

## City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners  
From: Joyce Shanahan, City Manager  
Subject: Weekly Report – EXECUTIVE SUMMARY  
Date: August 24, 2012

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1. City Manager: **Page 1**

**City Manager**

Reviewed and prepared with staff as follows:

- Held weekly staff meeting with Directors

Spoke to, attended and/or met with:

- Attended Rotary meeting
- Met with reporter and editors from the Ormond Beach Observer, upcoming new newspaper, provided overview of Ormond Beach government and City Hall
- Met new MainStreet Executive Director
- Routine meeting with auditor from James Moore & Co.
- Attended Florida League of Cities conference

2. Community Development: **Page 1**

- Staff attended the Flagler County Board of County Commissioners meeting on the Notice of Noncompliance pursuant to FS 380.06 for Hunter's Ridge DRI. The County approved the Finding of Noncompliance and forwarded it to the Department of Economic Opportunity (formerly DCA). Obligations not met which caused the noncompliance issue include:
  - Dedication of 1978 acres from the Conservation/Regional Park Area (CRPA) to Flagler County and St. Johns River Water Management District;
  - Assignment of hunting, equestrian and silviculture rights from the CRPA to Flagler County;
  - Unauthorized timber harvesting of 200 acres within the CRPA area;
  - Failure to provide access easement on 40 Grade from SR 40 to Durrance Lane within the CRPA;
  - Failure to transfer an acceptable parcel to Flagler County for use as a maintenance and utility site;
  - Failure to convey an acceptable public safety facility site.

3. Economic Development: **Page 2**

**Ormond Beach Chamber and Main Street Page 3**

- Staff meets monthly with members of the Main Street Economic Restructuring Committee to discuss potential development opportunities in the district. Discussions include identifying potential development sites and business uses within the CRA district. Staff presented economic development incentive programs used by the City of Delray CRA. The Committee is considering formulating incentive plans to encourage office related redevelopment projects in the CRA District.

**Prospective Business Attraction/Retention/Expansion Page 3**

- Staff attended the 2-day International Council of Shopping Center's annual trade show in Orlando. The marketing material prepared for the trade show was distributed

to various retailers and developers. Staff will be contacting the retailers to provide more detail on the available properties in Ormond Beach.

4. Airport: **Page 3**
  - Staff has been apprised that representatives of Kimley-Horn and Associates, Inc., will be at the airport on Friday, August 31<sup>st</sup> to conduct a security assessment on behalf of the Florida Department of Transportation. This assessment and interview is intended to provide a generalized overview of existing and planned security measures including fencing, gates/locks, lighting, signage, and security cameras.
5. Finance: **Page 4**
6. Fire: **Page 5**
  - Significant Incidents
    - 8/18/12, 1:53 AM: N. I-95/Mile Marker 271 – Motor Vehicle Accident – Provided automatic aid to Volusia County – multiple vehicles and patients with one ejection – two patients treated on scene – two patients immobilized and transported to hospital.
    - 8/19/12, 3:31 PM: Northside Dr. – Lightening Strike – Smoke odor in structure after lightening struck pine tree in front yard – damage to low voltage wiring – phone boxes on two houses also struck – both residences checked with thermal imaging camera – no fire found.
    - 8/19/12, 4:13 PM: Northside Dr. – Brush Fire – Lightening strike in woods – palm tree on fire – extinguished fire and wet down area.
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
  - Notable Events: Lightning damage to networking equipment at both the Senior Center and Wastewater Treatment Maintenance buildings. Proactive steps are being taken to minimize future damage. **Page 8**
9. Leisure Services: **Page 8**
  - Athletics Maintenance. **Page 9**
  - Future Events at PAC. **Pages 9-10**
  - Parks and Irrigation. **Page 11**
  - Building Maintenance. **Page 11**
10. Police: **Page 12**
  - Criminal Investigations. **Page 12**
    - Comments:
      - Residential Burglary: Subject was identified and arrested for a residential burglary on Arroyo Parkway. The subject and his wife were house sitting for the victim while she was away and the subject staged a burglary by breaking out a window and removing property. The subject was arrested and the majority of the property has been recovered. Investigators are trying to determine if the subject is responsible for any other burglaries in the neighborhood.
      - Trails Maintenance Building Burglary: A large amount of lawn equipment and the security camera system was stolen during a burglary of the business. The culprits also stole a truck from the business. Two suspects have been identified and a warrant has been obtained for the arrest of one of the subjects. Investigators are in the process of recovering the stolen property and the stolen truck has been recovered. Investigation continues.
    - Community Service/Animal Service. **Page 12**
    - Operations – Summary of specific crimes. **Page 13**

- Neighborhood Improvement. **Page 14**
- 11. Public Works **Page 15**
  - Engineering: **Page 15**
    - Tomoka State Park- Performed substantial completion walkthrough. Mutiluse trail from N. Beach Street up to the entrance of the Tomoka State Park was constructed. Contractor is working on final cleanup. All of the concrete trail has been constructed for the project. **Staff is coordinating a ribbon cutting event for Saturday, September 8<sup>th</sup>, at 10 a.m.**
    - Andy Romano Beachfront Park –The contractor has installed water mains, sewer, and storm mains east of the CCCL line. Service connections were made and meters set on the west side. Construction of the storm water collection system is almost complete. The foundation for the concession/bathroom facility is being prepared. Other site work is commencing.
    - Riverside Drive Drainage Improvements – Received approval from FEMA for a HMA grant which will fund 100% of the estimated cost of drainage improvements to address flooding in the rear of properties along Riverside Drive that occurred during the 2009 May storm event. **Page 17**
  - Environmental Management Division: **Page 17**
    - Asphalt/Concrete. **Page 17**
    - Tree Crew. **Page 17**
    - Stormwater Maintenance. **Page 18**
    - Street Sweeping. **Page 18**
  - Fleet Operations: **Page 18**
  - Utilities: **Page 19**
    - Airport Road Force Main/Reuse Main Extension – Approximately 2,600 feet of reclaimed watermain pipe was installed along N US1 and Airport Rd. Progress meeting was held to discuss the project. Staff preparing quarterly report for SJ MFL Cost Share Agreement and project cost reimbursement.
    - Hand Avenue Extension – The contractor has completed the installation of underground utilities in the first phase work area and is now working on the road reconstruction in same area. Contractor performing phase 2 work area with Hand Avenue closed from Nova Road to Oak Brook Drive.
- 12. Support Services/City Clerk **Page 23**