

City of Ormond Beach Memorandum

To: Honorable Mayor Kelley and City Commissioners
From: Joyce Shanahan, City Manager
Subject: Weekly Report – EXECUTIVE SUMMARY
Date: June 1, 2012

1. City Manager: **Page 1**

City Manager

Attended:

- Memorial Day Remembrance ceremony
- Ormond Beach's Andy Romano Beachfront Park Groundbreaking Ceremony
- FCCMA Annual Conference from Wednesday through Saturday

2. Community Development: **Page 1**

- The Statement of Need document for the US1 Corridor is a final draft document based upon in-house review and comment. The final draft will still be scheduled for a work session before the Planning Board in July or August even though it has been reported that the Volusia County Council will not consider any more CRA designations until existing CRA designations expire or are abandoned. In review of the audio for two previous meetings, it could not be found where this dialogue occurred at the Council meetings.
- The Director met with the City Attorney to discuss future steps regarding those properties on US1 North which have sewer and/or water after the 1991 Interlocal Agreement between the City and Volusia County but no annexation agreement exists. Staff has exhausted all administrative efforts to obtain annexation consent as recommended by the City Attorney in a previous meeting.

3. Economic Development: **Page 2**

Ormond Crossings

- Staff visited an Orlando industrial development firm to discuss their industrial park project and investment opportunities in Ormond Crossings.

4. Airport: **Page 3**

- Staff's request for a Joint Participation Agreement (JPA) with FDOT for a new security project at the airport remains pending. This project will update ramp and apron lighting with modern, energy efficient LED systems in keeping with current City-wide initiatives. If approved by FDOT for 100% security funding, this project will proceed with no impact on the airport budget.
- Staff acquired a tree removal permit to remove approximately twelve (12) pine trees from the airport. These trees are located adjacent to Runway 8, and have grown to the point that they have begun to obscure visibility of the runway from the air traffic control tower. Staff is currently working to schedule removal of the trees.

5. Finance: **Page 4**

6. Fire: **Page 4**

Significant Incidents **Page 5**

- 5/23/12, 10:38 PM: Avenue J – Structure Fire – Provided automatic aid to Volusia County – upon arrival found mobile home 50% involved in fire – utilized 600 gallons

of water for extinguishment – two searches conducted with all clear – Ormond Beach units cleared scene at 12:11 PM.

- 5/24/12, 2:18 AM: North I-95 at Mile Marker 268 – Motor Vehicle Accident – single car rollover – vehicle off side of road resting on roof – single occupant out of vehicle with no injuries – road cleared of hazards.

7. Human Resources **Page 5**

8. Information Technology: **Page 7**

9. Leisure Services: **Page 7**

- Athletics Maintenance. **Page 8**
- Future Events at PAC. **Page 9**
- Parks and Irrigation. **Page 10**
- Building Maintenance. **Page 11**

10. Police: **Page 11**

- Criminal Investigations/Records. **Page 11/12**
Comments: **Page 12**
 - Armed Robbery: Investigators identified and arrested the subject responsible for the armed robbery of a customer at the Nova Rd/Hand Ave. 7-Eleven Store. The victim was getting into his vehicle in the parking lot when a black male jumped into the passenger seat and pulled out a gun. The victim was struck with the weapon and robbed. The culprit fled the area in a waiting vehicle and was identified in a photo line-up by the victim. The subject was arrested and interviewed and confessed to the robbery.
 - Strong Arm Robbery: Two subjects entered the Trails Liquor store and grabbed bottles of liquor. As the subjects tried to leave the store the clerk attempted to stop them from leaving. One of the culprits pushed the clerk down and fled the store. Investigation continues.
- Community Service/Animal Control. **Page 12**
- Operations – Summary of specific crimes. **Page 12**
- Neighborhood Improvement. **Page 13**

11. Public Works **Page 14**

- Engineering: **Page 14**
- Airport Rd. Forcemain Extension/ Reclaimed Water Main Extension – Held project progress meeting. Discussed several areas of incidental damage of sidewalk and curb at various locations in the work zones, which the contractor has committed to repair. Asphalt paving was performed in Breakaway Trails for the open cut pipe placement. The contractor has approximately 3 more weeks of pipe laying activity in the Breakaway Trails before starting work in the Hunters Ridge subdivision. To date, approximately 4.5 miles of pipe has been installed throughout the project. Approximately 700 feet of forcemain was installed along Airport Road.
- SR 40 Sidewalk / Trail Phase III- The project is approximately 75% complete. The contractor is currently working on completing the gravity wall and culvert extension near the intersection of SR40 and Shadow Crossing Blvd and the extension of the stormdrain culvert at the intersection of SR40 and Airport Rd. The project is expected to be substantially completed in one 1 month, with final restoration and clean-up in two months.
- Hand Avenue – The project bid award was approved by the City Commission on April 17th. Contracts are being prepared for execution by the contractor. Pre-Construction meeting was held on Thursday, May 24th. A public meeting is scheduled for June 7th

at 6:00 pm in the City Commission Chambers to discuss the project schedule with the general public. **Page 16**

- Environmental Management Division: **Page 16**
 - Asphalt/Concrete. **Page 16**
 - Tree Crew. **Page 17**
 - Street/Stormwater Maintenance. **Page 17**
 - Street Sweeping. **Page 18**
- Fleet Operations: **Page 18**
- Utilities: **Page 18**
 - City's Consumptive Use Permit (CUP) Compliance Report - SJRWMD. District staff accepted and modified Technical Staff Report to include clarifications and comments for information contained in the report. CUP Compliance Report and renewal activities re-scheduled for District Board review on June 12, 2012.
 - Chemical Bids – Palm Coast will be administering the annual chemical bid advertisement for the upcoming fiscal year. Specifications and estimated bid quantities were submitted to staff for review. The format for the specifications provided by staff is acceptable to Palm Coast.
 - Concentrate Disposal Study – The consultant continues to collaborate with FDEP to determine how to best add relocation of the concentrate piping discharge - connect to the reuse transfer pump discharge activity to the permit. FDEP has questions about reuse sampling to be addressed before the piping relocation is permitted. Plans and specifications are being prepared for bids.

12. Support Services (formerly City Clerk's Office) **Page 21**