

**MINUTES  
CITY OF ORMOND BEACH  
QUALITY OF LIFE ADVISORY BOARD  
REGULAR MEETING**

**May 3, 2012**

**6:00 PM**

**City of Ormond Beach  
Training Room  
22 South Beach Street  
Ormond Beach, Florida**

**1) Call to Order**

Dr. Shapiro called the meeting to order at 6:00 p.m.

Members present were: Debbie Berner, Janet Dannehower, Marianne DiFiore, Dr. Daniel Drake, William Masters, Troy Railsback and Dr. Philip Shapiro. Absent were Betty Smith and Dr. Gerald Woodard. Neighborhood Improvement Advisory Board members present were Rev. Willie Branch and Andrea Hall.

Others present were: Leisure Services Director Robert Carolin, Grants Coordinator Loretta Moisisio and Recording Secretary Shá Moss.

Ms. Berner asked if she could be marked excused instead of absent from the April 5, 2012, meeting. She had a meeting in Orlando and could not attend.

Dr. Shapiro stated that if someone is unable to attend the meeting, he would ask that they call ahead of time so that it can be marked excused. The Board needs a quorum for the meetings because there are usually items that needed a vote. He reminded everyone of staff's phone numbers.

Ms. Dannehower thanked the board for the sympathy card for the passing of her mother.

**2) Approval of Minutes - April 5, 2012**

**Mr. Masters moved seconded by Ms. DiFiore to accept the minutes of the April 5, 2012 meeting, as amended. The motion passed unanimously.**

**3) Review of the Community Development Block Grant Annual Plan**

Dr. Shapiro stated one of the Board's annual responsibilities was to review the Community Development Block Grant (CDBG) recommendations of the Neighborhood Improvement Advisory Board (NIAB). He noted there was a 7% reduction in funds and this amount was an approximation of funds.

Grants Coordinator Ms. Moisio stated the annual plan was required by the City for Community Development Block Grant funds. The City receives this federal entitlement through the Housing Urban Development funds annually from Volusia County as a subrecipient of its CDBG funds. Ms. Moisio stated Daytona Beach, Deltona and Port Orange are entitlement communities because their population is over 50,000. She explained that when you are an entitlement city, the city has to provide various programs within the City as opposed to the citizens using a program which the County implements on the city's behalf as a subrecipient. She stated there were three criteria that needed to be met in order for a activities to be eligible for to receive CDBG funding: benefitting low to moderate income persons; eliminating slum or blight; or conditions that pose a safety or health hazard of an urgent nature when other financial sources are not available.

Ms. Moisio stated the amount Ormond Beach would receive for Fiscal Year 2012-2013 was approximately \$89,601 which was 7% less than last year. The City's annual plan needs to be submitted to the County by May 18, 2012, and the NIAB recommendations would be submitted to the City Commission for approval on May 15, 2012. She stated the NIAB held its mandatory public hearing on April 16, 2012, at The Casements. Ms. Moisio stated last year the Board implemented an application process for any group interested in receiving funding due to the large number of requests. This year, three applications were received and they were all for public services. Overall, the County can only allow 15% of its CDBG funding to be used for public services; however, this year, the NIAB felt there was a greater need for public services and decided to recommend more than 15% toward public services.

The following are the activities the Board recommended for FY 2012-2013:

Milton Pepper Park Enhancement - Safety Fencing, Landscaping and Irrigation	\$29,101
Bus Stop Shelter at Oleander Avenue and US1	25,000
Mainland Street Lighting Upgrade - Ford St and Selden Ave	15,000
Volusia/Flagler Coalition for the Homeless	10,000
Great Kids Explorer Club, Inc	5,500
Abraham Daughters House of Refuge, Inc	5,000
Total	\$89,601

Dr. Shapiro asked for more information about Abraham Daughters House of Refuge.

Ms. Moisio stated it was a non-profit organization that provides assistance to children and teens. She noted it was a new organization requesting funds this year and she was working with the County to determine eligibility for its activity. She noted they assist Ormond Beach residents.

Ms. Moisio stated Votran would assist with the cost of the bus stop at Oleander Avenue and US1. It is planned to be a shelter with a bench for people waiting for a bus. The amount needed for this activity may be less than allocated, but any excess funding could be directed to another eligible activity.

The Milton Pepper Park Enhancements were for safety concerns because the park was in a circular roadway and consists of safety fencing, landscaping and irrigation. The Mainland Street Lighting Upgrade is for the remaining streets (Selden and Ford) that were not included in this activity last year due to funding limitations.

Ms. Moisio stated the County's allocation for this year was \$1.6 million, which was less than last year's amount by approximately \$100,000. Only 15% of that total allocation can be used for public services throughout the entire County which includes \$10,000 for the Volusia/Flagler Coalition for the Homeless; \$5,500 for Great Kids Explorers Club, and \$5,000 for Abraham Daughters House of Refuge that the NIAB is recommending. Each of these groups will be required to have a subrecipient agreement with the City and will have to follow all HUD guidelines that the City follows.

Dr. Drake asked whether the cost includes maintenance for the Milton Pepper Park; wherein Ms. Moisio stated it does not include maintenance. Maintenance would be provided by the City's Parks and Recreation Department.

Mr. Carolin asked how the County determined the amount of funding for the City.

Ms. Moisio stated there was a formula the County used and that it was based upon population.

Mr. Masters asked whether there was any opposition to the projects being chosen, and how the projects were chosen by the NIAB.

Rev. Branch stated a public hearing was scheduled and the meeting was poorly attended and those who did attend presented their proposals and the Board decided what other projects to recommend for funding.

Ms. Moisio stated each year, about 400 letters are sent out to the residents in the CDBG area, but on average there are about five individuals or groups who come to the public hearing meeting, and at regular meetings, the attendance is very low as well.

**Ms. Berner moved, seconded by Mr. Masters that the Quality of Life Advisory Board approves the Community Development Block Grant Annual Plan recommendations proposed by the Neighborhood Improvement Advisory Board. The motion passed unanimously.**

#### **4) Member Comments**

### Charter Review Committee

Dr. Shapiro stated the Charter Committee has completed their review and submitted their recommendations to the City Commission. There were three recommendations made:

1. That there be up to 4 City Commission meeting cancellations per year; no more than 1 per month and 4 per year.
2. That the zones continue to be equal to include roadway and natural divisions, such as railway, creeks, and rivers, as the City continues to grow.
3. If there were 3 or more candidates running for the same position, that there be a primary election. The commission did not approve this change. This item was on the 2008 ballot and was not approved by the voters.

### Loop Signage

Dr. Shapiro stated there was a public workshop on signage on April 19, 2012, in the Commission Chambers and he was the only person that attended.

### Capital Improvement Program Review

Dr. Shapiro stated the CIP will be reviewed at an upcoming meeting. An email will be sent to get a consensus on an agreeable day. Please respond to the email.

### Art in the Park

Mr. Carolin stated Art in the Park will be held the weekend on May 5-6 at Rockefeller Gardens.

## 5) Adjournment - Next Meeting - **June 7, 2012**

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

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Shá Moss, Recording Secretary

ATTEST:

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Dr. Philip J. Shapiro, Chairman