

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: August 17, 2012

1. City Manager: **Page 1**

City Manager

Reviewed and prepared with staff as follows:

- Met with Economic Development Director on incentives and fee waivers
- Met with Assistant City Manager and Planning Director to discuss joint commission and Planning Board joint workshop
- Met with Economic Development Director and Planning Director to discuss SR Perrott Warehouse construction project.
- Bi-weekly meetings with IT Manager, Economic Development Director, Acting Fire Chief and Planning Director
- Weekly meetings with City Clerk and HR Director
- Weekly staff meeting with Directors
- Met with Assistant City Manager, Finance Director and HR Director on collective bargaining issues.
- Reviewed State of the City with City staff and Chamber of Commerce Executive Director
- General budget discussion with Assistant City Manager and Finance Director

Spoke to, attended and/or met with:

- Met with Sam and Doug Bell on various legislative topics
- Attended Mayor's Fitness Challenge meeting
- Attended Rotary meetings
- Held Walk with the Manager, two citizens attended
- Phone call with Max Smith, International City/County Management Association (ICMA), regarding film opportunity to highlight Ormond Beach at the ICMA annual conference

2. Community Development: **Page 1**

- The EnviroTips premier to view the twenty 3-minute media segments is scheduled for September 5, 2012, from 6-8 pm. The kickoff party to view the segments will be at the Performing Arts Center and Rae Rae the Red Panda will be there to meet and greet the children. This is a joint effort between Planning and Parks/Recreation. EnviroTips is a project funded by the energy grant the City obtained two years ago. All media segments were shot in the Sony XD-Cam format. Subjects for the segments include:
 - Recycling
 - Energy Efficiency and Conservation regarding solar, hydroelectric, wind power and FPL's "Turn the light off"
 - Water Conservation inside and outside the home and Water Wise
 - Transportation to include carpooling/vanpooling, bus, biking, walking and trails
 - Landscape to include organic gardening and composting
 - Fishing - seafood sustainability

The final output files are in the highest quality needed for placement on the City's Green Ormond Beach website and any other platform including broadcast.

3. Economic Development: **Page 2**
Prospective Business Attraction/Retention/Expansion Page 3
 - Staff contacted the property owners of the Food Lion along East Granada Boulevard and discussed possible users of the property and any assistance the City can provide to attract a replacement grocery store at that location. Staff is in contact with the real estate agencies representing the property owner and Food Lion to discuss retail reuse opportunities. An Orlando Real Estate firm has been recently hired to market the property. The Broker is in discussion with other food grocers to reuse the property. Much of the equipment has been removed from the store.
4. Airport: **Page 3**
 - Staff continues to work with the FAA Airports District Office (ADO) in Orlando regarding airport grant programming for the current and next fiscal year. Staff has advised the ADO that construction bids for our Taxiway Alpha Relocation & General Airfield Improvements project may soon expire and that the City may be required to re-bid the project if unable to award a construction contract in short order. **Staff spoke with Congressman John Mica's office, to determine if and when FAA funding would be released. They are doing all they can. It will likely be longer than we've anticipated and we will likely rebid these projects.**
5. Finance: **Page 4**
6. Fire: **Page 5**
Significant Incidents
 - 8/6/12, 8:51 AM: 2900 N. Atlantic Ave. – Structure Fire – Provided automatic aid to Daytona Beach – fire on 5th floor condominium – assigned to water supply – cleared scene at 9:24 AM.
 - 8/11/12, 10:31 PM: S. Yonge/Seville St. – Motor Vehicle Accident – Provided automatic aid to Volusia County – upon arrival found one passenger entrapped and one fatality – two Ormond Beach firefighters assisted EVAC with patient care during transport to hospital.
7. Human Resources **Page 5**
8. Information Technology: **Page 7**
 - Notable Events: Lightning strike at Fire Station 94 Friday evening fried communications equipment, replacement VPN router and network switch configured and installed by noon Saturday.
9. Leisure Services: **Page 8**
 - Athletics Maintenance. **Page 8**
 - Future Events at PAC. **Page 9**
 - Parks and Irrigation. **Page 10**
 - Building Maintenance. **Page 10**
10. Police: **Page 11**
 - Criminal Investigations. **Page 11**
Comments:
 - Investigators continue to uncover additional car burglaries that were committed by two subjects arrested at the Motel 6. Two additional victims have identified property taken from their vehicles. Charges filed.

- A vehicle stolen from 85 Arroyo Parkway has been located in Georgia abandoned in a parking lot. The suspect has been identified by investigators and he is also believed to be responsible for the theft of several items from the victim's residence. Charges filed.
- DNA evidence submitted in a burglary in November 2011 has identified a suspect. Investigators have obtained an arrest warrant for the subject and are currently looking for him.
- A stolen lap top computer was located at Crown Pawn shop. The listed suspect has admitted to the victim that he took the item and pawned it. Charges filed.
- Community Service/Animal Service. **Page 12**
 - Low Cost Shot Clinic scheduled for September 1, 2012, at the police department parking lot.
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 14**

- Engineering: **Page 14**
 - Tomoka State Park- Performed substantial completion walkthrough. Mutiluse trail from N. Beach Street up to the entrance of the Tomoka State Park was constructed. Contractor is working on final cleanup. All of the concrete trail has been constructed for the project. Staff is coordinating a ribbon cutting event for the opening, which is tentative for the first week of September.
 - Andy Romano Beachfront Park –The contractor has installed water mains, sewer, and storm mains east of the CCCL line. Service connections were made and meters set on the west side. Construction of the storm water collection system is almost complete. The foundation for the concession/bathroom facility is being prepared. Other site work is commencing.
 - Hand Avenue –The contractor has completed the installation of underground utilities in the first phase work area and is now working on the road reconstruction. On Monday August 20th the contractor will move to the phase 2 work area which will close Hand Avenue from Nova Road to Oak Brook Drive and begin utility work on that phase. Work is progressing on schedule. **Page 15**
- Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 16**
 - Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
 - Airport Road Force Main/Reuse Main Extension – Bypass piping is being installed for the irrigation pumps. The bore and jack was completed across US1. Approximately 400 feet of reclaimed water main was installed along N US1. Staff preparing quarterly report for SJ MFL Cost Share Agreement and project cost reimbursement.
 - Hand Avenue Extension – Contractor cleared the new water main and placed into service and connected water main to the existing mains on Parque Dr and Andalusia Dr. Disconnected 6" water main and plugged existing valve that will no longer be in use at the corner of Hand Ave and S Yonge St. **Page 19**
 - Reuse Expansion – The new reuse transmission line is currently under construction along Airport Road and US1 to supply reuse to Breakaway Trails and Hunters Ridge. Utility staff is gathering information to apply for a waste water

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permit modification to include these areas in the reclaimed water service area.
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12. Support Services/City Clerk **Page 22**