase on construction at the east end of Hand Avenue. The contractor anticipates opening this section by next Friday. On Monday August 20th the contractor began work on the phase 2 work area which will close Hand Avenue from Nova Road to Oak Brook Drive and begin utility work on that phase.

- Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 17**

- Fleet Operations: **Page 18**

- Utilities: **Page 18**
 - Hand Avenue Extension – Water main shut down occurred to install a 12-inch gate valve. Approximately 32 businesses were affected. The valve was installed and the water main cleared.
 - Reuse Expansion: The new reuse transmission line is currently under construction along Airport Road and US1 to supply reuse to Breakaway Trails and Hunters Ridge. Utility staff is gathering information to apply for a waste water permit modification to include these areas in the reclaimed water service area. **Page 21**

12. Support Services/City Clerk **Page 22**